

Minutes of the Meeting of Northrepps Parish Council held on 06 September 2022 at 19.00 at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. M. Millman, Cllr. S. Penlington, Cllr. M. Renaud,

District Cllr. Fitch Tillett to item 6 incl.
Clerk Mrs J. Warner

1. Minutes of the Parish Council Meeting held on 02 August 2022

It was **AGREED** that the minutes of the Parish Council meeting held on 02 August 2022 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies for absence were accepted from Cllrs. Buxton, Callaghan, Redmond and Smith.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. Public Participation

There were no members of the public present.

5. Police matters

5.1 Police Newsletters – Noted

5.2 Other police matters

There were no other matters to report.

6. District Council and County Council

6.1 County and District Councillor Reports.

District Cllr. Fitch Tillett advised that there was no written report as there had been no formal meetings in August. It was noted that the minutes of the cabinet meeting held earlier in the day will be released in due course. Cllr. Fitch Tillett also advised that Broadland Housing hope to start work on the development at Broadgate Close towards the end of the year.

6.2 Mobile Library Consultation

Cllr. Fish provided an update in respect of her consultations with users of the mobile library service and will circulate a written report to all members. It was **AGREED** to support the report.

6.3 **Any other County and District Council matters** (for information only)

There were no other matters to report.

7. Planning

7.1 **Planning Applications and decisions**

Planning applications for consideration

There were none.

Planning applications considered under planning protocol

There were none.

7.2 **Updates on live planning applications**

Broadgate Close Exception Housing Scheme – Refer item 6.1 above.

7.3 **Other Planning Matters** (for information only)

There were no other matters to report.

8. Highways & Transportation

8.1 **Traffic Regulation Orders**

Any traffic orders had been circulated to members.

8.2 **Filling of potholes**

Concern was raised in respect of the poor standard of the filling of potholes. It was **AGREED** to ask Cllr. Maxfield to raise this at NCC.

8.3 **Weeds by school wall**

The Clerk was instructed to ask NCC Highways to clear the weeds outside the school wall.

8.4 **Other Highway Matters** (for information only and inclusion on the next agenda if appropriate)

Litter pick – Thanks were voiced for Colin Philips and the volunteers for their recent litter pick around the village.

9. Finance & Regulatory Matters

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED**, and the finance sheet was signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 **Actuals Against Budget to date**

These were circulated and noted.

9.3 **Grounds Maintenance and Street Lighting contracts 2023-2026**

The deadline for the receipt of tenders is 30 Sept 2022.

9.4 **Household Support Fund**

It was noted that grant funding of £10,000 has been received which must be reallocated by 29 Sept. Any unspent funds have to be returned.

9.5 **External Auditor Arrangements for 2022/23 to 2026/27**

It was **AGREED** to opt-in to the SAAA central external auditor appointment arrangements.

9.6 **Any other financial and regulatory matters** (for information only)

There were no other financial or regulatory matters to report.

10. Playing Field & Allotments

10.1 **Grounds Maintenance, Repairs & RoSPA Inspection**

Repairs and inspections- It was noted that the mats under the giro spiral need to be replaced. The Clerk will ask Secret Gardens to deal. Cllr. Mackay will purchase some hammerite paint and paint the springers.

Barrier to playing field – A quotation is awaited from a local tradesman.

10.2 **New Play Equipment**

Cllr. Millman provided an update and it was **AGREED** to set up a Charitable Incorporated Organisation (CIO) called Play Northtrepps to progress the fundraising for the refurbishment of the play area. It was suggested that three trustees are appointed from the Parish Council and one or two interested parishioners. Thanks were given to Cllr. Millman for all his hard work on this.

10.3 **Maintenance of Parish Council owned garden areas**

It was noted that hi vis vests have been purchased and that Cllr. Smith has a copy of the risk assessment to pass to the volunteers. The Clerk advised that the volunteers are covered by the Parish Council insurance.

10.4 **Phone Kiosk / Heritage point**

It was noted that NVT have a display in the village hall and have set a date for a public meeting early in October.

12. To receive items to be included on the next agenda and to consider any other business (for information only)

20mph speed limit – Add to next agenda for discussion.

13. To note the date of the next meeting: 19:00 on 01 November 2022

NOTE: There will be no meeting in October.

There being no further business, the Chairman closed the meeting.

Signed

Dated.....

Financial Matters:**Payments to be approved at September meeting**

102385	Dynamic Fireworks	£ 780.20
102386	Secret Gardens – Maintenance (Aug)	£ 185.00
102387	Allotment rent	£ 50.00
102388	Clerk's Salary & Expenses (Aug)	£ 277.67
102389	Norfolk Pension Fund (Aug)	£ 86.18

Direct debit payments:

17/08/22	NPower Street Light Electricity	£ 52.80
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Receipts since last meeting:

NCC Recycle credit	£ 21.77
NCC Recycle credit	£ 25.62
Allotment rents paid by BACS	£ 40.00
Allotment rents paid by cheque	£ 40.00
Allotment rent paid by cash	£ 30.00
CYFC Hire of playing field 2022/23	£ 500.00
Household Support Grant	£10000.00
E-on Electricity rebate (streetlights)	£ 34.29
Interest on bank account	£ 1.85
Interest on bank account	£ 1.47

Financial Statement:

Reconciled balances as at 04/09/2022	
Community Account	£35236.98
Business Premium Account	£ 6324.11
Business Premium Account	<u>£ 4782.31</u>
	£46343.40
Plus cheques received to be paid in (included in receipts above)	<u>£ 574.29</u>
Balance	£46917.69

Signed
Chairman *Responsible Financial Officer*

Dated
