

Northrepps Parish Council

10 May 2022

To all members of Northrepps Parish Council,

You are hereby summoned to attend the **ANNUAL MEETING** of **NORTHREPPS PARISH COUNCIL** which will be held on **TUESDAY 17 MAY 2022** at **7.00pm** at **NORTHREPPS VILLAGE HALL**

Mrs J Warner PSLCC AICCM
Clerk to Northrepps Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. Election of chairman
2. Election of vice chairman
3. To consider for approval the minutes of the Parish Council meeting held 05 April 2022. Also, to consider any matters arising from the minutes (for information only) not included on the agenda.
4. To consider apologies for absence.
5. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations.
6. To agree councillor responsibilities (School, Police, Planning, Playing Field, Health, Finance & Internal Control, Environment, Village Hall, Footways Highways & Lighting, allotments).
7. To appoint cheque signatories
8. To appoint councillor to review Financial Control Procedures
9. To appoint Internal Auditor for forthcoming year
10. To co-opt new councillor to fill casual vacancy
11. To allow public participation limited to 10 minutes (3 minutes per person)
12. Police
 - 12.1 To receive Police newsletter
 - 12.2 To consider any other police matters (for information only)

Parish Clerk Mrs J Warner
Telephone: 01263 512001
Email: northreppsparish@btinternet.com

13. County Council & District Council

- 13.1 To receive any reports from County Councillor & District Councillor to include updates re issues raised at previous meetings
- 13.2 To raise any other County Council & District Council matters

14. Planning

- 14.1 To receive any planning applications and decisions (list enclosed)
- 14.2 To receive any updates re live planning applications
- 14.3 To receive any other planning matters (for information only)

15. Highways & Transportation

- 15.1 To receive any traffic orders
- 15.2 To consider email requesting mirror on Church Street
- 15.3 To receive any other highways matters (for information only)

16. Finance & Strategy

- 16.1 To consider list of payments for approval & financial statement
- 16.2 To note actuals against budget
- 16.3 To consider matters relating to Church Street noticeboard
- 16.4 To consider matters relating to councillor email addresses
- 16.5 To consider request for funding from Poppyland Radio
- 16.6 To consider matters in respect of renewal of insurance
- 16.7 To receive any other financial matters (for information only)

17. Playing Field, Maintenance & Allotments

- 17.1 To receive any update re grounds maintenance
- 17.2 To receive update re new play equipment project
- 17.3 To receive report from inspection of council owned assets
- 17.4 To receive update re phone box heritage centre
- 17.5 To consider request for shed on allotment
- 17.6 To receive update from Cllr. Fish re Armed Forces Day event on playing field
- 17.7 To consider any other playing field or allotment matters (for information only)

18. Correspondence and other matters

- 18.1 To receive any update re Sally Bean's Bench
- 18.2 To progress arrangements for HM Queen Elizabeth's Platinum Jubilee
- 18.3 To receive any update re CPR & defibrillator training session
- 18.4 To consider whether to hold a community litter pick
- 18.5 To receive and comment upon other correspondence (list enclosed)

19. To receive any other business (for information only) and items for the next agenda

20. To note the date of the next meeting:

7pm on Tues 07 June 2022

Northrepps Parish Council

Planning and correspondence received since last meeting

Planning Applications for consideration at meeting:

Any planning applications received prior to the meeting will be added to the agenda.

Planning applications considered under planning protocol:

Other Planning matters to note

NOTE: Any further planning matters received prior to the meeting will be added to the agenda.

Correspondence:

Norfolk ALC & Wellbeing

Newsletters

Community Action Norfolk

Newsletters

Norfolk PTS

Training newsletter

NNDC

Letter re textile banks

Various leaflets, newsletters and brochures