

## **Minutes of the Meeting of Northrepps Parish Council held on 07 March 2023 at 19.00 at Northrepps Village Hall**

### Present:

Vice Chairman Cllr. L. Fish,  
Cllr. V. Callaghan, Cllr. E. Redmond, Cllr. M. Millman, Cllr. G. Smith.

District Cllr. Fitch Tillett to item 6 incl.

Clerk Mrs J. Warner

### **1. Minutes of the Parish Council Meeting held on 07 February 2023**

It was **AGREED** that the minutes of the Parish Council meeting held on 07 February 2023 be **APPROVED** as a true record subject to it being noted that Cllr. Redmond did not abstain from the vote re minute item 5.3. Cllr. Redmond requested that it be noted that she objected. The minutes were signed by the Vice-Chairman.

### **2. Apologies for absence**

Apologies for absence were accepted from Cllrs. Mackay and Buxton. Apologies for absence from Cllr. Renaud were received after the meeting.

### **3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests**

There were none.

### **4. Public Participation**

There were no members of the public present.

### **5. Police matters**

5.1 **Police Newsletters** – Any newsletters were circulated and noted.

5.2 **Other police matters**

It was noted that the police are dealing in respect of several thefts of catalytic converters in the village and surrounding parishes. Concern was raised that vehicles are coming into the village hall car park in the early hours and that there are often lights at the top of the playing field. The police are aware.

### **6. District Council and County Council**

6.1 **County and District Councillor Reports.**

Members were in receipt of a report from District Cllr. Fitch Tillett the contents of which were noted. Cllr. Fitch Tillett advised that she was sad to lose the role of coastal portfolio holder at NNDC but is still on other boards.

*Cllr. Fitch Tillett left the meeting.*

6.2 **Any other County and District Council matters** (for information only)

There were no other matters to report.

**7. Planning**

7.1 **Planning Applications and decisions**

Planning applications for consideration

PF/23/0334 – Downe House, 29 Church Street

It was agreed to support this application

Planning applications considered under planning protocol

There were none.

7.2 **Updates on live planning applications**

There were no updates to report.

7.3 **Broadgate Close Exception Housing Scheme**

It was noted that an update re the works was circulated to members

Street Lighting – Following the receipt of further correspondence it was agreed to not request any street lighting on the site. Members stressed the importance to protect the dark skies especially on the edges of the village centre.

7.4 **Other Planning Matters** (for information only)

There were no other matters to report.

**8. Highways & Transportation**

8.1 **Traffic Regulation Orders**

Any traffic orders had been circulated to members.

8.2 **Modification of FP06 and FP11 and addition of a byway near The Rectory**

It was noted that NCC have advised that the track near The Rectory is already an unclassified county (soft) road thus carries full vehicular rights. It was also noted that fees are not charged for these applications as they are a statutory function.

Also refer to District Councillor report (attached).

This item will be removed from the agenda.

### 8.3 **Closure of path**

It was noted that the maintenance contractor has been asked to no longer attend to the footway. This item will be removed from the agenda.

### 8.4 **Other Highway Matters** (for information only and inclusion on the next agenda if appropriate)

Craft Lane Hedges – It was noted that a request has been received for the hedges along Craft Lane to be cut back. Concern was raised that we are now within the nesting season but the clerk will contact the landowner concerned.

Bus timetables – Concern was raised that there is no timetable for the X44 service at the Norwich Road shelter. Cllr. Smith will look online to see if one can be printed off and added to the noticeboard in the shelter.

## 9. **Finance & Regulatory Matters**

### 9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED**, and the finance sheet was signed by the Vice-Chairman and the Clerk as Responsible Finance Officer (refer attached). Members were in receipt of the monthly budget sheets which were noted.

### 9.2 **Grant Applications**

It was noted that the grants allocated at the last meeting were over budget by £100. It was agreed that the grants would stand as follows:

Northrepps RBL Branch	£100
Northrepps Village Hall (for car park)	£100
Cromer Group Practice PPG	£100
Cromer Community & Hospital Friends	£130
Northrepps Village Trust	£100
Play Northrepps	£100
Northrepps Historical	£100

### 9.3 **Forthcoming Elections**

Members were in receipt of the election timetable and details in respect of the nomination process.

### 9.4 **Any other financial and regulatory matters** (for information only)

Parish Council Budget and Precept – It was noted that the press release explaining the precept increase has been posted on the parish noticeboards and village facebook page.

**10. Playing Field & Allotments**

**10.1 Grounds Maintenance, Repairs & RoSPA Inspection**

Repairs and inspections

Cllr. Mackay is yet to paint the springers.

Barrier to playing field – It was noted that the contractor is yet to carry out the works. A copy of his public liability insurance is still awaited.

**10.2 Parish Noticeboards**

Cllr. Smith advised that 10mm cork would be the best surface and will be low cost. It was agreed to progress this.

**10.3 Other playing field and allotment matters** (for information only)

Self sown oak tree – It was noted that NNDC have approved the removal/relocation of this small tree. It was agreed to offer it to Trunch Parish Council for their tree planning project.

**11. Coronation of King Charles III**

It was noted that a meeting of the working group will be held on Monday 13 March at 19:00 at the Village Hall. Cllrs. Mackay, Callaghan, Fish and Smith will represent the Parish Council. The Clerk will be in attendance.

**12. Correspondence**

**12.1 Correspondence received since 07 February 2023** (circulated)

Norfolk ALC & Wellbeing                      Newsletters & Legal update  
*Cllr. Mackay will be asked to take up the EV Charging points with the Village Hall Committee.*

Community Action Norfolk                      Newsletters

All the above correspondence was noted and no comment made unless stated.

**13. To receive items to be included on the next agenda and to consider any other business** (for information only)

There were no other matters to report.

**14. To note the date of the next meeting:** 19:15 on 04 April 2023 to be preceded by the Annual Parish Meeting at 19:00.

Due to the Parish Council elections, the Annual Parish Council Meeting in May will be moved to Tuesday 09 May 2023. This may have to be further moved if there is a contested election.

There being no further business, the Vice -Chairman closed the meeting

Signed .....

Dated.....

## **DISTRICT COUNCILLOR'S REPORT March 2023**

### **Cabinet Approvals:**

I did not attend Cabinet in February as I had returned from holiday (24hrs travelling) the previous day and was jet lagged.

### **Full Council Decisions:**

As I voted against the raise in Council Tax, The Leader of the Council wrote to me on Sunday (26th Feb.) telling me that as I had not supported this rise, he was firing me from my Cabinet responsibilities for Coastal Management.

There is a Extraordinary Meeting of Full Council on 1st March - which sadly clashes with OPC, but if I can escape in time, I will join them. I am delighted to see that the proposal to change the location Overstrand Polling Station is recommended to be dropped. Thank you to all the Councillors that worked with the NNDC Elections Manager to ensure he had the full facts.

### **Coastal Portfolio News:**

This will be the last report under this heading. I have not been advised as to who will take over. Perhaps there will be an announcement at Full Council on 1st March.

Rob Goodliffe has stepped sideways as Coastal Manager for Norfolk and is now wholly managing CTAP. I know he will be working with you as he will be asking you to create a community group - you are ahead of the game with your SMP team.

The Norfolk Coastal Forum is set for 28th March - it will be a hybrid meeting but as you are so close I hope you will attend in person. Invitations will come out shortly and please can I ask that a hard copy is given to Ralph West.

### **Ward Issues:**

There is a great deal of concern in Northrepps in respect of the proposal to allow two of their footpaths (from Craft Lane to Hungry Hill and around Templewood) should be accessible to vehicular traffic! I have discussed this with both The Head of the Norfolk Trails at County and the Chairman of The Norfolk Coast (AONB) Partnership who tell me they are ancient byways and the only way to stop this is by Act of Parliament! Not helpful.

Issues of felling trees in, or close too the Coastal Risk Zone is something I object to strongly as tree do a lot to take up the ground water - the main cause of Coastal Erosion in North Norfolk. I shall be seeking evidence from such as the UEA Climate Change Faculty to try and amend our Coastal Supplementary Planning Document, but, as ever, this will take time. This s an issue affecting both Overstrand and Sidestrand.

Rob Goodliffe has mad a good start with community liaison at Trimmingham.

**Cllr Angie Fitch-Tillett  
Poppyland Ward, NNDC**

**Financial Matters:****Payments to be considered at March meeting:**

102471	Northrepps R.B. L. -GRANT	£ 100.00
102472	Northrepps Village Hall – GRANT	£ 100.00
102473	Cromer Group Practice PPG - GRANT	£ 100.00
102474	Cromer Community & Hospital Friends – GRANT	£ 130.00
102475	Northrepps Village Trust – GRANT	£ 100.00
102476	Play Northrepps – GRANT	£ 100.00
102477	Northrepps Historical – GRANT	£ 100.00
102478	Secret Gardens – Maintenance (Feb)	£ 185.00
102479	Clerks Salary & Expenses (Feb)	£ 274.20
102480	Norfolk Pension Fund (Feb)	£ 92.57

**Direct debit payments:**

17/02/23	NPower Street Light Electricity	£ 47.28
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**Receipts since last meeting:****Financial Statement:**

Reconciled balances as at 28/02/2023	
Community Account	£27771.23
Business Premium Account	£ 6327.64
Business Premium Account	<u>£ 4784.98</u>
	£38883.85
Less cheques issued but not banked	<u>£ 100.00</u>
Balance	£38783.85

Signed .....  
*Chairman* ..... *Responsible Financial Officer*

Dated .....  
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**NOTE: The original copy was signed at the meeting and filed in the accounts.**