

Minutes of the Meeting of Northrepps Parish Council held on 02 March 2021 at 7.00 pm via zoom

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. L. Holloway, Cllr. S Penlington, Cllr. G. Smith

Clerk Mrs J. Warner PSLCC AICCM
County Cllr. Maxfield and District Cllr. Fitch Tillett

Prior to the meeting thanks were given to Jeremy Youngman & Wayne Risebrow for all their hard work keeping the roads clear during the recent bad weather. Thanks were also given to Ed Maxfield for swiftly arranging for NCC Highways to grit Hungry Hill when the other roads were blocked due to emergency works.

1. Minutes of the Parish Council Meeting held on 02 February 2021

It was **AGREED** that the minutes of the Parish Council meeting held on 02 February 2021 be **APPROVED** as a true record. The minutes will be signed by the Chairman at the earliest opportunity.

2. Apologies for absence

Apologies for absence were accepted from Cllrs. Buxton and Renaud due to work commitments and Cllr. Youngman due to an urgent matter.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

All members declared an interest in item 6.2 and it was agreed to grant a dispensation for all to participate in this item.

4. Public Participation

There were no members of the public present.

5. Police matters

5.1 **Police Newsletters** – Noted

5.2 **Other Police Matters** – It was noted that the SNAP meetings are to recommence via Zoom.

6. District Council and County Council

6.1 County and District Councillor Reports.

Members were in receipt of written reports from County Councillor Maxfield and District Councillor Fitch Tillett (refer attached).

Cllr. Fitch Tillett thanked Will and Kate and all involved in Northrepps Lockdown Radio for the great entertainment every Sunday afternoon.

Cllr. Fitch Tillett will ask Renosteel to investigate the debris which has fallen onto the beach at Overstrand

Cllr. Maxfield left the meeting

6.2 **Community Governance Review**

Members were in receipt of the consultation documents in respect of the proposed boundary change. Concern was raised that all residents, whether staying in Northrepps or 'moving' to Cromer, will receive increased council tax bills as a result of the boundary change. It was suggested that the only people to benefit will be the current residents of Cromer as their precept will be split between a larger number of properties. The loss of 132 council tax paying properties to Cromer means that almost £5k of the parish precept will have to be split between the remaining properties resulting in an estimated increase of 41% to the precept portion of the council tax bill. This is subject to the precept remaining unchanged.

Concern was raised that only the residents in the properties which would move to Cromer have been consulted by NNDC. It was suggested that the Parish Council need to make all residents of Northrepps aware of the proposed boundary changes perhaps by letters being sent to each property and to the North Norfolk News.

The Chairman pointed out that whilst the minutes of the NNDC meeting refers to the Boundary Commission Report, the actual report states that the Poppyland Boundary should remain unchanged. Cllr. Fitch Tillett asked that this report be forwarded to her.

Cllr. Fitch Tillett also raised concern that Northrepps could lose its claim to being the biggest parish by area in England.

The Clerk pointed out that the new bus shelter and two street lights would also fall within the Cromer boundary.

No concerns were raised in respect of the changes to the boundary with Sidestrand and Trimmingham.

It was **AGREED** to wait until the April meeting to decide a response to the consultation.

6.3 **Any other County and District Council matters** (for information only)

There were none to report.

7. Planning

7.1 **Planning Applications and decisions**

Planning applications for consideration

There were none to consider.

Planning applications considered under planning protocol:

PF/21/0324 – Land at North Norfolk Business Centre Ltd, Crossdale Street

Installation of ground source heat pump in field to east of Norwich Road (A149) with pipework connected to new pump housing adjoining north side of Unit 8 North Norfolk Business Centre.

No objections

7.2 **Updates on live planning applications**

There were no updates.

7.3 **Other Planning Matters** (for information only)

It was noted that NNDC have formally adopted the North Norfolk Landscape Character Assessment & Landscape Sensitivity Assessment Supplementary Planning Documents.

8. Highways & Transportation

8.1 **Traffic Regulation Orders**

Any traffic orders had been circulated to members.

8.2 **Other Highway Matters** (for information only and inclusion on the next agenda if appropriate)

It was noted that several potholes have reopened following the bad weather.

9. Finance & Regulatory Matters

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED**, and the finance sheet will be signed by the Chairman and the Clerk as Responsible Finance Officer at the earliest opportunity (refer attached).

9.2 **Actuals Against Budget to date**

These were circulated and noted.

9.3 **Any other financial and regulatory matters** (for information only)

There were no other financial matters to report.

10. Playing Field & Allotments

10.1 **Grounds Maintenance and repairs to council owned assets**

Refer item 16.1 below.

10.2 **New Play Equipment**

It was **AGREED** that Cllrs. Penlington and Smith will look at the quotations in more detail to see if any costs can be saved and perhaps break the project down into phases. It was noted that the next deadline for applications to the North Norfolk Sustainable Communities Grant Fund is Monday 10 May 2021.

10.3 **Bookings for Playing Field**

It was noted that the booking for Armed Forces Day has been postponed until 25 June 2022.

10.4 **Allotment Matters**

There were no allotment matters to report.

10.5 **Other matters** (for information only)

There were no other matters to report.

11. Other works & projects

VE day, VJ Day, Battle of Britain – Cllr. Fish advised that the events have been postponed until 2022. It was suggested that these could perhaps be combined with the Queen's Jubilee celebrations.

Armed Forces Covenant – Members were in receipt of information in respect of the Armed Forces Covenant. Cllr. Fish reported on her attendance at a meeting about this and it was **AGREED** that Northrepps Parish Council should participate.

12. Correspondence

12.1 **Correspondence received since 02 February 2020** (list circulated)

Norfolk ALC	Newsletters Wellbeing initiative List of consultations
NPTS	Training updates
Community Action Norfolk	Newsletters
Office for National Statistics	Census information
NCC	Norwich Western Link
Various leaflets, newsletters and brochures	

All the above correspondence was noted and no comment made unless stated.

13. **To receive items to be included on the next agenda and to consider any other business** (for information only)

There were no other matters to report.

14. **To note the date of the next meeting:**

6:45pm 06 April 2021 – Annual Parish Meeting
7:00pm 06 April 2021 – Parish Council meeting

15. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

It was agreed that Cllr. Fitch Tillett could remain at the meeting.

16. To consider quotations

16.1 Topping up of play bark

The Clerk presented two quotations. Following discussion, it was agreed to circulate the last RoSPA Inspection Report to members before deciding whether it is necessary to top up the whole area.

16.2 Tree Inspection

It was **AGREED** to accept a quotation from David Gillett to carry out the inspection of the trees on Parish Council owned land.

There being no further business, the Chairman closed the meeting at 08:20pm

Signed

Dated.....

County Councillor's report for March 2021

The County Council budget

The council voted on its budget on 22nd February and (unsurprisingly given the numbers) they adopted the Conservative administration's budget proposal without amendment. The headlines are:

- 4% increase in Council Tax
- The savings/cuts for the year are mostly focused on Children's Services and Adult Social Care through already planned 'transformation' plans and rejigging contracts with suppliers
- My amendment that would have put money into planting more hedgerows and upgrading footpaths and cycleways between North Walsham and the coast was not accepted.

Overall, to be honest, I think the Council's finances are not in as desperate a state as I thought they might be but funding for services has been cut to the bone to balance the budget and there's not a lot of spare for extra spending on the sorts of projects we often talk about. It is also not clear whether government funding will cover the full cost of the Coronavirus pandemic in the coming financial year.

The weather

County Highways has been battling to catch up with work tackling flooding problems since the bad weather we had around Christmas. I have raised a number of issues around my division with the team and hopefully most of them have at least temporary fixes. Quite a few need longer term solutions though and I will keep nagging away about those.

More recently of course we have had snow! A local highways officer told me that Mundesley division seemed to have more problems with blocked roads than most places. I was able to pick up and pass on information about real problem spots – especially as a result of residents posting details on community groups on social media.

I'm also told that a second round of filling grit bins should be completed soon.

As always, I am keen to hear feedback about how the County Council performed in dealing with things like flooding, gritting and snow clearance so I can pass on comments good and bad.

The elections

The government has made it clear it wants the County Council elections to go ahead in May. Polling day will be Thursday 6th May but lots of people are deciding it would be safer to vote by post. You can get a postal vote by contacting North Norfolk District Council (the elections are for the County Council but they are run by the District Council). Call them 01263 516046 or email postalvotes@north-norfolk.gov.uk to request an application form. Or write to: Electoral Services, North Norfolk District Council, Holt Road, Cromer, NR27 9EN

Any Other Business?

The County Council has taken the decision to cut back on the number of meetings it holds before May so that council staff can concentrate on urgent matters like dealing with the pandemic. The next meeting of the committee I am a member of has been cancelled as a result. I am still able to raise any issues relating to council services on your behalf though.

Ed Maxfield, County Councillor for Mundesley division

DISTRICT COUNCILLOR'S REPORT

March 2021

Cabinet Approvals:

At a special extra Cabinet Meeting held last week, it was decided to purchase a small plot of land at NorthWalsham to enhance the North Walsham High Street Improvement Scheme. This will act as a better link from the Bank Loke car park to the Market Place. It was also decided to invest £900K of collected 106 money earmarked for low coast housing, to a Registered Social Housing Provider to enable further low cost. Housing provision.

Full Council Decisions:

The Budget was agreed and I was very pleased to second this – showing no increase in the NNDC element of this year's Council Tax. The revised handbook for our licensed Taxis was also accepted.

Coastal Portfolio News:

Innovative Resilience Fund – Expression of Interest Submitted

Coastal Partnership East on behalf of our three Coastal Local authorities have submitted an Expression of Interest to the £200M National Defra Innovative Resilience Fund.

Our bid entitled the Norfolk and Suffolk Coast Transition Programme aims to build on previous coastal pathfinder experience. We have set out an ambitious £10M programme to support our coastal towns facing coastal erosion or tidal flood risk. We will co-create adaptation and resilience solutions and embed those with key communities to develop 'real' options to help them plan for present and future coastal change.

We look forward to finding out if we have been shortlisted in March/April 2021. In the meantime, we will take this time to reflect on the huge step forward the team have made in capturing all our coastal adaptation needs and the key things we need to do to deliver this challenging work with our coastal communities.

Coastal Loss Innovative Funding and Finance (CLIFF)

The Coastal Loss and innovative Finance project (CLIFF) seeks to investigate and assess potential funding and financing solutions to assist and incentivise residents of properties at high risk erosion or permanent inundation to relocate.

The project was instigated by CPE and has since included DEFRA, Environment Agency, Local Government Association Coastal Special Interest Group, NNDC, CPE, Lewes District Council, Scottish Government and the Welsh LGA as partners.

Through interviews with the finance/insurance sector and key flood and coast representatives, the initial scoping phase shortlisted three approaches for further assessment. These approaches include a Levy Model, Coastal Rehousing Pool and Coastal Accumulator Fund.

The next feasibility phase has just begun which will seek to assess these approaches and associated sub options. A Technical and Steering Group of partners is providing project oversight.

The project has a very positive fit with the recent Government Flood and Coast Policy Statement and Environment Agency Flood and Coastal Erosion Risk Management Strategy.

The project to date has been funded by NNDC, Lewes District Council, Defra and LGA Coastal SIG.

National FCERM Adaptation Working Group

The CPE team are part of the National Flood and Coastal Erosion Risk Management Adaptation Working Group. This group links both the Coastal Group network (representatives from Risk Management Authorities from around the English coast) and Local Government Association Coastal Special Interest Group. This work is initially focusing on Action Planning for the delivery of the FCERM Strategy in respect of the Coastal Erosion related strategy measures, specifically those focusing on Coastal Adaptation.

This work will seek to guide national and local focus on the delivery of key strategy outputs which also align with CPE partner objectives regarding longer term climate resilient approaches to the coast.

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National Consultations

The report from the recent EFRA Evidence Review which NNDC, through CPE provided representation has been published, see. [Flooding \(parliament.uk\)](#)

A further EFRA Call for Evidence has been made to Seeking evidence on how local factors can be taken into account in the government's flood and coastal defense investment programme and how we can increase the uptake of property flood resilience.

A further government consultation is being completed on proposed changes to the FloodRe scheme, this potentially links to the CLIFF project outlined above.

Coastal Partnership East will work with partners such as the LGA Coastal SIG to consider the consultation/requests for evidence and seek to represent NNDC as appropriate.

Capital Schemes

The activities for the Mundesley and Cromer Phase 2 Coastal Management Schemes design and consenting have now been tendered on the Coastal Partnership East Dynamic Purchasing System. A consultant is sought to work with the team to develop these schemes together as soon as possible. It is anticipated a consultant will be appointed in April 2021. Following appointment, the project Local Liaison Groups, involved in earlier phases of both projects will be reformed. The team are seeking to design and gain consent (including all relevant environmental aspects) as soon as possible to enable tendering of the construction towards the end of the year. These timeframes are subject to factors such as consenting and final design economic assessment.

Maintenance Schemes

Revenue maintenance schemes are under preparation for maintenance at Sheringham including restacking of rock armour and at Overstrand including sea wall works (east).

Ward Issues:

Numerous complaints and queries in respect of the proposed Ward Boundary change from the residents in Christopher Close and Norwich Road in Northrepps.

A big thank you to Jerry Youngman and Wayne Risebrow for clearing snow and to County Councillor Ed Maxfield for getting an extra gritting team out overnight to clear Hungry Hill, Northrepps.

Concerns about cliff slumps.

No further queries or complaints.

Cllr Angie Fitch-Tillett
Poppyland Ward, NNDC

Financial Matters:**Payments to be approved at March meeting:**

102264	Community Action Norfolk Membership	£	20.00
102265	Secret Gardens – Maintenance (Feb)	£	185.00
102266	Clerks Salary & Expenses (Feb incl Zoom Pro)	£	402.65
102267	Norfolk Pension Fund (Feb)	£	81.77
102268	St Mary's Church – S137 Grant	£	600.00
102269	Norfolk Citizens Advice – S137 Grant	£	150.00
102270	Northrepps Royal British Legion – S137 Grant	£	100.00
102271	Friends of Northrepps School – S137 Grant	£	100.00
102272	Northrepps Village Hall – S137 Grant	£	100.00
102273	Cromer Group Practice PPG – S137 grant	£	100.00
102274	Cromer Community & Hospital Friends – S137 Grant	£	181.00
102275	EEAS (for Cromer CFR) – S137 Grant	£	50.00
102276	E Anderson – Craft Lane Allotments	£	50.00

Direct debit payments:

11/02/2021	Eon – Street lighting for January	£	42.99
02/03/2021	URM Glassbank for January	£	37.20

Receipts since last meeting:

NIL

Financial Statement:

Reconciled balances as at 28 January 2021	
Community Account	£26374.44
Business Premium Account	£ 6320.88
Business Premium Account	£ 4779.88
	<u>£37475.20</u>
Less uncleared cheques	£ 1.00
	<u>£37474.20</u>