

**Minutes of the Meeting of Northrepps Parish Council  
held on 06 April 2021 at 7.00 pm via zoom**

Present:

Vice Chairman Cllr. L. Fish,  
Cllr. V. Callaghan, Cllr. L. Holloway, Cllr. M. Renaud, Cllr. G. Smith

Clerk Mrs J. Warner PSLCC AICCM  
County Cllr. Maxfield and District Cllr. Fitch Tillett

**1. Minutes of the Parish Council Meeting held on 02 March 2021**

It was **AGREED** that the minutes of the Parish Council meeting held on 02 March 2021 be **APPROVED** as a true record. The minutes will be signed by the Vice Chairman at the earliest opportunity.

**2. Apologies for absence**

Apologies for absence were accepted from Cllr. Buxton due to work commitments, Cllr. Mackay due to illness and Cllr. Penlington due to a family emergency.

**3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests**

All members declared an interest in item 6.2 and it was agreed to grant a dispensation for all to participate in this item.

**4. Public Participation**

There were no members of the public present.

**5. Police matters**

5.1 **Police Newsletters** – Noted

5.2 **Other Police Matters** – It was noted that the SNAP meetings have recommenced.

**6. District Council and County Council**

6.1 **County and District Councillor Reports.**

Members were in receipt of written reports from County Councillor Maxfield and District Councillor Fitch Tillett (refer attached).

*Cllr. Maxfield left the meeting*

## 6.2 **Community Governance Review**

It was **AGREED** to raise strong objections as follows:

1. The change will have an unfair impact on ALL council payers whether their property is moving to Cromer or remaining in Northrepps. Those who will be in Cromer Ward will pay a higher precept to Cromer Town Council. Those which remain in Northrepps will also pay a higher contribution towards the precept due to the reduction in the tax base by 132 properties. Our calculation indicate that this could be an increase in payments of around 40%.
2. Why have the properties which are remaining in Northrepps not been consulted? As mentioned above, it will impact on their finances too.
3. Will the boundary of the PCC change too? If so have they been consulted?
4. What will happen about the recently purchased bus shelter which was installed on Norwich Road and the street lights? Will the Parish Council be recompensed?
5. The Electoral Review of 2017 states that there should be no changes to Poppyland Ward so why has this now changed? [https://s3-eu-west-2.amazonaws.com/lgbce/\\_data/assets/pdf\\_file/0005/32990/North-Norfolk-final-recs-main-report-final.pdf](https://s3-eu-west-2.amazonaws.com/lgbce/_data/assets/pdf_file/0005/32990/North-Norfolk-final-recs-main-report-final.pdf)

## 6.3 **Any other County and District Council matters** (for information only)

Review of Public Space Protection Orders – This was noted and no comments made.

## 7. Planning

### 7.1 **Planning Applications and decisions**

#### Planning applications for consideration

PF/21/0720 – Green Acres, Church Street  
Single storey extension  
*No objections*

#### Planning applications considered under planning protocol:

There were none to report.

### 7.2 **Updates on live planning applications**

There were no updates.

### 7.3 **Other Planning Matters** (for information only)

There were no other planning matters to report.

## **8. Highways & Transportation**

### **8.1 Traffic Regulation Orders**

Any traffic orders had been circulated to members.

### **8.2 Other Highway Matters (for information only and inclusion on the next agenda if appropriate)**

It was noted that several potholes have reopened following the bad weather.

## **9. Finance & Regulatory Matters**

### **9.1 Payments and Receipts & Financial Statement**

The financial matters were **APPROVED**, and the finance sheet will be signed by the Vice-Chairman and the Clerk as Responsible Finance Officer at the earliest opportunity (refer attached).

### **9.2 Actuals Against Budget to date**

These were circulated and noted.

### **9.3 Appointment of Internal Auditor**

It was **AGREED** to appoint Di Dann to undertake the internal audit.

### **9.4 Councillor Vacancy**

It was noted that the Notice of Vacancy expires on 07 April. It was **AGREED** that if no election is called the casual vacancy will be advertised and interviews will take place once the council is able to meet in person.

### **9.5 Review of policies**

The following policies were reviewed and adopted:

- Standing Orders
- Financial Regulations
- Internal Control Specification
- Financial Risk Management Policy
- Parish Council Risk Assessment

### **9.6 Any other financial and regulatory matters (for information only)**

There were no other financial or statutory matters to report.

## **10. Playing Field & Allotments**

### **10.1 Grounds Maintenance and repairs to council owned assets**

Cllrs. Penlington and Smith will report to the May meeting.

10.2 **New Play Equipment**

Cllrs. Penlington & Smith will report to the May meeting.

10.3 **Tree inspection**

Members were in receipt of the inspection report. It was **AGREED** to obtain quotations for the necessary works to be undertaken after the nesting season. The Clerk will contact the Tree Officer at NNDC for consent for the works to take place.

10.4 **Inspection of Parish Council Owned Assets**

It was noted that the Clerk has carried out a visual inspection of all the council owned assets. Members were in receipt of the inspection report. It was **AGREED** to carry this item forward to the May meeting to allow time for members to take a look at the items which need repair.

10.5 **Barrel Planters on Church Street**

It was noted that the lady who used to look after these has moved away from the village and also that one of the barrels still awaits replacement. It was **AGREED** that Cllr. Fish will contact two residents to ask whether they would take on the plating on the barrels. It was suggested that perhaps the landlords at The Foundry or another nearby resident would water the plants.

10.6 **Phone Kiosk**

It was **AGREED** to keep this on the agenda for future meetings in order that members of the public can participate in a discussion once the council can meet in person. It was noted that care has to be taken that items are not just left there. Someone will need to be responsible for keeping a check on the phone box

10.7 **Bookings for Playing Field**

There were no new bookings to report but it was noted that CYFC may lose one team next season.

10.8 **Allotment Matters**

Concern was raised re an allotment matter which will be placed on the next agenda for consideration.

10.9 **Other matters** (for information only)

There were no other matters to report.

## 11. Correspondence

### 11.1 Correspondence received since 02 February 2020 (list circulated)

Norfolk ALC	Newsletters Wellbeing initiative
NCC	1 million trees for Norfolk
NNDC	Environment Forum 23 April 2021
Keep Britain Tidy	Great British Spring Clean
05 July 2021	NHS, Social Care & Frontline Workers Day
Friends of Holt Hall	Update email
Various leaflets, newsletters and brochures	

All the above correspondence was noted and no comment made unless stated.

## 12. To receive items to be included on the next agenda and to consider any other business (for information only)

It was noted that the mobile library will be recommencing visits to the parish on 19 April and 17 May.

## 14. To note the date of the next meeting:

07:00pm 04 May 2021 – Annual Parish Council Meeting

There being no further business, the Vice Chairman closed the meeting at 08:25pm

Signed .....

Dated.....

06 April 2021

## **DISTRICT COUNCILLOR'S REPORT**

**April 2021**

**Due to COVID all Meetings have been held Virtually.**

### **Cabinet Approvals:**

Cabinet approved the new build Housing Targets for the emerging Local Plan. Since several projects proposed by the previous administration have failed in a costly manner, Cabinet agreed to set up a Project Governance Working Party of which I shall be a member to ensure future projects are properly managed. A future investment was agreed to provide temporary accommodation for the homeless.

### **Full Council Decisions:**

There was no Full Council since we last met.

### **Coastal Portfolio News:**

#### **Innovative Resilience Fund – Expression of Interest Submitted**

I am delighted to announce that CPE has been awarded £8M from DEFRA to take this project forward.

Engineers removed the overspill from Clifton Way access road only for another portion to fall down two days later. There is some maintenance work scheduled for the Overstrand frontage and plant has to have access – hence the clearance.

With the current weather, once again Walcott has had another slight coverage of windblown sand, which will be cleared once the wind dies down.

I reported to the LGA Coastal SIG as Chair of the Adaptation Working Group. One of the most relevant issues is the need to revise the Coast Protection Act which came into being in the 1950s and is now no longer fit for purpose.

I attended a briefing from the Marine Management Organisation on the revisions to The East Marine Plan.

### **Ward Issues:**

Enforcement have contacted the owners of The Old Post Office, Church Street, Northrepps who have agreed to clear the rubbish from outside the property. They are paying full Council Tax including the empty property surcharge and say that this is part of a company wind up issue.

I should like to add my support in the protest against the revision of the Northrepps Parish Boundary.

I should like to thank Will and Kate Wilson for Northrepps Lockdown Radio which kept us all in touch during lockdown - a fantastic community initiative.

No further queries or complaints.

I shall be taking time away from Council business 13<sup>th</sup>-26<sup>th</sup> April – my first break since February 22<sup>nd</sup> 2020! Please contact Cllr Ed Maxfield with any complaints or queries.

**Cllr Angie Fitch-Tillett**  
**Poppyland Ward, NNDC**

## **County Councillor's Report: April 2021**

### Trees and hedges

The County Council has released some details of how its Million Trees project will be rolled out. Some of the budget for the scheme – which aims to see a million trees planted across the county – will be handed to County Councillors for us to use to fund planting schemes in our divisions.

They promise more details on how that will work in practice in May. But the money can be used to plant hedgerows as well as trees. So that hopefully means my proposal to put back more hedgerows across the county will become a reality.

### Speed limits

I have written to the leader of the County Council asking him to ensure that the Council urgently debates its policy on speed limits. The current policy was adopted in 2014 and has not been debated since.

My view is that it is too restrictive and has not kept pace with changing volumes of traffic and changing patterns of road use in places like North Norfolk.

It is an issue affecting people's lives and wellbeing. It shouldn't boil down to a cold calculation of the number of houses on a road or even worse the number of deaths and injuries. It needs to start with the assumption that people have a right to live in peaceful communities where they feel safe and where everyone can enjoy the benefits of simply being outdoors without having to worry about dangers from traffic.

### Tourism survey

The County Council is running a survey to find out people's views on the benefits (and the down sides) of tourism in the county.

Getting our local economy moving again is really important but we have to do it in a way that keeps residents feeling safe.

If you would like to contribute to the survey you can find it online here:

[https://surreyfbel.qualtrics.com/jfe/form/SV\\_bQoQxu2MzFR2Pyu](https://surreyfbel.qualtrics.com/jfe/form/SV_bQoQxu2MzFR2Pyu)

### The elections

The County Council elections are going ahead on 6<sup>th</sup> May. They are administered by North Norfolk District Council. NNDC seems to have made quite slow progress in checking whether polling stations are Covid-safe. I've asked if the (excellent) Electoral Services team at NNDC needs more resources to help them get on with visiting polling stations and carrying out the checks.

Ed Maxfield

**Financial Matters:**

Payments to be approved at April meeting:

102277	Norfolk ALC Membership	£ 253.24
102278	Secret Gardens – Maintenance (Mar)	£ 185.00
102279	J Warner – Clerks Salary & Expenses (Mar)	£ 242.93
102280	Norfolk Pension Fun (Mar)	£ 81.77
102281	HMRC – Paye (Jan/Feb/Mar)	£ 162.60

Direct debit payments:

13/03/2021	Eon – Street lighting for February	£ 38.83
23/03/2021	URM Glassbank for February	£ 33.60

Receipts since last meeting:

08/03/21	Interest on bank account	£ 0.16
08/03/21	Interest on bank account	£ 0.12
22/03/21	NCC Recycling Credits	£ 192.73

Financial Statement:

Reconciled balances as at 31/03/2021

Community Account		£ 23622.43
Business Premium Account		£ 4780.00
Business Premium Account		<u>£ 6321.04</u>
		£ 34723.47
Less uncleared cheques	102241	£ 1.00
	102271	£ 100.00
	102273	<u>£ 100.00</u>
		£ 34522.47

Signed .....  
*Chairman* ..... *Responsible Financial Officer*

Dated .....  
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