

Northrepps Parish Council

24 April 2021

To all members of Northrepps Parish Council,

You are hereby summoned to attend the ANNUAL MEETING of NORTHREPPS PARISH COUNCIL which will be held remotely via zoom on TUESDAY 04 MAY 2021 at 7.00pm for the purpose of transacting the following business.

<https://us02web.zoom.us/j/84741409920?pwd=T2JGbHFEBlVWN0ZhenMzOTgzWVkvZz09>

Meeting ID: 847 4140 9920 Passcode: 982223

Mrs J Warner PSLCC AICCM
Clerk to Northrepps Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. Election of Chairman
2. Election of Vice-Chairman
3. To consider for approval the minutes of the Parish Council meeting held 06 April 2021. Also, to consider any matters arising from the minutes (for information only) not included on the agenda.
4. To consider apologies for absence.
5. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations.
6. To agree councillor responsibilities (School, Police, Planning, Playing Field, Health, Finance & Internal Control, Environment, Village Hall, Footways Highways & Lighting, allotments).
7. To appoint cheque signatories
8. To appoint councillor to review Financial Control Procedures
9. To appoint Internal Auditor for forthcoming year
10. To allow public participation limited to 10 minutes (3 minutes per person)

Parish Clerk Mrs J Warner
Telephone: 01263 512001
Email: northreppsparish@btinternet.com

11. Police
 - 11.1 To receive Police newsletter
 - 11.2 To consider any other police matters

12. County Council & District Council
 - 12.1 To receive any reports from County Councillor & District Councillor to include updates re issues raised at previous meetings
 - 12.2 To receive any update re Community Governance Review
 - 12.3 To raise any other County Council & District Council matters

13. Planning
 - 13.1 To receive any planning applications and decisions (list enclosed)
 - 13.2 To receive any updates re live planning applications
 - 13.3 To receive any update from Broadland Housing
 - 13.4 To receive any other planning matters (for information only)

14. Highways & Transportation
 - 14.1 To receive any traffic orders
 - 14.2 To receive any other highways matters (for information only)

15. Finance & Strategy
 - 15.1 To consider list of payments for approval & financial statement
 - 15.2 To note actuals against budget
 - 15.3 To receive update re vacancy
 - 15.4 To consider bank reconciliation for year ended 31 March 2021
 - 15.5 To consider Summary of Accounts for year ended 31 March 2021
 - 15.6 To consider report from Internal Auditor for year ended 31 March 2021
 - 15.7 To consider and complete Annual Governance Statement 2020/21
 - 15.8 To consider and complete Accounting Statements 2020/21
 - 15.9 To note statement of Variances
 - 15.10 To set date for Notice of Public Rights and Publication of Unaudited Annual Governance Statement & Accountability Return
 - 15.11 To receive any other financial matters (for information only)

16. Playing Field, Maintenance & Allotment
 - 16.1 To receive update re grounds maintenance and repairs to Council owned assets
 - 16.2 To receive update from working group re play equipment project
 - 16.3 To consider report from inspection of council owned assets
 - 16.4 To receive update re upkeep of barrels
 - 16.5 To consider matters relating to phone box
 - 16.6 To note any bookings for playing field
 - 16.7 To consider any allotment requests
 - 16.8 To consider any other playing field or allotment matters (for information only)

17. Correspondence
 - 17.1 To receive and comment upon correspondence received since 06 April 2021 (list enclosed)

18. To receive any other business (for information only) and items for the next agenda

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19. To note the date of the next meeting: 7pm on 07 June 2021
20. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**
21. Tree works – To consider quotations
22. Allotments – To consider tenancy matters

Northrepps Parish Council

Planning and correspondence received since last meeting

Planning Applications for consideration:

Any planning applications received prior to the meeting will be added to the agenda.

Planning applications considered under planning protocol:

There were none to report

Other Planning Consultations

EF/21/0925 – Beeston Lodge, Crossdale Street
Lawful development certificate for proposed single storey extension

NOTE: Any planning matters received prior to the meeting will be added to the agenda.

Correspondence:

Norfolk ALC

Newsletters
Wellbeing initiative

NCC

Candidate list for election

Community Action Norfolk

Newsletters

Various leaflets, newsletters and brochures