

Minutes of the Meeting of Northrepps Parish Council held on 04 July 2022 at 19.00 at Northrepps Village Hall

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,
Cllr. M. Millman, Cllr E. Redmond, Cllr. M. Renaud,

Clerk Mrs J. Warner
District Cllr. Fitch Tillett (to item 6.1 incl)

1. Minutes of the Parish Council Meeting held on 07 June 2022

It was **AGREED** that the minutes of the Parish Council meeting held on 07 June 2022 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies for absence were accepted from Cllr. Buxton (work), Cllr. Callaghan (health) and Cllr. Smith (family commitment).
Cllr. Penlington was absent.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. Public Participation

There were no members of the public present.

5. Police matters

5.1 Police Newsletters – Noted

5.2 Speed of Emergency Vehicles

Concern was raised at the speed of some emergency vehicles travelling through the village. It was **AGREED** to invite PC Mezzetti to a Parish Council meeting to discuss and provide guidance on this matter.

5.3 Other police matters

There were no other matters to report.

6. District Council and County Council

6.1 County and District Councillor Reports.

County Cllr. Maxfield – Members were in receipt of written report for June and July (attached).

District Cllr. Fitch Tillett – Members were in receipt of a written report (attached). There were no questions for Cllr. Fitch Tillett.

Cllr. Fitch Tillett left the meeting.

6.2 Any other County and District Council matters (for information only)

Road Safety Community Fund – Members were in receipt of further information forwarded by Cllr. Maxfield which was noted.

7. Planning

7.1 Planning Applications and decisions

Planning applications for consideration

There were none.

Planning applications considered under planning protocol

There were none.

7.2 Updates on live planning applications

There were no updates

7.3 Other Planning Matters (for information only)

There were no other matters to report.

8. Highways & Transportation

8.1 Traffic Regulation Orders

Any traffic orders had been circulated to members.

8.2 Other Highway Matters (for information only and inclusion on the next agenda if appropriate)

A letter regarding the Parish Partnership Scheme for 2023/24 has been received and will be placed on the next agenda for consideration.

9. Finance & Regulatory Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED**, and the finance sheet was signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 Actuals Against Budget to date

These were circulated and noted.

9.3 **Bank Reconciliation to 30 June 2022**

Members were in receipt of the bank reconciliation to 30 June 2022 which was **APPROVED** and then signed by the Chairman and by the Clerk as RFO.

9.4 **Repairs to SAM2 sign**

It was **AGREED** to accept a quotation from Westcotec to repair the SAM2 sign at the cost of £1112 +vat. This will be paid from cash reserves. It was noted that the cost of a new sign would be £4-5K.

9.5 **Any other financial and regulatory matters** (for information only)

There were no other matters to report.

10. Playing Field & Allotments

10.1 **Grounds Maintenance, Repairs & RoSPA Inspection**

Repairs & play bark - It was noted that the repairs to the wooden climber and the nest swing have been carried out and that the top up of play bark is scheduled for Friday 08 July. Volunteers are being recruited to barrow and rake the bark into place. Jerry has very kindly offered to receive the delivery at the farm and transport it to the playing field. Risk assessments are underway.

Barrier to playing field – It was noted that some of the wooden posts have rotten through. The Chairman will seek advice and a quotation from a local tradesman.

Molehills – The Clerk was instructed to contact Holey Moley to ask that the molehills behind the village hall be dealt with as soon as possible.

ROSPA Inspection – Prior to the meeting members met at the playground to look at the report. Some of the issues reported have already been dealt with (see above) and the playbark top up is scheduled. Quotes will be obtained as necessary for the rest of the work.

10.2 **New Play Equipment**

Cllr. Millman provided an update and it was **AGREED** to explore the possibility of setting up a charity to fundraise for new play equipment.

10.3 **Maintenance of Parish Council owned garden areas**

It was **AGREED** to ask Secret Gardens to cut back the plants near the village sign. It was also **AGREED** to appeal for volunteer gardeners to maintain the flower beds and planters.

10.4 **Phone Kiosk / Heritage point**

There was no update.

10.5 **Other playing field and allotment matters** (for information only)

Playing Field Bookings – It was noted that there was a double booking for the playing field. It was **AGREED** to write to CYFC to remind them that they need to book the playing field for all out of season matches and training sessions and that they need to make separate arrangements with the Village Hall committee for use of the car park. A full list of times and dates of matches and training sessions will be requested and the hire contract signed and returned before any further matches are played.

The Clerk advised that there is a possible booking coming in for 30 July.

Congratulations were given to the Royal British Legion for their Armed Forces Day Event and also to the organisers of the Open Gardens Weekend.

11. Correspondence and other matters

11.1 **Sally Bean’s Bench**

An update from the owner of the bench is still awaited.

11.2 **Defibrillator Training**

Date for training session is yet to be arranged. Cllr. Redmond advised that her husband may also be able to assist with the training.

11.3 **Correspondence received since 07 June 2022** (circulated)

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| Norfolk ALC | Newsletters |
| NNDC | NNDC Net Zero Strategy |
| NCC | Jubilee Trees
Norwich Western Link update |
| Community Action Norfolk | Newsletters |
| Various leaflets, newsletters and brochures | |

All the above correspondence was noted and no comment made unless stated.

12. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no other matters to report.

20. To note the date of the next meeting: 19:00 02 August 2022

There being no further business, the Chairman closed the meeting at 19:45.

Signed

Dated.....

COUNTY COUNCILLOR REPORT – July 2022

Parish Partnership bids

You will know that the County Council has opened its latest round of bids for Parish Partnership funding. One thing that caught my eye was that ‘improvements to Public Rights of Way’ was included. I’m not sure what this means in practice, so I have asked.

The invitation letter sets out the items that can be funded through the PP and those that cannot. As always, I’m happy to support bids.

Devolution and the Council’s constitution

Oh we do love nothing better at County Hall than talking about how things should work inside County Hall...

You might have seen reports in the media about some councillors objecting to the way meetings are run. It’s important that councillors hold the decision makers to account but I have always seen ‘Full Council’ meetings as a bit of panto that are not a very effective part of the job. We are still discussing how to make them more effective, but it sounds like we will end up with an extra meeting per year; possibly an extension of the time limit to four hours; and the adoption of some sort of system for allowing a sensible number of motions (proposals put forward by the political parties) to be debated.

I’ve been just as cynical about the County Council’s approach to the government’s Devolution Deal. The County Council leadership is negotiating with the government and hoping to get the benefits without the elected mayor. They have set up a web page to keep people updated which you can see here: <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/policy-performance-and-partnerships/policies-and-strategies/corporate/devolution>

Big Norfolk Holiday Fun opens for summer bookings

Bookings are now open for the scheme, which provides free activities with a healthy lunch for children eligible for means tested free school meals. The scheme is delivered by Norfolk County Council in partnership with Active Norfolk and supports children aged 5 to 16 as part of the government’s Holiday Activities and Food (HAF) programme.

Activities will be running from 25 July to 2 September where children will have the opportunity to learn a new skill, play a range of sports or take part in a host of activities such as outdoor adventures, science workshops, cooking, art, and lots more. Details here:

www.norfolk.gov.uk/bignorfolkholidayfun

myTrip bus app

Sanders Coaches have signed up with the myTrip bus app which you can download to your phone. It allows you to buy tickets in advance and most usefully lets you see where your bus is with a map that is updated in real time. Busy roads in the summer often means delays to buses so it’s great to be able to see how far away your bus is even before you head out to the bus stop.

Community Road Safety Fund

The letters inviting bids have been sent out and I have forwarded it on to Parish Clerks separate to this report. If anyone is planning on submitting a bid do let me know so I can help.

Run Norwich

I can’t not mention this. I’m running 10km this month for Nansa at the Run Norwich event.

If you would like to sponsor me you can do so here:

<https://www.justgiving.com/fundraising/Ed-Maxfield>

DISTRICT COUNCILLOR'S REPORT

July 2022

Cabinet Approvals:

Cabinet approved the following items: The Quality of Life Strategy, awarded the contract to take over and run the former tennis courts at North Lodge Park, Cromer to the Friends of NLP, Local listings in Glaven Valley, Council Tax Energy Rebate (Discretionary) Scheme, Discretionary Hardship and Support Grants, Car Park charges, Changing Places Programme. We agreed to recommend to Full Council the Cromer Pier Infrastructure Spend, Sale of Parklands Mobile Home Site, and the increase of costs for Insurance Contract for Cromer Pier.

Full Council Decisions:

Full Council agreed (with some unnecessary criticism from some members) Cromer Pier maintenance and insurance spend. To increase the essential user fuel allowance for Council Officers. The temporary agreement with another Council for Section 151 Officer until a permanent replacement can be appointed. Extending the agenda to 3 1/2 hours opposition business was spent in congratulation of Central Government on what they saw as great achievements. This put me in a difficult position as the included the £10M funding given to my portfolio for CTAP I had to register my thanks for this at least!

Coastal Portfolio News:

Further on from the announcement of our funding to explore adaptation for properties at risk from coastal erosion, no less than 14 members of CPE attended the Flood and Coast Conference. Karen Thomas (Head of CPE) was on the panel for a session regarding adaptation and the following day led a workshop on Coastal Planning. The fall out from F&C continues especially as the announcement from Sir James Bevan (Head of the Environment Agency) that it was unrealistic to expect all the English coast to be protected and that some (parts of) communities will have to move out of the Coastal Erosion Zone. As national Member Lead for adaptation I have spent most of the time since F&C being interviewed by all sorts of media, some of which has been aired / published. I have mentioned Overstrand, Sidestrand and Trimmingham in these interviews as coastal Management doesn't just happen in Happisburgh!

Ward Issues:

It has been quite a busy time in the Ward! I have been reminded that communities should think about applying for funding for community projects. Shelf ready ones would be particularly welcome.

Issues in Overstrand include the investigation into a supposed illegal car breaking operation on Cromer Road, a proposed Development Committee site visit to the Garden Centre, pitches on Pauls Lane Car Park have been awarded to a van selling teas, coffees and cakes - I hope it won't affect the Cliff Top Cafe. I am still working with property and a local land owner to resolve the potential removal of Beach Huts during the winter months.

Congratulations to Poppyland Branch of the Royal British Legion for organising such a wonderful Armed Forces Day celebration - quite outstanding and incorporating some very high level visitors.

Our contractors have cut some paths through the wild area at Christophers Close which looks great.

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We continue to work with landowners and Woodlands Leisure Centre - a joint meeting with the Norfolk Coast (AONB) Partnership Farming in Protected Landscape Officer, Planning and Coastal Management Officers is in the diary which could result in an exciting way forward for all concerned.

WHAT an exciting thing to happen with the arrival of Bee Eaters - really put Trimingham on the map!

Cllr Angie Fitch-Tillett
Poppyland Ward, NNDC

Financial Matters:**Payments to be approved at July meeting (for June and July):**

102368	A J Gallagher Insurance	£ 1085.44
102369	Poppyland Radio – Grant	£ 100.00
102370	Norfolk Playing Fields Assoc – Subscription	£ 20.00
102371	Refunds of catering expenses for jubilee event	£ 28.34
102372	T T Jones – Street Light Maintenance	£ 30.74
102373	NGF Play – Repairs to play equipment	£ 2004.36
102374	NPTS – Internal Audit	£ 40.00
102375	NNDC – Dog and litter bin empties	£ 736.32
102376	Playsafety Ltd – Rospa inspection	£ 100.80
102377	J Warner – Salary & Expenses (June)	£ 344.36
102378	Norfolk Pension Fund (June)	£ 86.18
102379	HMRC – PAYE April/May/June	£ 165.60
102380	Secret Gardens – Maintenance (June)	£ 185.00
102381	TMA Bark – playbark	£ 1195.20

Direct debit payments:

23/05/22	NPower Street Light Electricity	£ 60.58
21/06/22	NPower Street Light Electricity	£ 58.45

Receipts since last meeting:

08/06/22	NNDC Textile bank credits	£ 27.25
06/06/22	Interest on bank accounts	£ 0.84

Financial Statement:

Reconciled balances as at 28/06/2022

Community Account	£31446.16
Business Premium Account	£ 6322.16
Business Premium Account	<u>£ 4780.84</u>
	£42549.16

Signed
Chairman *Responsible Financial Officer*

Dated

NORTHREPPS PARISH COUNCIL

Bank reconciliation for quarter ended 30 June 2022

	£
Balance as at 01 April 2022	<u>36484.98</u>
Total Receipts	9826.70
Less Total Payments	<u>3762.52</u>
 Balance as at 30 June 2022	 <u>42549.16</u>

These Cumulative funds are represented by:

Northrepps P. C. Community Account	31446.16
Business Premium Account	4780.84
Business Premium Account	6322.16
	<u>42549.16</u>

Signed.....
Chairman

Signed.....
Responsible Financial Officer

Date.....

Date.....