

# Northrepps Parish Council

29 April 2023

To all members of Northrepps Parish Council,

You are hereby summoned to attend the **ANNUAL MEETING** of **NORTHREPPS PARISH COUNCIL** which will be held on **TUESDAY 09 MAY 2023** at **19:15** at **NORTHREPPS VILLAGE HALL**

**Mrs J Warner ASLCC AICCM**  
Clerk to Northrepps Parish Council

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

## AGENDA

**Prior to the start of the meeting all members will sign their Declaration of Acceptance of Office forms which will be witnessed by the Clerk.**

1. Election of chairman
2. Election of vice chairman
3. To consider for approval the minutes of the Parish Council meeting held on 04 April 2023. Also, to consider any matters arising from the minutes (for information only) not included on the agenda.
4. To consider apologies for absence.
5. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations.
6. To agree councillor responsibilities (School, Police, Planning, Playing Field, Health, Finance & Internal Control, Environment, Village Hall, Footways Highways & Lighting, allotments).
7. To appoint cheque signatories
8. To appoint councillor to review Financial Control Procedures
9. To appoint Internal Auditor for forthcoming year
10. To consider adoption of General Power of Competence

Parish Clerk Mrs J Warner  
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11. To consider matters relating to the co-option of new councillors to fill casual vacancies
12. To allow public participation limited to 10 minutes (3 minutes per person)
13. Police
  - 13.1 To receive Police newsletters
  - 13.2 To consider any other police matters (for information only)
14. County Council & District Council
  - 14.1 To receive any reports from County Councillor & District Councillor to include updates re issues raised at previous meetings
  - 14.2 To receive update from County Cllr. Maxfield re site visit re flooding
  - 14.3 To receive update from County Cllr. Maxfield re accidents on Norwich Road
  - 14.4 To receive any other County Council & District Council matters for information only
15. Planning
  - 15.1 To receive any planning applications and decisions (list enclosed)
  - 15.2 To receive any updates re live planning applications
  - 15.3 To receive any other planning matters (for information only)
16. Highways, Transportation & Public Rights of Way
  - 16.1 To receive any traffic orders
  - 16.2 To receive any other highways matters (for information only)
17. Finance & Strategy
  - 17.1 To consider list of payments for approval & financial statement
  - 17.2 To consider actuals against budget
  - 17.3 To receive any other financial matters (for information only)
18. Playing Field, Maintenance & Allotments
  - 18.1 To receive update re grounds maintenance and repairs to Council assets to include painting of springers, playing field barrier and repairs to playground fence
  - 18.2 To receive update re parish noticeboards
  - 18.3 To receive update re tree on allotment
  - 18.4 To note forthcoming RoSPA inspection
  - 18.5 To consider any other playing field or allotment matters (for information only)
19. Coronation of King Charles III
  - 19.1 To receive update from event
20. Correspondence and other matters
  - 20.1 To receive and comment upon other correspondence (list enclosed)
21. To receive any other business (for information only) and items for the next agenda
22. To note the date of the next meeting: 7pm on 06 June 2023

## **Northrepps Parish Council**

### **Planning and correspondence received since last meeting**

#### **Planning Applications for consideration at meeting:**

Any planning applications received prior to the meeting will be added to the agenda.

#### **Planning applications considered under planning protocol:**

NOTE: Any further planning matters received prior to the meeting will be added to the agenda.

#### **Correspondence:**

Norfolk ALC & Wellbeing

Newsletters

Community Action Norfolk

Newsletters

Various leaflets, newsletters and brochures