

Minutes of the Meeting of Northrepps Parish Council held on 07 January 2020 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,
Cllr. H. Claxton, Cllr. S. Penlington, Cllr. G. Smith

District Cllr. A. Fitch-Tillett
County Cllr. E. Maxfield
Clerk Mrs J. Warner PSLCC AICCM

The Chairman expressed condolences to Cllr. Callaghan in respect of her recent bereavement.

1. Minutes of the Parish Council Meeting held on 03 December 2019

It was **AGREED** that the minutes of the Parish Council meeting held on 03 December 2019 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllrs. Callaghan, Holloway and Youngman.

It was noted that Cllr. Bartlett has resigned from the Parish Council and that NNDC have issued the Notice of Vacancy which has been posted on the parish noticeboards. Thanks were given to Cllr. Bartlett for all his work as a councillor for the parish.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. Public Participation

There were no members of the public present.

5. Police matters

5.1 Police Newsletter – Noted

5.2 Other Police Matters

Road Safety: Concern was raised in respect of the safety of youngsters playing in the streets on their scooters as they are all in dark clothing and not very visible to drivers during these darker evenings. The Clerk was asked to contact the Police for advice and to ask the school to include this in newsletters and messages to parents.

Meeting with Local Police Inspector: It was noted that Cllrs. Fish and Callaghan will be representing the Parish Council at a meeting with Insp. Futter on 24 February.

Budget Consultation: Members were in receipt of the Police & Crime Commissioner's Budget Consultation which was noted.

6. District Council and County Council

6.1 County and District Councillor Reports.

Cllr. Maxfield advised that the next Full NCC meeting is at the end of this month and the budget meeting is in February.

Cllr. Maxfield was asked to contact NCC Highways in respect of the overgrown land at the junction of Crossdale Street and New Road. Members were in receipt of Cllr. Maxfield's draft schedule of attendance for future Parish Council meetings.

Cllr. Fitch-Tillett made her report (refer attached).

6.2 Any other County and District Council matters (for information only)

There were no other matters to report.

Cllr. Fitch-Tillett left the meeting.

7. Planning

7.1 Planning Applications and decisions

Planning applications for consideration

There were no applications for consideration.

7.2 Pre- Submissions

There were no pre-submission matters to report.

7.3 Local Plan

There was no update.

7.4 Other Planning Matters (for information only)

Exception Housing Scheme – It was **AGREED** to invite a representative from Broadland Housing to the February meeting to present information in respect of their proposals for an Exception Housing Scheme in Northrepps.

8. Highways & Transportation

8.1 Speeding on Crossdale Street

The Chairman advised that a reply is still awaited from Westcotec.

8.2 Flooding

The formal report is still awaited.

8.3 **Overgrown Hedges**

There was no update in respect of the overgrown hedges at Broadgate Close and Craft Lane which have been reported to NCC Highways to deal.

Members expressed their praise at the recent works carried out by Cargills on hedges around the village.

8.4 **Gallus Close Street Lights**

In respect of a complaint by residents that the street lights are too bright and are causing light pollution, the Clerk advised that she had made enquiries but Gallus Close is unadopted thus the responsibility for the streetlights remains with the developer of the site.

8.5 **Signage on Bulls Row**

It was noted that the Highways Engineer is chasing for the signage to be relocated as previously agreed.

8.6 **Traffic Regulation Orders**

It was noted that various traffic orders had been circulated to members.

8.7 **Other Highway Matters** (for information only and inclusion on the next agenda)

Potholes on New Road – The Clerk will contact NCC Highways for an update as to when these will be filled.

Pedestrian Barriers – The Clerk will contact NCC Highways to ask that the pedestrian barriers near the village sign be repainted.

9. **Finance & Regulatory Matters**

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 **Actuals Against Budget to date**

These were circulated and noted.

9.3 **Defibrillator Maintenance**

The Clerk presented a quotation for an annual maintenance charge. This will be carried forward for consideration at the next meeting

9.4 **Parish Partnership Funding**

There was no update

9.5 **Pocket Park Funding**

The Clerk advised that she had only received one quotation in time to meet the deadline so had based the application on those figures. This included the relocation of the retaining edging, installation of new swings, new gate and fence and filling the extended area and topping up the existing area with play bark.

An additional piece of equipment to replace the wooden climbing frame was included in the quote but the Clerk had gone back to ask for something more suitable for the under 5s.

Members asked that in the meantime a separate quotation is obtained from the maintenance contractor for extending the bark area and installing new swings.

The contractor has already quoted for a new wooden fence and gate. The Clerk advised that whilst more expensive, a metal fence may need less maintenance. There is not enough in the budget for all of these works.

9.6 **S137 Grants**

This item was carried forward to the next meeting.

9.7 **Other Financial and regulatory matters** (for information only)

There were no other matters to report.

10. **Playing Field & Allotments**

10.1 **Maintenance of Council Owned Assets**

It was noted that works are on-going and the contractor has provided a quotation for replacing the barrier between the car park and playing field. Due to budgetary constraints it was **AGREED** to not replace this at present.

10.2 **Tree Works**

It was noted that one phase of the tree works is complete and the rest are scheduled to take place on 17th Feb 2020.

10.3 **Bookings for Playing Field**

There were no further bookings to report.

10.4 **Other matters** (for information only)

There were no other matters to report.

11. **Other works & projects**

VE Day 75 – Cllr. Fish provided a full update.

It was **AGREED** to book Tom, Dick and Harry for the evening entertainment.

Cllr. Fish is representing the Parish Council at a meeting at NNDC to discuss the VE Day 75 Commemorations.

12. Correspondence

12.1 Correspondence received since 03 December 2019 (list circulated)

Norfolk ALC	Newsletters
NNDC	VE Day & Battle of Britain meeting 20/1/2020 <i>Cllr. Fish to attend</i>
NNUH	Settle in Service
Norfolk Parish Training & Support	Forthcoming training events
North Norfolk Parish & Town Forum	Meeting – 22/1/2020 <i>Cllr. Fish to attend</i>

Various leaflets, newsletters and brochures

All the above correspondence was noted and no comment made unless stated.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no other matters to report.

14. To note the date of the next meeting: 04 February 2020 at 7pm

FUTURE MEETINGS: It was **AGREED** to start meetings at 7.30pm with effect from March.

There being no further business, the Chairman closed the meeting at 7:50pm.

Signed

Dated.....

**District Councillor's Report
January 2020**

HAPPY NEW YEAR

Cabinet Approvals:

There was a brief Cabinet Meeting this Monday to agree that consultation should take place in respect of reverting to one Chief Executive and that this should be confirmed by an extra meeting of Full Council.

Coastal Portfolio Issues:

I am very proud to report that at the annual staff awards Rob Goodliffe received the Innovation Award for leading the Sandscaping Project, Brian Farrow received the Volunteer of The Year Award for being the Operations Manager of Sheringham Lifeboat Station and the Front Man of The Sheringham Shantymen. Last but by no means least Coastal Partnership East received the Team of The Year Award. There have been two slips between Overstrand and Mundesley recently, the one at Trimingham this week very large. We have had to find alternative accommodation a pregnant woman and her toddler and, working with H.M. Coastguard, we are arranging to remove some caravans from the danger area and re-site them where the site owner has already identified an adaptation area.

Planning:

The responses to the first consultation of the emerging Local Plan have now been assembled. The Land at Pine Tree Farm, Northrepps is still in the plan. I hear that County Highways have completely changed their advice and many more conditions are emerging, I believe the applicant is getting very frustrated. Overstrand is no longer in the mix for further development as is not considered sustainable.

Overview and Scrutiny:

I was unable to attend last month's meeting

Norfolk Coast (AONB) Partnership

No meeting was held since we last met.

Independent Group Motion

At the December Full Council, I was happy to second the Motion introduced by Independent Group Leader Cllr John Rest, in respect of Firework nuisance. Quoting Northrepps who (thankfully) always hold their celebrations of November 5th – whatever day it may be, we asked that displays be restricted to just that and public events such as New Year and Carnivals. Also, that communities should arrange litter picks and beach cleans immediately afterwards and to investigate silent fireworks. Our suggestions were referred to the Licencing Committee.

Ward Issues:

Several planning applications doing the rounds. I have not had any referred to me since we last met.

Cllr Angie Fitch-Tillett

Poppyland Ward

Financial Matters:Payments to be approved at January meeting:

102173	Bus shelter cleaner - June to Nov	£	216.66
102174	R Bell UK Ltd – Tree works	£	960.00
102175	Northrepps Village Hall – Hire of hall	£	240.00
102176	Clerk's Salary & Expenses (Dec)	£	243.54
102177	Norfolk Pension Fund – Dec Pension	£	78.21
102178	HMRC – Paye Oct/Nov/Dec	£	158.40
102179	Secret Gardens – Dec Maintenance contract	£	178.00
102180	T T Jones Electrical – Street Light maintenance	£	27.78

Direct debit payments:

30/12/19	URM Glassbank for Nov	£	36.00
11/12/19	Eon -Street light electricity for Dec	£	41.60

Receipts since last meeting:

Bank interest	£	3.15
Bank interest	£	2.38

Financial Statement:

Reconciled balances as at 29 Dec 2019	
Community Account	£ 26099.66
Business Premium Account	£ 6,315.94
Business Premium Account	£ 4,776.15
	£ 37191.75
Uncleared payments	£ 252.66
	£ 36939.09

NOTE: The original copy was signed by the Chairman and by The Clerk and filed in the accounts.