

## **Minutes of the Meeting of Northrepps Parish Council held on 02 February 2021 at 7.00 pm via zoom**

### Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,  
Cllr. V. Callaghan, Cllr. J. Youngman

Clerk Mrs J. Warner PSLCC AICCM  
County Cllr. Maxfield and District Cllr. Fitch Tillett

### **1. Minutes of the Parish Council Meeting held on 05 January 2021**

It was **AGREED** that the minutes of the Parish Council meeting held on 05 January 2021 be **APPROVED** as a true record. The minutes will be signed by the Chairman at the earliest opportunity.

### **2. Apologies for absence**

Apologies for absence were accepted from Cllrs. Holloway and Renaud due to illness and Cllr. Buxton due to work commitments. No other apologies were received.

### **3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests**

There were no declarations of interest.

### **4. Public Participation**

There were no members of the public present.

### **5. Police matters**

5.1 **Police Newsletters** – Noted

5.2 **Other Police Matters** – There were no other police matters to report

### **6. District Council and County Council**

#### **6.1 County and District Councillor Reports.**

Members were in receipt of written reports from County Councillor Maxfield and District Councillor Fitch Tillett (refer attached).

It was noted that Network Rail appear to be doing work near the Hall Road railway bridge and it is hoped that this is connected to the flooding problem. Cllr. Fitch Tillett stressed the need for utility companies to communicate more with local government.

*Cllr. Maxfield left the meeting*

## 6.2 **Community Governance Review**

There was no further update to report. It was noted that the Clerk will not be involved with any discussions at Cromer Town Council due to a possible conflict of interest. Cllr. Callaghan advised that many residents of the area concerned prefer to remain in Northrepps.

## 6.3 **Any other County and District Council matters** (for information only)

There were none to report.

## 7. **Planning**

### 7.1 **Planning Applications and decisions**

Planning applications for consideration

There were none to consider.

Planning applications considered under planning protocol:

There were none to report.

### 7.2 **Updates on live planning applications**

There were no updates.

### 7.3 **Other Planning Matters** (for information only)

There were no other planning matters to report.

## 8. **Highways & Transportation**

### 8.1 **Traffic Regulation Orders**

Members were in receipt of several TROs which were noted.

### 8.2 **Other Highway Matters** (for information only and inclusion on the next agenda if appropriate)

Potholes – Several potholes were noted and will be reported to NCC Highways via the online report form.

## 9. **Finance & Regulatory Matters**

### 9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED**, and the finance sheet will be signed by the Chairman and the Clerk as Responsible Finance Officer at the earliest opportunity (refer attached).

### 9.2 **Actuals Against Budget to date**

These were circulated and noted.

### 9.3 **Bank reconciliation to 30 Dec 2020**

Members were in receipt of the bank reconciliation which was **APPROVED**. It will be signed by the Chairman and the clerk as RFO at the earliest opportunity (refer attached).

### 9.4 **S137 Grant Funding**

The grant awards were **AGREED** as follows:

St Mary's Church for upkeep of burial ground	£600
Norfolk CAB	£150
Northrepps Royal British Legion	£100
Friends of Northrepps School	£100
Northrepps Village Hall for upkeep of car park	£100
Cromer Group Practice PPG	£100
Cromer Community & Hospital Friends	£181
Community First Responders	£ 50
Grant previously awarded for poppy wreath	£ 19
TOTAL	£1400

### 9.5 **Textile Recycling Bank**

It was noted that delivery of the recycling bank had been delayed due to Covid. Once it has been installed, it will be promoted on the village social media pages.

### 9.6 **Any other financial and regulatory matters** (for information only)

There were no other financial matters to report.

## 10. **Playing Field & Allotments**

### 10.1 **Grounds Maintenance and repairs to council owned assets**

Quotations are waited for the topping up of the playbark

### 10.2 **New Play Equipment**

It was noted that the working group had met. Cllr. Penlington will circulate the notes from the meeting for consideration at the March meeting. Cllrs. Penlington and Smith are looking into the availability of grant funding.

### 10.3 **Hedges at entrance to car park**

It was noted that Cargills had cut back the hedges to improve visibility. The Clerk was asked to send a note of thanks.

10.4 **Bookings for Playing Field**

There were no new bookings to report.

10.5 **Allotment Matters**

It was **AGREED** that an allotment tenant who has moved just outside the parish will be permitted to continue his tenancy.

10.6 **Other matters** (for information only)

There were no other matters to report.

**11. Other works & projects**

VE day, VJ Day, Battle of Britain – There was no update

**12. Correspondence**

12.1 **Correspondence received since 13 October 2020** (list circulated)

Norfolk ALC	Newsletters Wellbeing initiative
NCC update	Norwich Western Link
NPTS	Training updates
Community Action Norfolk	Newsletters
Norfolk Coast Partnership	Newsletter
Various leaflets, newsletters and brochures	

All the above correspondence was noted and no comment made unless stated.

**13. To receive items to be included on the next agenda and to consider any other business** (for information only)

It was noted that the Clerk will obtain a quotation for the tree inspection to bring to the next meeting.

**14. To note the date of the next meeting:** 02 March 2021 at 7pm

There being no further business, the Chairman closed the meeting at 7:30pm

Signed .....

Dated.....

## County Councillor Report

There's a lot going on, apologies for the bumper edition!

### Carbon reduction plans

The County Council has announced plans to reduce their carbon emissions from 11.6 million tonnes per year to zero by 2030. Action already underway includes:

- Plans to plant one million trees over five years
- A £1.5 million investment in active travel, including cycling and walking
- Increasing the number of on-street electric car charging points
- Further work to install LED streetlights across Norfolk

I'll be keeping an eye on where the investment is spent and complaining if North Norfolk doesn't get a fair share. At a recent council meeting I also had a proposal accepted to expand the county's Environment Awards.

### Flood management

The County Council has adopted a new policy on flood risk management. It adds three new factors that will inform its approach:

- **Towards Net Zero.** All parties involved in design and construction of local flood risk and water management structures associated with development will be expected to make reasonable efforts to minimise the carbon footprint, while maximising opportunities to contribute to environmental and climate improvements.
- **Biodiversity and Environmental Net Gain.** New local flood risk and water management structures will protect and enhance the environment in a manner that results in biodiversity and environmental net gain for local communities.
- **Flood Resilience and Adaption.** The Council will support communities to plan and develop local flood risk adaption and resilience activities. They will provide information and advice on property level preparedness, resistance and resilience improvements to property owners and occupiers at risk of local flooding. They will encourage communities at local flood risk to develop community led and focused flood action plans and support groups to improve community resilience.

I asked what this last point means for Parish Councils and got this reply:

*The work that comes under Policy 3: Flood Resilience and Adaption, will be driven by the recommendations of Flood Investigation Reports, Flood Risk Mitigation Schemes and funding bids such as the Innovation Resilience Fund i.e. where there is a level of flood risk and/or flooding and we have the resource to offer support and advice. We aim to do this in conjunction with our Resilience Team and other Authorities such as District Council's and the Environment Agency. Given their key role, we will need to develop a mechanism for Parish Council's to also feed into this process.*

My advice on this is that if a Parish Council is keen to be involved in this, let me know and I will push it: I'm not entirely confident that the County Council will prioritise involving local people in their plans if they are left to their own devices.

I have also submitted a question to the Council's Scrutiny Committee to ask whether the flood management team should have more resources available to it and whether it needs stronger levels of oversight and accountability. The experts tell us there will be more and more incidents of flooding to deal with and so it will be increasingly important that the people running the service listen to the needs of local communities.

Frustratingly they haven't yet put the new policy up on their Flood Management web page ([Flood and water management - Norfolk County Council](#)) although I have reminded them. The new policy can be read in full here: [CMIS > Meetings](#). Go to page 87 on the Cabinet agenda.

### Latest pandemic briefings

As a County Councillor I get regular briefings from the Council and from the NHS on the state of play with the pandemic locally and efforts to tackle it and to assist those in need. Here are the latest briefings I have received: <https://edmaxfield.org.uk/2021/01/23/latest-briefing-from-county-hall-and-the-nhs-on-the-pandemic/>

### The County Council's budget

The County Council will decide on its budget for the coming year at its meeting in February. The overall budget is well over £1 billion each year but a large part of that is passed directly through to other organisations (mostly to schools). The 'net' budget - the bit the Council has control over - is more than £430 million a year. Government funding has reduced by £93 million since 2015, while the cost of running services for children and adults (social services etc) rose by £40 million in the last year alone. The Council looks set to miss its planned savings (cuts) target for this year by £17 million and despite getting more than £100 million from the Government in emergency Coronavirus funding, the extra spending caused by the Pandemic will add around £10 million of costs to the Council's budget. They are planning for another £19 million of unfunded Pandemic costs in the coming year.

The Council is proposing to:

- Raise general Council Tax by 1.99 per cent and raise the adult social care precept by two per cent in 2021/22 and one per cent the following year. This would increase band D bills by £56.43 to £1,472.94 for 2021-22.
- Make spending cuts of £41.2 million, including a net £20.4 million of new proposals
- Invest £102 million in the capital programme, taking the total infrastructure programme to £537.66 million. New items include £11.5 million for supported housing for young adults, £4 million for children's residential homes and investment in the Long Stratton bypass, new libraries and green trails. I have already made the point that capital investment in North Norfolk looks very thin and I will keep making that point.

Most of the spending cuts will come from Adults and Children's Services through changes to the way support is offered: reducing reliance on expensive care options.

Ed Maxfield

[edward.maxfield@norfolk.gov.uk](mailto:edward.maxfield@norfolk.gov.uk) / 07449 706215

**DISTRICT COUNCILLOR'S REPORT  
February 2021**

**Cabinet Approvals:**

The revised Planning Policies for the following were approved for insertion into the emerging Local Plan: Landscape Character and Sensitivity Supplementary Planning Guidance, Recreation Advice Mitigation.

Promotion of Annual Parking Permits was authorised.

An update on COVID was given by the Chief Executive

Financial Items were agreed to be recommended to Full Council as follows: The Budget 21/22; The Capital, Investment and Treasury Management Strategies; The Council Tax Hardship Policy. Mortgage Loan Funding to "Homes For Wells".

The new Communications Strategy was agreed to be recommended to Full Council.

**Full Council Decisions:**

There was no Full Council in January.

**Coastal Portfolio News:**

There has been a great deal of publicity in respect of the recent landslide at Happisburgh.

In the last month I have chaired two national coastal working groups on behalf of The LGA Coastal Special Interest Group: The Adaptation Working Group and The Coastal Loss Insurance Funding Working Group. Full details of these will be presentations at our next Coastal Forum.

Coastal Partnership East Board met and have put in a financial bid of £6M to establish coastal management solutions for the next 30 years both locally and nationally.

The tender for the Cromer 2 and Mundesley Coastal Management Scheme is now live and engineers are working on a scheme for Overstrand which is in the Environment Agency Forward Plan.

**Ward Issues:**

No complaints or queries since we last met.

**Cllr Angie Fitch-Tillett  
Poppyland Ward, NNDC**

**Financial Matters:****Payments to be approved at February meeting:**

102259	Northrepps Village trust – S137 grant (Covid)	£ 200.00
102260	Secret Gardens – Maintenance contract (Jan)	£ 185.00
102261	J Warner – Clerk's salary & expenses (Jan)	£ 242.93
102262	Norfolk Pension Fund – Pension (Jan)	£ 81.77
102263	Community Heartbeat Trust – Defibrillator	£ 162.00

**Direct debit payments:**

12/01/2021	Eon – Street lighting for December	£ 42.99
29/01/2021	URM Glassbank for December	£ 37.20

**Receipts since last meeting:** NIL

**Financial Statement:**

Reconciled balances as at 28 December 2020	
Community Account	£27407.57
Business Premium Account	£ 6320.88
Business Premium Account	<u>£ 4779.88</u>
	£38508.33
Less uncleared cheques	<u>£ 253.66</u>
	£38254.67



## NORTHREPPS PARISH COUNCIL

### BANK RECONCILIATION FOR QUARTER ENDED 30 DEC 2020

	£
<b>Balance as at April 1<sup>st</sup> 2020</b>	<b><u>31669.62</u></b>
Total Receipts	23276.34
Less Total Payments	<u>16691.29</u>
<b>Balance as at 30 Dec 2020</b>	<b><u>38254.67</u></b>

**These Cumulative funds are represented by:**

**Current Account:**

Northrepps P. C. Community Account	27407.57
N.P.C. Business Premium Account	4779.88
N.P.C. Business Prem Account	<u>6320.88</u>
	<b><u>38508.33</u></b>
Less unrepresented cheques & pending DDs: Cheque 102241	1.00
Cheque 102249	216.66
Direct debit	36.00
	<b><u>38254.67</u></b>

**Signed**.....

*Chairman*

**Signed**.....

*Responsible Financial Officer*

**Date**.....

**Date**.....