

Minutes of the Meeting of Northrepps Parish Council held on 03 September 2019 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,
Cllr. G. Bartlett, Cllr. V. Callaghan, Cllr. H. Claxton, Cllr. L. Holloway,
Cllr. S. Penlington, Cllr. G. Smith, Cllr. J. Youngman

District Cllr. A. Fitch-Tillett
Clerk Mrs J. Warner PSLCC AICCM
2 members of the public

1. Minutes of the Parish Council Meeting held on 06 August 2019

It was **AGREED** that the minutes of the Parish Council meeting held on 06 August 2019 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were noted PC Mezzetti.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. Public Participation

A member of the public raised concern about the speeding traffic on Crossdale Street (also refer item 8.1.1).

5. Police matters

5.1 Police Newsletter – Noted

5.2 Other Police Matters

There were no other police matters to report.

6. District Council and County Council

6.1 County and District Councillor Reports.

Cllr. Fitch-Tillett advised that she had no formal report as there were no NNDC meetings in August. It was noted that she had spent a great deal of time in Bacton in connection with the sandscaping project which will be featured on the BBC programme 'Inside Out' next week.

A report from District Cllr. Maxfield was received after the meeting and is appended to these minutes.

6.2 **Any other County and District Council matters** (for information only)

There were no other matters to report.

7. **Planning**

7.1 **Planning Applications and decisions**

Planning applications for consideration

There were no planning applications to consider.

7.2 **Pre- Submissions**

There were no pre-submission matters to report.

7.3 **Local Plan**

It was noted that NNDC have acknowledged Northrepps Parish Council's comments on the draft Local Plan.

7.4 **Other Planning Matters** (for information only)

It There were no planning matters to report.

8. **Highways & Transportation**

8.1 **Issues raised at the last meeting**

8.1.1 Speeding Traffic on Crossdale Street – More complaints about the volume and speed of traffic on Crossdale Street were noted. A member of the public was invited to speak and he asked whether a Community Speed Watch could be set up in which case he would be happy to help recruit volunteers.

Following discussion, it was **AGREED** to instruct the Clerk to press for speed monitoring equipment to be installed, to ask whether the speed limit can be reduced and to obtain information in respect of setting up Community Speed Watch.

Members of the council and the public were encouraged to also raise their concerns at the next SNAP meeting on 14 October.

8.1.2 Turning cars on Bulls Row / Madams Lane – It was **AGREED** to support the suggestion from Highways that the 'Unsuitable' sign be relocated to the Village Sign end of Bulls Row.

8.2 **Norwich Road Verge** – It was **AGREED** to not take on the verge cutting from Highways.

8.3 **Norwich Road Bus Shelter** – The Clerk provided an update and responses from the neighbouring residents were noted. It was **AGREED** to instruct the Clerk to obtain further quotations for a bus shelter with a view to pursuing Parish Partnership Funding towards the cost.

8.4 **Traffic Regulation Orders**

One traffic order had been circulated to members.

8.5 **Other Highway Matters** (for information only and inclusion on the next agenda)

Fly-tipping – It was noted that some fly-tipping under the old railway bridge has been reported to the relevant authority.

Modification Order – It was noted that a modification order has been submitted to add the byway open to all traffic near Northrepps Rectory to the definitive map. The Clerk has contact NCC for further information.

9. **Finance & Regulatory Matters**

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 **Actuals Against Budget to date**

These were circulated and noted.

9.3 **Other Financial and regulatory matters** (for information only)

PAYE Penalty Notice – The Clerk advised that a penalty notice has been received from HMRC for late payment. Records show that the payment was made on time and an appeal has been submitted,

10. **Playing Field & Allotments**

10.1 **Dog Control Order**

It was noted that complaints have been received that dogs are still being exercised on the playing field and members of the public are encouraged to report this to NNDC Environmental Health. NNDC will be visiting the area on a regular basis.

The Clerk was instructed to source further 'No Dog' signage to be sited near the informal entrance on Nut Lane.

10.2 **Maintenance of Council Owned Assets**

It was noted that the maintenance contractor is currently working his way through the list of works.

10.3 **Parish Council Noticeboards**

It was noted that the maintenance contractor has suggested that readymade lockable boards will be cheaper. It was **AGREED** that the Clerk will ask the contractor to still submit a quotation and will also source quotes for readymade boards.

10.4 **Pest Control Works**

It was noted that the contract has been extended.

10.5 **Works to play equipment**

The Clerk advised that she is awaiting an update from the maintenance contractor.

10.6 **Replacement Play Equipment**

The Clerk advised that due to personal circumstances the Kompan rep had to cancel the site visit. It was **AGREED** to instruct the Clerk to ask whether the equipment could be ordered without the need for a site visit if we supply the measurements of the area. If this is not possible other suppliers will be contacted.

It was noted that an update is still awaited from CYFC re the damaged goal posts.

10.7 **Damaged Street Light**

The Clerk advised that the insurers have paid the claim and the Street Light Contractor has been instructed to replace the column.

10.8 **Tree works**

It was noted that the contractor will be carrying out the tree works in due course.

10.9 **Bookings for Playing Field**

There were no new bookings to report.

10.10 **Other matters** (for information only)

There were no other matters to report

11. Other works & projects

VE Day 75 – Cllr. Fish provided an update.

It was **AGREED** that the following actions be taken and prices obtained:

- Hire the Village Hall for Sat 09 May 2019 (Cllr. Fish)
- Book catering for children's party (Cllr. Fish?)
- Source entertainments for Children's Party (Cllr. Penlington)
- Source entertainment for evening (Cllr. Smith)
- Book bar (Cllr. Mackay)

The Clerk asked that all costs be forwarded to her asap in order that a budget can be agreed at the next meeting. Once the budget is known an application will be made to the Village Charity for a grant.

Firework event – The Chairman advised that all is in hand. The bonfire will be built during the day of 05 Nov and it was stressed that no materials be dropped off prior to this. The Clerk will contact the insurers.

Parish Path Seminar – Cllr. Smith asked that parishioners check that all known footpaths are on the definitive map. It was noted that the Chairman had also checked this a few years ago.

12. Correspondence

12.1 Correspondence received since 06 August 2019 (list circulated)

Norfolk ALC	Weekly Newsletters
NCC	Farming and the highway
RAF Benevolent Fund	Reaching out campaign
Nexus Fostering	Awareness campaign
Community Action Norfolk	Newsletters
Norfolk Pension Fund	Payment information
Norfolk Citizens Advice	Grant request
Various leaflets, newsletters and brochures	

All the above correspondence was noted and no comment made unless stated.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no other matters to report.

14. To note the date of the next meeting: To be confirmed. Full Council Training on 01 Oct.

There being no further business, the Chairman closed the meeting at 8.00pm.

Signed

Dated.....

Financial Matters:**Payments for approval at September meeting:**

DD	Eon Street Light Electricity (July)	£ 42.99
102146	T T Jones Electrical – Emergency call out	£ 945.36
102147	VOID	
102151	Clerk's Salary & Expenses (Aug)	£ 245.81
102148	Norfolk Pension Fund (Aug)	£ 78.21
102149	URM Group – Glassbank (Aug)	£ 37.20
102150	Secret Gardens – Maintenance (Aug)	£ 188.00
102152	NNDC Bin empties	£ 586.92

Receipts since last meeting:

Recycling credits awaited	
Insurance claim for damaged street light	£ 2375.80
Allotment rent for part year	£ 7.50

Financial Statement:

Reconciled balances as at 30 Aug 2019	
Community Account	£ 25876.92
Business Premium Account	£ 6,309.64
Business Premium Account	<u>£ 4,771.39</u>
	£ 36957.95
Uncleared cheques	<u>£ 1162.20</u>
	£ 35795.75

NOTE: The original was signed by the Chairman and the Clerk as RFO and filed in the accounts.

REPORT FROM COUNTY CLLR. MAXFIELD

County Hall is just about waking from its August slumber. We are only just getting back into the cycle of committee meetings but there are some things to report.

Support for disabled people

The decision to cut support payments for disabled people (the Minimum Income Guarantee, or MIG) is still proving controversial. You might have seen that Cllr Margaret Stone was forced to apologise and to resign as chair of the Health Scrutiny committee after she sent an email to affected families suggesting they were being greedy. Cllr Stone was wrong but I want to acknowledge that the leader of the council dealt with the issue firmly and has agreed to meet with the families.

Funding for schools

The government's announcement that it is increasing funding for education is welcome. It's a shame they couldn't resist spinning it to make it sound like they were spending twice as much as they actually are. And there is a real concern that the increase in funding for special needs education (SEND) will not be enough to meet growing demand. My own survey of Norfolk headteachers showed that almost all of them are having to consider reductions in staffing and SEND support.

Children's Centres

The new contract for the Early Childhood and Families Service (largely replacing work in Children's Centres) is due to start in October, with Action for Children as the service provider. It's still pretty unclear what the service will actually look like! The council has approved plans for the transfer of 13 centres to new tenants/owners. The Mundesley centre will be taken over by the Nursery School that currently occupies part of the building. The Cromer centre will be taken over by Suffield Park school.

Munhaven

Congratulations to Munhaven care home in Mundesley which has won plaudits for its Outstanding review from the Care Quality Commission.

Library reading scheme

I will be giving out the prizes at Mundesley Library again this year for the library reading scheme. It's a highlight of my year and I am looking forward to meeting lots of eager readers.

No Deal Brexit prep

Sorry, I don't want to talk about it either. But I have raised my concerns about slow progress in the County Council's preparations for a No Deal Brexit. The County Council is the lead authority on the Norfolk Resilience Forum which is responsible for ensuring that councils in Norfolk are properly prepared. Whatever your views on Brexit I am sure you'll agree we need to do all we can to be ready for a possible exit without a deal. In council terms that particularly relates to the status of EU citizens working in the care sector but there are plenty of other aspects of life that will be affected too.

Sir Norman Lamb

I was glad to have the chance to join Norman (still can't get used to the 'Sir') on his annual 'village tour' of street-corner advice surgeries when he was visiting villages in Mundesley division. Everyone will have heard that he is planning to retire from Parliament at the next election. Norman has been a friend since I was 19 and even though I know he will do great things with his new charitable fund, I am sorry that he is leaving politics. I know he will be

missed by many in North Norfolk and in Parliament. And, no, I won't be running to replace him as our MP: there are enough grey haired men in Parliament already!