

**Minutes of the Meeting of Northrepps Parish Council  
held on 06 July 2021 at 7.00 pm at Northrepps Village Hall**

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,  
Cllr. V. Callaghan, Cllr. L. Holloway, Cllr. M. Renaud, Cllr. S. Penlington

Clerk Mrs J. Warner PSLCC AICCM  
District Cllr. Fitch Tillett

**1. Minutes of the Parish Council Meeting held on 01 June 2021**

It was **AGREED** that the minutes of the Parish Council meeting held on 01 June 2021 be **APPROVED** as a true record. The minutes were signed by the Chairman.

**2. Apologies for absence**

Apologies for absence were accepted from Cllr. Smith (family bereavement) and Cllr. Buxton (work commitment). Apologies for absence from County Cllr. Maxfield were noted.

It was agreed to accept Cllr. Buxton's apologies due to work commitments for the next few months.

**3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests**

There were no declarations of interest.

**4. Casual Vacancy**

It was **AGREED** to appoint Mr. Michael Millman to fill the casual vacancy. The other applicants will be encouraged to stand for election in the future.

**5. Public Participation**

There were no members of the public present.

**6. Police matters**

6.1 **Police Newsletters** – Noted

6.2 **Norfolk County Community Safety Partnership**

Members were in receipt of several emails in respect of this consultation all of which were noted.

Members advised that it was good to see the police represented at the Armed Forces Day event in the village.

**7. District Council and County Council**

### **7.1 County and District Councillor Reports.**

#### County Councillor

Members were in receipt of a written report from County Councillor Maxfield (attached) and a copy of his response to the North Walsham West housing development.

#### District Councillor

Members were in receipt of a written report from District Cllr. Fitch Tillett (attached). Cllr. Fitch Tillett was asked to obtain an update on an enforcement issue.

### **7.2 Community Governance Review**

There was no update to report.

### **7.3 Any other County and District Council matters** (for information only)

There were no other matters to report.

## **8. Planning**

### **8.1 Planning Applications and decisions**

#### Planning applications for consideration

PF/21/1526 – 16 Craft Lane – No objections

PF/21/1515 – 32 Christopher’s Close – No objections

PF/21/1615 – Civil Aviation Dept, Craft Lane – No objections

CL/21/1554 – The Valley, Northrepps Road  
Lawful development certificate - noted

#### Planning applications considered under planning protocol

There were none to report.

### **8.2 Updates on live planning applications**

There were no updates.

### **8.3 Broadland Housing Development at Broadgate Close**

There was no update to report.

### **8.4 Other Planning Matters** (for information only)

There were no other matters to report.

## **9. Highways & Transportation**

9.1 **Traffic Regulation Orders**

Any traffic orders had been circulated to members.

9.2 **Other Highway Matters** (for information only and inclusion on the next agenda if appropriate)

Parish Partnership Scheme 2022 – Add to next agenda  
£29m pothole prevention work – Add to next agenda

**10. Finance & Regulatory Matters**

10.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED**, and the finance sheet was signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

10.2 **Actuals Against Budget to date**

These were circulated and noted.

10.3 **Cheque Signatories**

The mandate forms were completed at the meeting and will be sent to Barclays.

10.4 **Community Right to Bid**

It was noted that the nomination form is yet to be completed.

10.5 **Any other financial and regulatory matters** (for information only)

There were no other matters to report.

**11. Playing Field & Allotments**

11.1 **Grounds Maintenance and repairs to council owned assets**

Refer items 11.3 and 11.4 below.

11.2 **New Play Equipment**

Cllrs. Penlington & Smith are yet to meet to discuss this.

11.3 **Rospa Inspection**

The RoSPA report was received just prior to the meeting. This will be considered at the August meeting.

11.4 **Inspection of Parish Council Owned Assets**

Cllr. Mackay will arrange for someone to look at the roof of the Crossdale Street bus shelter and confirmed that The Foundry PH will sweep out the Church Street shelter.

11.5 **Barrel Planters on Church Street**

Measurements of the barrels are awaited.

11.6 **Phone Kiosk**

It was **AGREED** to put a post on the village facebook page asking for ideas and also for volunteers to manage the phone box.

11.7 **Bookings for Playing Field**

There were no new bookings to report.

11.8 **Allotment Matters**

It was noted that the allotment hedges will be cut on 13/14 September.

11.9 **Cromer Youth FC**

It was **AGREED** to allow CYFC to continue to use the playing field for a further 5 years and also to allow them to apply for grants to improve the pitches. It was also **AGREED** to ask that the boundary net is removed after each session.

11.10 **Other matters** (for information only)

There were no other matters to report.

**12. Correspondence**

12.1 **Correspondence received since 01 June 2021** (list circulated)

Norfolk ALC	Newsletters Wellbeing initiative
NCC	Norwich Western Link update Experience Project art Trail Norfolk Coast Partnership update
Community Action Norfolk	Newsletters

Various leaflets, newsletters and brochures

All the above correspondence was noted and no comment made unless stated.

12.2 **Norfolk Day**

It was noted that Clt. Fish has the flag ready to fly (weather permitting).

**12.3 Sally Bean's Bench**

It was noted that the owner of the land where the bench is sited is yet to reply.

**12.4 Firework Event**

It was noted that with the possible lifting of covid restrictions it may be possible to hold a display on 05 Nov. This will be considered at the August meeting.

**12.5 HM Queen Elizabeth's Platinum Jubilee**

Details of the national plans were noted. These include a beacon and piper on Thurs 02 June 2022 and a Street Party on Sunday 05 June 2022. Arrangements will be discussed and budgeted in due course.

**13. To receive items to be included on the next agenda and to consider any other business (for information only)**

Armed Forces Covenant – Place on next agenda

Defibrillator training – Place on next agenda

**14. To note the date of the next meeting: 07:00pm 03 August 2021**

**15. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

**16. Allotment Matters**

It was noted that tno further complaints have been received so the matter will be taken off the agenda.

There being no further business, the Chairman closed the meeting at 7:40pm

Signed .....

Dated.....

County Councillor Report:

The Norwich Western Link

The first meeting of the new County Council Scrutiny Committee met and the main item on the agenda was the Western Link. This is the major project to complete an ‘outer outer’ ring road for Norwich by building a short length of road across the Wensum Valley to link the NDR to the A47. I reported last month that an Extraordinary Meeting of the full council voted to go ahead with the project but the rules of the council meant that the decision could be ‘called in’ by the Scrutiny Committee for further examination before going ahead.

At the end of the session the majority of the committee voted to proceed with the project but some important issues were aired. I asked why the council seemed to be relying only on current government rules about carbon emissions when it is so clear that the direction of travel is towards tighter controls. I was also dismayed to learn that their analysis took no account of increased traffic beyond Greater Norwich. In other words, even though a large part of the economic argument for the road was increased visitor numbers to the Norfolk coast they have done nothing to model what those numbers will be and, more importantly, to plan for how to deal with the increased traffic.

You can read more here and there’s a link to the video of the meeting if you want to listen to the questions and answers: <https://edmaxfield.org.uk/2021/06/23/scrutiny-committee-examine-the-western-link/>

The ‘North Walsham West’ housing development

The proposal to allow 1,800 homes to be built to the west of North Walsham is part of NNDC’s new Local Plan. I was asked to contribute as a consultee and I am glad to see that a number of Parish Councils have done the same.

I said I was not opposed to the plan as a matter of principle but I am concerned that they need to properly consider a number of issues that affect our villages. Especially the increase in traffic. You can read my submission in full here:

<https://edmaxfield.org.uk/2021/06/23/north-walsham-west-development-my-response/>

Community Safety Partnership

At the Scrutiny Committee meeting we had a brief report about the County’s Community Safety Partnership. There is more about the Partnership and its priorities here:

<https://www.norfolk.gov.uk/what-we-do-and-how-we-work/policy-performance-and-partnerships/partnerships/crime-and-disorder-partnerships/community-safety-partnership>

The Panel that oversees development and delivery of the plan meets quarterly and they are keen to hear suggestions for areas of concern that they should be examining. If you have any issues that you would like to have raised with them, please let me know and I will pass them on.

Question to cabinet about borrowing

Norfolk County Council is not alone in taking advantage of low interest rates to buy assets and engage in building projects over the last few years. Now, with inflation rising, I am concerned that we will be faced with increased interest rates and that will hit Council Tax payers in the pocket. I have asked the Cabinet Member for Finance for an assessment of the risk and the likely costs.

Ed Maxfield

Email: [edward.maxfield@norfolk.gov.uk](mailto:edward.maxfield@norfolk.gov.uk)

Tel. 07449 706215

## **DISTRICT COUNCILLOR'S REPORT** **July 2021**

### **Cabinet Approvals:**

Cabinet approved the following items: NNDC Housing Strategy 2021-2025, Match funding for both North Walsham and Fakenham's UK Community Renewal Fund bids, to waive The Street Trading Content Fees for 2021, to extend the lease of the Greens Road Football Facility, North Walsham, to withdraw from the disposal transaction of Cedar House, North Walsham, to retain the main building, refurbish and re-let it, to re-let the former public toilets, Melbourne Slope, Cromer, and finally to accept a lease proposal for Council owned business unit at Hornbeam Road, North Walsham.

### **Full Council Decisions:**

Full Council scheduled for June 23<sup>rd</sup> was cancelled due to lack of business.

### **Coastal Portfolio News:**

Coastal Partnership East held its summer Board Meeting and AGM where I handed over the Chair - after an extra year due to COVID, to Cllr Penny Carpenter GYBC. I also attended the AGM of the Norfolk Coast (AONB) Partnership where Cllr Andrew Jamieson (NCC) was elected Chairman and I was re-elected Vice-Chairman unopposed. Estelle Hook - Partnership Manager leaves in July and we are working hard to recruit a replacement as soon as possible. The LGA Coastal SIG held its summer meeting where I reportedly as Member Champion of the Adaptation Working Group and the following week I introduced and closed the Adaptation Workshop held during the International Flood and Coast Conference. As part of Flood and Coast, Karen Thomas, CPE Partnership Manager won the Women in FCERM award, just a year after Kellie Fisher (then CPE) won the same award. So, so proud of our staff. The Norfolk Coast Forum is being held on 6<sup>th</sup> July – I look forward to welcoming Parish representatives.

### **Ward Issues:**

The Gimingham Road, Trimingham Site continues to be monitored by Planning Enforcement and all action available is being taken – however slow this may seem. The planning application for the New Hall is getting close to a decision- just a few ends to tie up, so I have to urge anyone involved, to progress any queries. A decomposing seal was removed from near Vale Road by refuse contractors.

Overstrand is already suffering from additional holiday traffic and I had to “acquire” some traffic cones to save Mike from Overstrand Stores becoming a traffic warden. The transfer of responsibility of The Overstrand Playground to NNDC is progressing slowly. Northrepps will be welcoming a new member of the Parish Council this month.

**Cllr Angie Fitch-Tillett**  
**Poppyland Ward, NNDC**

**Financial Matters:**

Payments to be approved at July meeting:

102296	Woods of Cromer	£	20.00
102297	Secret Gardens (Maintenance – Jun)	£	185.00
102298	J Warner – Clerks Salary & Expenses (Jun)	£	242.93
102299	Norfolk Pension Fund (Jun)	£	83.21
102300	HMRC (Paye Apr/May/Jun)	£	166.00
102301	T T Jones Ltd – Street light contract Jul/Aug/Sep	£	28.20
102302	Playsafety Ltd – Rospa Inspection	£	99.00

Direct debit payments:

12/06/2021	Eon – Street lighting for May	£	42.99
22/06/2021	URM Glassbank for May	£	37.20

Receipts since last meeting:

07/06/2021	Interest on bank account	£	0.16
07/06/2021	Interest on bank account	£	0.12

Financial Statement:

Reconciled balances as at 28/07/2021		
Community Account		£ 29556.63
Business Premium Account		£ 4780.12
Business Premium Account		<u>£ 6321.20</u>
		£ 40657.95
Less uncleared cheques	102241	£ 1.00
	102271	£ 100.00
	102293	<u>£ 213.26</u>
		£ 40343.69

Signed .....  
*Chairman* ..... *Responsible Financial Officer*

Dated .....  
.....

**NOTE: The original copy was signed and is filed in the accounts**