

**Minutes of the Meeting of Northrepps Parish Council
held on 03 December 2019 at 7.00 pm at Northrepps Village Hall**

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,
Cllr. G. Bartlett, Cllr. H. Claxton,
Cllr. L. Holloway, Cllr. S. Penlington, Cllr. J. Youngman

District Cllr. A. Fitch-Tillett (to item 6 incl)
Clerk Mrs J. Warner PSLCC AICCM

1. Minutes of the Parish Council Meeting held on 31 October 2019

It was **AGREED** that the minutes of the Parish Council meeting held on 31 October 2019 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllrs. Callaghan and Smith.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. Public Participation

There were no members of the public present.

5. Police matters

5.1 **Police Newsletter** – Noted

5.2 **Other Police Matters**

There were no other police matters to report.

6. District Council and County Council

6.1 **County and District Councillor Reports.**

Cllr. Fitch-Tillett made her report (refer attached).

Cllr. Maxfield's report was circulated prior to the meeting (refer attached).

6.2 **Any other County and District Council matters** (for information only)

There were no other matters to report.

Cllr. Fitch-Tillett left the meeting.

7. Planning

7.1 **Planning Applications and decisions**

Planning applications for consideration

There were no applications for consideration.

7.2 **Pre- Submissions**

There were no pre-submission matters to report.

7.3 **PO/19/0281 – High Station, Norwich Road**

Members were in receipt of an email from Norfolk County Council asking whether there were any further comments in respect of this application. It was **AGREED** that the previous concerns still stand and that a request would be made for a contribution of Section 106 funding towards the replacement of the play equipment in the village.

7.4 **Local Plan**

There was no update.

7.5 **Other Planning Matters** (for information only)

There were no planning matters to report.

8. Highways & Transportation

8.1 **Speeding on Crossdale Street**

It was noted that advice has been received from the police that SAM2 signs can only be used within 20, 30 & 40mph speed limits. There has been no response to the request for speed monitoring equipment to be deployed on Norwich Road / Crossdale Street. The Chairman will also contact Westcotec for advice.

8.2 **Flooding**

The formal report is still awaited. It was noted that there has been further flooding at Hall Road / New Road. This has been reported to NCC Highways.

8.3 **Overgrown Hedges**

It was noted that the Clerk has passed the concerns re overgrown hedges to NCC Highways to deal. It was **AGREED** to instruct the Clerk to ask Highways to also deal re the overgrown hedges along Craft Lane.

8.4 **Wheely bins on road**

It was noted that NNDC have written to the householders concerned and the problem appears to have been resolved.

8.4 **Traffic Regulation Orders**

It was noted that various traffic orders had been circulated to members.

8.5 **Other Highway Matters** (for information only and inclusion on the next agenda)

Streetscene Inspectors – It was noted that the potholes on New Road have still not been filled. The Clerk will contact NCC Highways for an update.

Overgrown Passing Places - Concern was raised that the passing places near Sally Bean's Cottage are overgrown. The Chairman will contact Cargills.

9. **Finance & Regulatory Matters**

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 **Actuals Against Budget to date**

These were circulated and noted.

9.3 **Grounds Maintenance Contract 2020 - 2023**

The Clerk advised that only one tender had been received. It was **AGREED** to award the Grounds Maintenance Contract to Secret Gardens & Prestige Properties.

9.4 **Street Light Maintenance Contract 2020 - 2023**

Two tender documents were presented. It was **AGREED** to award the Street Lighting Contract to T.T. Jones Electrical.

9.5 **Parish Partnership Funding**

It was noted that the Parish Partnership funding application has been submitted. Bids will be assessed in January.

9.6 **Budget & Precept 2020/21**

Members considered the draft budget papers. It was noted that the precept will need to increase to cover rising costs and the loss of the transitional grant from the government. Following discussion, it was **AGREED** that the costs of the VE Day 75 event will be taken from cash reserves rather than adding it to the precept. It was agreed to adopt the

budget (refer attached) and set a precept of £16,787 which is £42.65 per annum per Band D household and is an increase of £4.01 per annum per household.

9.7 **Other Financial and regulatory matters** (for information only)

There were no other matters to report.

10. Playing Field & Allotments

10.1 **Maintenance of Council Owned Assets**

It was noted that works are on-going and quotations to further repairs are awaited.

10.2 **Replacement Play Equipment** (refer item 16)

It was noted that the Clerk is to meet with a play equipment company later in the week to obtain advice and quotations in respect of replacement equipment with a view to applying for Pocket Park funding. It was **AGREED** that in view of the deadline for applications, the Clerk be authorised to deal and report back to the January meeting.

10.3 **Bookings for Playing Field**

A letter of thanks from the Northrepps Branch of the Royal British Legion was noted.

10.4 **Other matters** (for information only)

There were no other matters to report.

11. Other works & projects

VE Day 75 – Cllr. Fish provided an update. Arrangements will be progressed in the new year.

Firework event – It was noted that £484.66 was raised at this successful event.

Templewood Plane Crash – Cllr. Fish provided feedback on a memorial event at Templewood. It is hoped to hold a special commemoration on the 80th anniversary in 2020.

12. Correspondence

12.1 **Correspondence received since 31 October 2019** (list circulated)

Norfolk ALC	Newsletters
NCC	Mobile Library Poetry Competition
Boundary Commission	Review of division boundaries for NCC

Norfolk Parish Training & Support Forthcoming training events

Community Action Norfolk Newsletters

NNDC Tree planting scheme

Various leaflets, newsletters and brochures

All the above correspondence was noted and no comment made unless stated.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

Gallus Close Street Lights – Concern was raised that the street lights are too bright. The Clerk advised that these lights were not adopted by the Parish Council and will contact NCC for advice to bring back to the January meeting.

Sensitive item – The Chairman and Vice-Chairman will liaise with the PCC.

14. To note the date of the next meeting: 07 January 2020 at 7pm

There being no further business, the Chairman closed the meeting at 8.05pm.

Signed

Dated.....

District Councillor's Report December 2019

Cabinet Approvals:

This month's Cabinet Meeting has been rescheduled to meet on Friday afternoon 6th December.

Coastal Portfolio Issues:

We held a Community Feedback session and celebration supper for the parishes liaison group at the Kingfisher Café at Walcott. The workshop was facilitated by Dr Sophie Day from the Tyndall Centre for Climate Change at UEA.

Our Autumn Coastal Forum focused on the marine environment and climate change.

Planning:

This month's Development Committee was followed by the Graham Allen Award for Conservation and Design Ceremony. The Lookout at Lady Anne's Drive, Holkham won overall with The Shambles in North Walsham a close second. This award is very close to my heart and a part of my duties that I particularly enjoy.

Overview and Scrutiny:

We received a fascinating presentation highlighting local issues from Lorne Green – the Police and Crime Commissioner

Norfolk Coast (AONB) Partnership

Sadly, due to some dentistry trauma, I had to miss both the NCP Forum and the Wash and North Norfolk Marine Partnership Board Meeting. I did, however, attend the National Chairman's Annual Conference of the National Association of AONBs. This focused on Inclusivity and collaborative working.

North Norfolk District Council Corporate Plan

As part of the Climate Change, Coast and Environment workstream I attended a brainstorming event to ensure that Coastal Management received appropriate focus.

Ward Issues:

I have had further complaints that pilots from Northrepps Aerodrome are performing aerobatics. I have spoken to the airfield traffic control and they have confirmed that they operate with in their planning permission and that their log is regularly inspected by NNDC. The Civil Aviation Authority has the control once the aircraft is in the air, not NNDC.

I also received a complaint from a resident who had allowed his dog into the working area of our contractors working between Overstrand and Sidestrand and received a reprimand. I should like to ask dog owners to keep their animals under control and away from any maintenance areas PLEASE.

**Cllr Angie Fitch-Tillett
Poppyland Ward**

County Councillor's Report December 2019

November Council Meeting

The November meeting of the Full Council was held on 25th November. These are always a bit of a pantomime but this one was even more so given that we are in the middle of a General Election. I think in football terms it would be described as 'one for the purists' rather than one that I would encourage a neutral fan to watch (you can watch the proceedings of full council on YouTube if you are keen.)

At the meeting we voted in favour of a new environmental policy which I will give more details of at another time. And in a separate motion we voted in favour of planting lots more trees. The majority voted against supporting WASPI women campaigning for changes to women's pensions. And the majority voted against a motion calling for improved bus services. We voted in favour of a Liberal Democrat motion that aims to give greater prominence to mental health in the Council's public health strategy.

County Council Division Boundaries

A reminder that you now have until 13th January if you want to put in a submission to the Local Government Boundary Commission (google that plus 'Norfolk' to find the consultation). The Commission is 'minded to keep the size of the council' at 84 councillors which means North Norfolk will have 10 councillors after the elections in 2021 rather than the current 11 so there are likely to be substantial changes to boundaries of individual divisions.

Broadland Northway

At the meeting of the Scrutiny committee last week we had a detailed examination of Norwich's 'northern by-pass' the Broadland Northway (previously the NDR). It focused on two things: the overspend (something like a total cost of £200m compared to a budget of £150m) and safety/air quality monitoring. On the over-spends this has been referred to the Council's external auditors for further examination although the council officers insist that lessons have been learned. If you want to read more about the safety etc monitoring that has been done you can find the reports here:

<https://www.norfolk.gov.uk/roads-and-transport/major-projects-and-improvement-plans/norwich/broadland-northway/post-construction-reports>

Early Years' Grants

Part of the plan to replace Children's Centres was to launch a £250,000 small grants scheme for service providers. The details have now been published and you can find them here: <https://www.norfolk.gov.uk/children-and-families/early-childhood-and-family-service/norfolk-early-childhood-community-fund>

Pocket Parks

I came across this which is funding for public parks. I thought I would share the information with you although I know some of the Parishes in Mundesley Division have already applied. You can find it by googling: Pocket parks: helping communities transform unloved, neglected or derelict areas into new green spaces.

There's a **Highways report** that I will share separately as it is quite long but I will leave it at that for now and wish you a Happy Christmas and 'thank you' for your welcome and work through 2019.

Ed Maxfield

Financial Matters:Payments to be approved at December meeting:

102165	S W Witham – replacement for lost chq 102145	£	360.00
102166	NNDC - Uncontested Election costs	£	195.74
102167	Westcotec – replacement battery for SAM2	£	96.00
102168	Summer planting and compost	£	34.97
102169	Secret Gardens – November maintenance	£	178.00
102170	J Warner - Clerk Salary & Expenses for Nov	£	231.17
102171	Norfolk Pension Fund – Nov Pension	£	78.21
102172	S137 – RBL Poppy Appeal	£	18.50

Direct debit payments:

30/10/19	URM Glassbank for September	£	36.00
13/11/19	Eon -Street light electricity for Oct	£	42.99
28/11/19	URM Glassbank for October	£	37.20

Receipts since last meeting:

Fireworks	£	484.66
Allotment Rent	£	30.00

Financial Statement:

Reconciled balances as at 28 Nov 2019	
Community Account	£ 27333.85
Business Premium Account	£ 6,312.79
Business Premium Account	<u>£ 4,773.77</u>
	£ 38420.41
Uncleared cheques 102145	<u>£ 360.00</u>
	£ 38060.41

NOTE: The original was signed by the Chairman and the Clerk and filed in the accounts.