

# Northrepps Parish Council

10 August 2020

To all members of Northrepps Parish Council,

You are hereby summoned to attend the MEETING of NORTHREPPS PARISH COUNCIL at the Village Hall on TUESDAY 18 AUGUST 2020 at 7.30pm for the purpose of transacting the following business.

PLEASE WEAR A FACE COVERING, USE HAND SANITISER AND FOLLOW ALL COVID PREVENTION GUIDELINES.

**Mrs J Warner PSLCC AICCM**  
**Clerk to Northrepps Parish Council**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

## AGENDA

1. To consider for approval the minutes of the Parish Council meeting held 03 March 2020. Also, to consider any matters arising from the minutes (for information only) not included on the agenda.
2. To consider apologies for absence.
3. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations.
4. Casual Vacancies - To receive update
5. To allow public participation limited to 10 minutes (3 minutes per person)
6. Police
  - 6.1 To receive Police newsletter
  - 6.2 To consider any other police matters
7. County Council & District Council
  - 7.1 To receive any reports from County Councillor & District Councillor to include updates re issues raised at previous meetings
  - 7.2 To raise any other County Council & District Council matters

Parish Clerk Mrs J Warner  
Telephone: 01263 512001  
Email: [northreppsparish@btinternet.com](mailto:northreppsparish@btinternet.com)

8. Planning
  - 8.1 To receive any planning applications and decisions (list enclosed)
  - 8.2 To receive any update re pre-submissions including exception housing scheme
  - 8.3 To receive any update re draft Local Plan
  - 8.4 To receive any other planning matters (for information only)
  
9. Highways & Transportation
  - 9.1 To receive update re new bus shelter on Norwich Road
  - 9.2 To receive letter re Parish Partnership Scheme 2021/22
  - 9.3 To consider request for safer crossing at top of Norwich Road / Station Road
  - 9.4 To consider request for extra street lighting on Norwich Road
  - 9.5 To receive any update re potholes
  - 9.6 To receive any update overgrown hedges
  - 9.7 To note visit of Streetscene Inspectors
  - 9.8 To receive any traffic orders
  - 9.9 To receive any other highways matters (for information only)
  
10. Finance & Strategy
  - 10.1 To consider list of payments for approval & financial statement
  - 10.2 To note actuals against budget
  - 10.3 To consider bank reconciliation to 28 June 2020
  - 10.4 To consider bank reconciliation for year ended 31 March 2020
  - 10.5 To consider Summary of Accounts for year ended 31 March 2020
  - 10.6 To consider report from Internal Auditor for year ended 31 March 2020
  - 10.7 To consider and complete Annual Governance Statement 2019/20
  - 10.8 To consider and complete Accounting Statements 2019/20
  - 10.9 To note statement of Variances
  - 10.10 To set date for Notice of Public Rights and Publication of Unaudited Annual Governance Statement & Accountability Return
  - 10.11 To reconsider adoption of phone box near The Foundry PH
  - 10.12 To note receipt of grant from Covid-19 community resource fund
  - 10.13 To consider annual inspection of council owned assets to include WW2 Bench in Churchyard.
  - 10.14 To note renewal of insurance
  - 10.15 To consider an emergency delegation scheme due to on-going COVID-19  
*In response to the Covid-19 pandemic situation and in any event that it is not possible to convene a meeting of the Parish Council in reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decisions cannot reasonable be deferred and must be made to comply with commercial or statutory deadlines, or to ensure public safety. This will be carried out where possible in consultation with council members by electronic means or telephone. The Clerk will further consult with the Chairman for guidance where necessary. This delegation does not extend to matters expressly reserved to the Council in legislation. This delegation will be ceased by a decision of the Council at a meeting when it is considered no longer necessary.*
  - 10.16 To receive any other financial matters (for information only)

11. Playing Field, Maintenance & Allotments
  - 11.1 To receive update re COVID-19 and play equipment
  - 11.2 To note ROSPA play inspection report and agree actions to be taken
  - 11.3 To receive update re grounds maintenance and repairs to Council owned assets to include replacement swing and grant funding
  - 11.4 To receive update re visibility splay at entrance to village hall car park
  - 11.5 To receive any update re tree works
  - 11.6 To consider matters relating to CYFC use of playing field and nets
  - 11.7 To note any bookings for playing field including CYFC and Armed Forces Day 2021
  - 11.8 To consider any other playing field or allotment matters (for information only)
12. Other Works & Projects
  - 12.1 To receive update from Cllr. Fish re VE day, VJ Day, Battle of Britain Day
  - 12.2 To receive update from Norfolk Day
  - 12.3 To consider matters relating to Bonfire Night Event
  - 12.4 To consider any other reports (for information only)
13. To ratify decisions made by Parish Council during COVID-19 to include:
  - Purchase of noticeboard for Crossdale Street Bus Shelter
  - Purchase of noticeboard for new shelter on Norwich Road
  - Decision to not allow golf practice on playing field
  - Hire of playing field by CYFC
  - Letter of complaint to Cromer Group Practice
14. Correspondence
  - 14.1 To receive and comment upon correspondence received since 03 Mar 2020 (list enclosed)
15. To receive any other business (for information only) and items for the next agenda
16. To set the date of the next meetings

## Northrepps Parish Council

### Planning and correspondence received since last meeting

#### **Planning Applications for consideration:**

##### **PO/18/1551 Land East and west of Roughton Road**

Outline application for a mixed-use scheme consisting of up to 185 homes, an Extra Car Home (Use Class C2), supported living for adults with learning disabilities (Use Class C2) & a sports & leisure park, together with associated infrastructure (Outline – details of access only)

Any planning applications received prior to the meeting will be added to the agenda.

#### **Planning applications considered under planning protocol:**

##### **PF/20/0677 – Cherry Tree Cottage, Bulls Row**

Demolition of existing dwelling and erection of two storey detached dwelling, detached garage/workshop along with siting of temporary caravan for the duration of the works  
*No objections*

##### **PF/20/0530 – 64 Crossdale Street**

Construction of two storey rear extension  
*No objections*

#### **Other Planning Consultations**

None received to date other than any included elsewhere on the agenda

NOTE: Any planning matters received prior to the meeting will be added to the agenda.

**Correspondence:**

Norfolk ALC	Newsletters Wellbeing initiative Model Code of Conduct Consultation
Norfolk Resilience Forum	Updates re COVID-19
NCC	Visit East of England Survey Norwich Western Link Consultation Ash Dieback inspections Community Biodiversity Awards Norfolk Coast AONB Management Plan
NNDC	Taxi Handbook & Policy Consultation WW2 Network Group update Various COVID-19 updates & info
Norfolk & Waveney Mind	Lighthouse Project
Duncan Baker	Silver Sunday
Power for People	Local Electricity Bill
Community Action Norfolk	Newsletters
British Horse Society	Historical Research Volunteers
NPTS	Training newsletters
Learnyay	Consider request for website link *
Liquid 11	Phone line for isolated residents
NARS	Details of funding appeal
Morrisons	Details of food box scheme
CPRE	Green Spaces
Better Together Norfolk	Forthcoming meeting re Men's Shed
Various leaflets, newsletters and brochures	