

Minutes of the Meeting of Northrepps Parish Council held on 04 January 2022 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. S. Penlington, Cllr. M. Renaud

Clerk Mrs J. Warner
County Cllr. Ed Maxfield (to item 8 incl)

1. Minutes of the Parish Council Meeting held on 07 December 2021

It was **AGREED** that the minutes of the Parish Council meeting held on 07 December 2021 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies for absence were accepted from Cllr. Buxton (health), Cllr. Millman (family) and Cllr. Smith (health).
Apologies were noted from District Cllr. Fitch Tillett.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were no declarations of interest.

4. Public Participation

There were no members of the public present.

5. Police matters

5.1 **Police Newsletters** – Noted

5.2 **Other police matters** – There were none to report.

6. District Council and County Council

6.1 County and District Councillor Reports.

County Cllr. Maxfield – Members were in receipt of written report (attached). Cllr. Maxfield advised that he is continuing to look for grant support for the properties which have been flooded.

6.2 Community Governance Review

It was noted that NNDC have advised that the meeting where the final recommendations were to be voted on was cancelled due to covid with no new date set. It was further noted that the final recommendations are that only the properties on streets accessed from Hillside are to move to Cromer and the two properties at the end of Stevens Road would join Northrepps Parish.

6.3 **FP08 between Northrepps and Overstrand**

There was no further update as Overstrand Parish Council are yet to meet.

6.4 **Any other County and District Council matters** (for information only)

There were no other matters to report.

Cllr. Maxfield left the meeting.

7. Planning

7.1 **Planning Applications and decisions**

Planning applications for consideration

PF/21/3419 – Leybourne, Norwich Road
Rear extension, alterations to roof to change front hip to gable, external alterations, detached car port to front of dwelling
No objections

Planning applications considered under planning protocol

PF/21/3221 – Overstrand Garden Centre
Continued use of land for storage ancillary to Overstrand Garden Centre (retrospective)
No objections

7.2 **Updates on live planning applications**

There were no updates to report.

7.3 **Broadland Housing Development at Broadgate Close**

There was no update to report.

7.4 **Other Planning Matters** (for information only)

It was noted that the submission version of the Local Plan is nearing completion and will go out to consultation in January.

8. Highways & Transportation

8.1 **Traffic Regulation Orders**

Any traffic orders had been circulated to members.

8.2 **Other Highway Matters** (for information only and inclusion on the next agenda if appropriate)

There were no other highway matters to report.

9. Finance & Regulatory Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED**, and the finance sheet was signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

It was **AGREED** to not renew Zoom when the current licence expires in February.

It was **AGREED** to accept the quotation from Di Dann to undertake the internal audit for 2021/22.

9.2 Actuals Against Budget to date

These were circulated and noted.

9.3 Bank Reconciliation to 24 December 2021

Members were in receipt of the bank reconciliation to 24 December 2021 which was approved and signed by the Chairman and by the Clerk as Responsible Finance Officer (refer attached)

9.4 Budget & Precept 2022/3

Members were in receipt of the draft budget. It was noted that the upkeep of the burial ground now costs £2500 per annum. It was therefore **AGREED** to amend the draft budget to raise the annual grant to the PCC for the upkeep of the burial ground to £1250 p.a. It was further **AGREED** to increase the grant in the 2021/22 budget to £1250.

It was **AGREED** to adopt the budget to include the above changes and set the precept at £18,027. This works out as £44.32 per annum per band D household which is an increase of £2.38 pa (ie +5.6%).

9.5 Community Right to Bid

It was noted that the nomination form is yet to be completed.

9.6 Any other financial and regulatory matters (for information only)

There were no other financial or statutory matters to report.

10. Playing Field & Allotments

10.1 Grounds Maintenance, Repairs & RoSPA Inspection

It was noted that the chains for the nest swing have been ordered and a date for the repairs to the wooden climbing frame is awaited.

10.2 New Play Equipment

A working group will be set up at the February meeting.

10.3 **Barrel Planters on Church Street**

It was noted that the Clerk is yet to source replacement barrels. It was noted that a parishioner may be able to source some.

10.4 **Crossdale Street Bus Shelter**

The Chairman will check whether the repairs to the roof have been carried out.

10.5 **Phone Kiosk**

Northrepps Village Trust are yet to meet to progress this project.

10.6 **Booking conditions for Playing Field**

It was **AGREED** to no longer permit the use of inflatables (eg bouncy castles) on the playing field. The booking form and conditions will be updated accordingly.

10.7 **Other playing field and allotment matters** (for information only)

There were no other matters to report.

11. Correspondence and other matters

11.1 **Sally Bean's Bench**

An update from the owner of the bench is still awaited.

11.2 **HM Queen Elizabeth's Platinum Jubilee**

Cllr. Fish advised that she is attending various webinars and will report back to the next meeting.

11.3 **Defibrillator Training**

Date for training session to be arranged in the Spring / Summer.

11.4 **Commemorative Token**

It was **AGREED** that the best location for the token to be displayed is on the post of the village sign. The Clerk was instructed to contact Mr Harvey to ask whether he would be able to do this for us.

11.5 **Remote meetings**

It was noted that a letter had been sent to Duncan Baker MP but a reply is yet to be received.

11.6 **Correspondence received since 19 October 2021** (list circulated)

Norfolk ALC	Newsletters
Community Action Norfolk	Newsletters

Various leaflets, newsletters and brochures

All the above correspondence was noted and no comment made unless stated.

12. To receive items to be included on the next agenda and to consider any other business (for information only)

Crossdale Street Bus Shelter – It was **AGREED** to monitor the condition of the plastic shelter and arrange for it to be cleaned as and when necessary.

Resignation of councillor – Members were saddened to learn of the resignation of Lyn Holloway. The Clerk has notified NNDC and this matter will be on the next agenda. In the meantime Cllr. Mackay and Cllr. Renaud will carry out the inspections of the play equipment.

13. To note the date of the next meeting: 7:00pm 01 February 2022

There being no further business, the Chairman closed the meeting at 7:50pm

Signed

Dated.....

COUNTY COUNCILLOR REPORT

BUDGET

The public consultation period for the County Council budget has now closed. Detailed proposals will emerge over the next few weeks and councillors will debate the proposals in February.

I will be able to propose amendments to the budget (although my chances of getting anything voted through are limited). As always I am interested to hear what people think about council spending priorities.

COUNTY HALL

On which point, you might have seen reports in the local press that further work is planned on County Hall – on top of meeting room make-overs and the building of a new car park last year. As reported in the EDP the total bill for the various repairs and upgrades is more than £70 million since it all started nearly a decade ago. My view is it would make far more sense for the County Council to wait until we know what working patterns will be like after the Pandemic and after we know the outcome of the Devolution Deal (see below). Maybe we won't need County Hall at all in the future!

FLOOD PROTECTION GRANTS

If your home has been flooded you may be able to apply for a grant to carry out work to protect your home. There are details on the County Council website here: <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/flood-protection-grants>

I have asked how many grants have been paid out in the last few years. Once I have the answer I will look at ways the grants could be made more widely available to people at risk of flooding.

ADULT SOCIAL CARE

Care for older people and adults with long term conditions is one of the most important things that the County Council is responsible for. There's been a long debate about how we pay for care but how care is delivered is just as important – and it gets far less attention.

Care services are provided by a mixture of the County Council itself, private companies and charities. This 'care market' is under huge strain because of Brexit, COVID, increases in the Minimum Wage and here in Norfolk the impact of the tragic deaths of three people at Cawston Park last year. The government has recently announced a change to the immigration status of people coming here from abroad to work in the care sector. And a small (£600,000) amount of extra funding will come from the government to the County Council to cover the costs of the pandemic. But the big issues haven't gone away.

I have suggested the three County Council committees that might look at the future of adult social care form a 'Grand Committee' to investigate it urgently.

AN ELECTED MAYOR?

In the Spring the government will publish plans for new 'Devolution Deals' as part of its Levelling Up agenda. This might mean changes to the structure of local government in Norfolk with the possibility of a directly elected Mayor/County Council leader. The County Council seems to be pushing hard for this.

It's all very vague at the moment but new powers being handed to the county would be welcome. As part of the deal, Norfolk County Council has to look at the way it makes decisions and hand more power on to local communities.

Ed Maxfield

Tel.: 07449 706215. Email: edward.maxfield@norfolk.gov.uk

Financial Matters:**Payments to be approved at Jan meeting:**

102330	Secret Gardens – Maintenance (Dec)	£ 185.00
102331	Repairs to Village Sign	£ 342.00
102332	J Warner – Clerks salary & expenses (Dec)	£ 242.93
102333	Norfolk Pension Fund (Dec)	£ 83.21
102334	HMRC – PAYE Oct/Nov/Dec	£ 166.20

Direct debit payments:

12/12/2021	Eon – Street lighting for Nov	£ 47.81
19/12/2021	URM Glassbank for Nov	£ 36.00

Receipts since last meeting:

Bank Interest	£ 0.28
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Financial Statement:

Reconciled balances as at 24/12/21

Community Account		£ 31859.57
Business Premium Account		£ 4780.36
Business Premium Account		<u>£ 6321.52</u>
		£ 42961.45
Less uncleared cheques	102241	£ 1.00
	102271	£ 100.00
	102324	£ 50.00
	102329	£ 213.26
	DD	<u>£ 36.00</u>
		£ 42561.19

Signed
Chairman *Responsible Financial Officer*

Dated

NORTHREPPS PARISH COUNCIL

BANK RECONCILIATION FOR YEAR ENDED 30 MAR 2022

	£
Balance as at April 1st 2021	<u>34522.47</u>
Total Receipts	19692.76
Less Total Payments	<u>11654.04</u>
Balance as at 24 Dec 2021	42561.19

These Cumulative funds are represented by:

Northrepps P. C. Community Account	31859.57
N.P.C. Business Premium Account	4780.36
N.P.C. Business Prem Account	<u>6321.52</u>
	<u>42961.45</u>
Less un-presented cheques & pending DDs:	
Cheque 102241	1.00
Cheque 102271	100.00
Cheque 102324	50.00
Cheque 102329	213.26
Direct Debit	<u>36.00</u>
	42561.19