

Minutes of the Meeting of Northrepps Parish Council held on 01 June 2021 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. L. Holloway, Cllr. M. Renaud, Cllr. G. Smith

Clerk Mrs J. Warner PSLCC AICCM
District Cllr. Fitch Tillett

1. Minutes of the Parish Council Meeting held on 04 May 2021

It was **AGREED** that the minutes of the Parish Council meeting held on 04 May 2021 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies for absence from County Cllr. Maxfield were noted.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were no declarations of interest.

4. Councillor Responsibilities

This will be considered once the casual vacancy has been filled.

5. Public Participation

There were no members of the public present.

6. Police matters

6.1 Police Newsletters – Noted

6.2 Motorcycles on footpaths

It was noted that a complaint was made to members and to the police re the riding of motorcycles on the village PRowS and Bridleways. It is understood that the police have dealt accordingly and have also delivered leaflets to households asking for any similar instances to be reported to them.

7. District Council and County Council

7.1 County and District Councillor Reports.

County Councillor

Members were in receipt of a written report from County Councillor Maxfield (attached) and details of the Local Member Fund Budget. It was suggested that the installation of an EV charging point at the Village Hall Car Park could be a consideration.

It was noted that NCC are to improve the signage and road markings along the road between Northrepps and Thorpe Market.

District Councillor

It was noted that the NNDC AGM was held last week and Cllr. Fitch Tillett has retained the responsibility for Coastal Management.

7.2 Community Governance Review

Cllr. Fitch Tillett will be contacting the relevant officer at NNDC for a reply to the responses to the Community Governance Review and confirmation of when a decision will be made.

7.3 Changes to Electoral Arrangements for Norfolk County Council

It was noted that the final recommendations have been published and that Northrepps, Overstrand, Sidestrand and Trimmingham will join the Cromer division.

7.4 Any other County and District Council matters (for information only)

There were no other matters to report.

8. Planning

8.1 Planning Applications and decisions

Planning applications for consideration

There were none to consider.

Planning applications considered under planning protocol

There were none to report.

8.2 Updates on live planning applications

There were no updates.

8.3 Broadland Housing Development at Broadgate Close

It was noted that the Planning Officer had spoken to the Chairman, the Clerk and District Councillor Fitch Tillett all of whom had explained the route that is used by the school children and thus no need for a new pavement and crossing.

8.4 Other Planning Matters (for information only)

North Norfolk Local Plan – North Walsham West

Concern was raised that the proposed development will cause a big increase in traffic along the A149 between North Walsham and Cromer and that the back roads through the village will also be used as an alternative route. It was suggested that mini roundabouts at the top of New Road and at the Thorpe Market crossroads would slow the traffic and help vehicles get onto the A149 from the side roads.

The Clerk was instructed to write to NNDC and to County Cllr. Maxfield to raise these concerns.

Proposed upgrade of telecoms equipment at Madams Lane

Members supported the need for upgrades to equipment to provide 5G but asked whether the signal from the extended mast will provide good coverage within the village.

The Clerk was instructed to reply accordingly.

9. Highways & Transportation

9.1 Traffic Regulation Orders

Any traffic orders had been circulated to members.

9.2 Other Highway Matters (for information only and inclusion on the next agenda if appropriate)

It was noted that several potholes have appeared on New Road.

10. Finance & Regulatory Matters

10.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED**, and the finance sheet was signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

10.2 Actuals Against Budget to date

These were circulated and noted.

10.3 Councillor Vacancy

It was noted that three applications have been submitted. It was **AGREED** to meet at 6pm prior to the Parish Council meeting on 06 July 2021 and interview all three applicants.

10.4 Cheque Signatories

The mandate forms are in the process of being completed and signed.

10.5 Community Right to Bid

It was noted that the previous nomination of The Foundry PH has expired. It was **AGREED** to draft the paperwork to apply again.

10.6 WW2 Grant Funding

It was noted that as the VE Day Commemorations had not been held within the specified time frame due to the covid restrictions, the £500 grant funding has to be repaid.

10.7 Any other financial and regulatory matters (for information only)

Norwich Road Bus Shelter – It was noted that Cromer Window Cleaning and Maintenance have been asked to clean the bus shelter at a cost of £20.

Annual Street light Inspection – Members noted the report from the annual inspection and accepted the quotation for the works identified.

11. Playing Field & Allotments

11.1 Grounds Maintenance and repairs to council owned assets

This will be reviewed after the forthcoming ROSPA inspection.

11.2 New Play Equipment

Cllrs. Penlington & Smith are yet to meet to discuss this.

11.3 Rospa Inspection

It was noted that the annual inspection of the play equipment will take place in June.

11.4 Inspection of Parish Council Owned Assets

It was **AGREED** to carry this item forward to the July meeting.

11.5 Barrel Planters on Church Street

Cllr. Smith will check the diameter of the existing barrels. Further quotations will be obtained so that new barrels can be in place ready to install in the autumn.

11.6 Phone Kiosk

It was **AGREED** to keep this on the agenda for future meetings in order that members of the public can participate in a discussion at a future meeting.

11.7 Bookings for Playing Field

There were no new bookings to report.

11.8 Allotment Matters

It was noted that members had given consent for a greenhouse to be installed by a new tenant on his allotment.

It was noted that one plot will be allocated at the end of the current tenancy year. The Clerk will check that all personal belongings have been cleared before reallocating it.

11.9 Other matters (for information only)

There were no other matters to report.

12. Correspondence

12.1 Correspondence received since 04 May 2021 (list circulated)

Norfolk ALC	Newsletters Wellbeing initiative
NCC	Strategic Flooding Alliance
Norfolk Local Access Forum	Vacancies for members
Community Action Norfolk	Newsletters
Vattenfall	Community Benefit Fund
Norfolk Western Link	Newsletter

Various leaflets, newsletters and brochures

All the above correspondence was noted and no comment made unless stated.

12.2 Norfolk Day

It was agreed to fly the Norfolk Flag. There are no other arrangements in place at the current time.

12.3 Sally Bean's Bench

It was noted that the owner of the land where the bench is sited will take a look and report back to the Chairman.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

Mobile Library – Schedule of dates publicised. Cllr. Fish has asked why there is no longer a stop at the bungalows on Norwich Road.

Armed Forces Day – Members agreed that a display could be put on by the village sign.

14. To note the date of the next meeting: 07:00pm 06 July 2021

15. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

16. Tree works

It was noted that the tender had been advertised and three contractors expressed an interest in quoting for the works but only one had provided a quotation. It was **AGREED** to accept the quotation from CJ Tree and Garden Services. It was further **AGREED** to accept a quote from CJ Tree Services to

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cut back the hedges by the allotments. All the works will take place after the nesting season.

17. Allotment Matters

It was noted that the Clerk had written to all allotment tenants as instructed. A further complaint was noted but members hope that the letter has resolved the matter.

There being no further business, the Chairman closed the meeting.

Signed

Dated.....

County Councillor Report

Council AGM

At the first meeting of the new council – the AGM – I spoke to second a motion that called on the government to rebuild the QE Hospital in Kings Lynn. You might have seen that its roof is being held up by 200 props. I reminded councillors how important it is that we don't spend the next four years just talking about things affecting Greater Norwich and that we must make sure places around the edges of Norfolk get their fair share of investment in services. The motion was passed unanimously but it is down to the government to get the work done.

Surface dressing of roads

A number of roads in the division were dressed with chippings recently which resulted in some problems with skidding, patches of road being missed and missing warning signs. Thanks to the parish clerks who reported the various issues. The patches should have been filled in and the surface should have calmed down by now. If there are any persistent problems, feel free to let me know so I can chase them up.

Local Member Highways Allowance

County Hall has finally revealed the details of the new Highways Allowance – the fund that I can allocate to cover small projects locally. It has increased to £10,000 per year and covers a wider range of things, including Electric Vehicle Charging Points and tree planting. I have enclosed the full briefing from County Hall. I regularly check with Parish Councils about priorities for spending the fund. Please let me know if you have any items you think should be included in the programme.

Tree planting

I passed on a resident's question about tree planting and got the following comments in reply from the County Councillor in charge of environmental policy: I want to see 7 county parks for 7 districts. This will be a scheme in which we plant a large woodland in each district. This may be on public land or private land but would have to have strict covenants. I'm also aiming big with the Queen's Green Canopy in which we gift land as a council or work with a local landowner to create a small woodland for each parish to be secured for generations to come. I'm also working on where possible to return of commons which will be meadows, heathland and forests but this scheme relies on a lot of goodwill gestures from large landowners.

I'm impressed by his ambition. I hope it all happens. If you have any comments or ideas about these plans do let me know.

Unitary Council

I asked (again) what planning the County Council has done to make sure key services are not disrupted if there is a return to proposals for Unitary authorities (scrapping either District or County Councils). I got a rather enigmatic reply from the leader of the council so I will no doubt have to ask again before I get a clear answer. It worries me that if there is a major change in structure services for children and vulnerable adults will be disrupted if planning is not done in advance.

The Western Link

There is an extra meeting of the council on 7th June to decide on the Western Link – completion of the Norwich 'NDR'. There has been lots of media coverage about the issue. If you want to share your views on the project with me, please do get in touch.

Financial Matters:

Payments to be approved at May meeting:

102282	David Gillett – Tree inspection	£ 320.00
102283	Secret Gardens – Maintenance (Apr)	£ 185.00
102284	D Dann – Internal Audit	£ 40.00
102285	J Warner – Clerks Salary & Expenses (Apr)	£ 242.93
102286	Norfolk Pension Fund (Apr)	£ 83.21
102287	T T Jones Electrical – Street Light Contract	£ 28.20
102288	Came & Co – Insurance renewal	£ 794.83

Direct debit payments:

11/04/2021	Eon – Street lighting for March	£ 42.99
27/04/2021	URM Glassbank for March	£ 37.20

Receipts since last meeting:

15/04/2021	HMRC - VAT Refund	£ 1555.68
30/04/21	NNDC - Precept	£ 8424.50

Financial Statement:

Reconciled balances as at 30/04/21		
Community Account		£ 32850.12
Business Premium Account		£ 4780.00
Business Premium Account		<u>£ 6321.04</u>
		£ 43951.16
Less uncleared cheques	102241	£ 1.00
	102271	£ 100.00
	102273	£ 100.00
	102277	<u>£ 253.24</u>
		£ 42496.92

Signed *Chairman* *Responsible Financial Officer*

Dated

NOTE: Signed copy held with the accounts