

# CRP ACCOUNTANCY LIMITED

[email 46cruncher@gmail.com](mailto:46cruncher@gmail.com) or [seckerssharon@gmail.com](mailto:seckerssharon@gmail.com)

Please ask For Mr Pooley

Our ref: CRP/NPC01

Your Ref: J Warner

12<sup>th</sup> April 20187

For the attention of Janet Warner

Clerk to the Council

Northrepps Parish Council

The Lodge

Coast Road

Bacton

Norwich

Norfolk

NR12 0EU

Tel. 01692 651000

Fax.01692 651144

Mobile. 07836312349

## **re Internal Audit**

I would confirm that I have now been able to complete the Internal Audit of Northrepps Parish Council's Accounts. The only error I have found is on the Explanation of variances Box 6 "equipment" spelt wrong!! As usual there are no causes for concern. I have carried out all checks recommended by the Audit Commission and the signed statement has been completed on the attached accounts as requested.

I have completed the Internal Audit Report and checked the figures on the form. Prior to forwarding the accounts to the External Auditor please make certain that all the green boxes are completed as per instructions on page 1 of the Return Form.

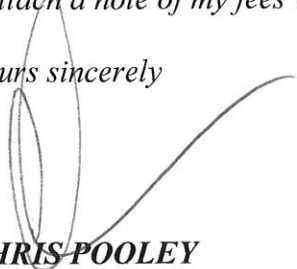
Please let me have a photo copy of the form after it has been fully completed, agreed and signed at the next meeting.

Should you require any further details please contact me. Your books are ready for collection.

If re-appointed I estimate my fees to be similar to this year. This assumes no large increase or decrease in the work to be undertaken.

I attach a note of my fees which I trust you find satisfactory.

Yours sincerely



**CHRIS POOLEY**  
for CRP Accountancy Limited.

Encs.

Registered in England No. 4720995

Directors Mrs Sharon L Secker and Mr Chris R Pooley