

Minutes of the Meeting of Northrepps Parish Council held on 04 June 2019 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. G. Bartlett, Cllr. V. Callaghan, Cllr. H. Claxton,
Cllr. S. Penlington, Cllr. G. Smith, Cllr. J. Youngman

Clerk Mrs J. Warner PSLCC AICCM
County Cllr. Maxfield

No members of the public.

1. Minutes of the Annual Parish Council Meeting held on 07 May 2019

It was **AGREED** that the minutes of the Annual Parish Council meeting held on 07 May 2019 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies for absence were noted for District Cllr. Fitch Tillett due to illness.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

Cllr. Mackay declared an interest in any planning matters relating to Norwich Road and Roughton Road. As there were no members of the public present it was **AGREED** to re order the agenda to consider these matters at the end of the meeting.

4. Public Participation

There were no members of the public present.

5. Police Matters

5.1 Police Newsletter – Noted

5.2 Other Police Matters

It was noted that the issue concerning works vehicles being parked near the village sign has been resolved.

6. District Council and County Council

6.1 County and District Councillor Reports.

County Cllr. Maxfield reported on the changes in structure at NCC. It was noted that he is making enquiries as to what the highways allowance can be spent on.

Bus shelter - Cllr Maxfield was asked to investigate the possibility of a bus shelter being installed at upper Norwich Road where the telephone box used to be sited.

Speeding on Crossdale Street – Concern was raised at the increased number of vehicles speeding and overtaking along this stretch of road. Cllr. Maxfield was asked to investigate whether the speed limit could be reduced and speed monitoring equipment installed.

Visibility at New Road junction – Cllr. Maxfield will ask Highways to contact the landowner to cut back the trees and shrubs at this junction.

Overgrown footpaths – Cllr. Maxfield will ask for the overgrowth on the footpaths along Crossdale Street to be cut back.

6.2 Any other County and District Council matters (for information only)

There were none to report.

7. Planning

7.1 Planning Applications and decisions

Planning applications for consideration

PF/19/0541 Single storey rear extension at 5 Craft Lane

Decision under planning protocol: No objections

PO/19/0281 Residential development of up to 24 dwellings (outline application with access only for determination)

Decision under planning protocol: Members of Northrepps Parish Council stand by their previous objections: The access onto Norwich road is already difficult especially in the busy summer months. Members feel that the increased number of vehicles from the development will make exiting this site and also nearby Station Road even more hazardous, particularly when turning right towards Cromer. Concern was also raised that the road passes several existing businesses which attract many customers/patients to the site. Pedestrian safety must also be ensured. A resident has advised that there are rare orchids on the site which should be protected. The Parish Council has also been made aware that the water pressure in this area is very unreliable and are concerned that the additional housing would add extra pressure to the water supply.

PF/19/0801 Single storey front extension & minor increase in hardstanding area at 9 Bridge Close

It was **AGREED** to raise no objections.

NOTE: The following application was considered at the end of the meeting but is included here for continuity. Cllr. Mackay declared an interest and left the meeting for this item.

PO/18/1551 Outline application for a mixed use scheme consisting of up to 185 homes, an Extra Care Home (use Class C2), a supported living for adults with learning disabilities (use Class C2) & a sports & leisure park, together with associated infrastructure (Outline – details of access only) at land east and west of Roughton Road Cromer

Receipt of further reports relating to Highways and Landscape / AONB matters
It was **AGREED** to stand by the previous response to this application.

7.2 **Pre- Submissions**

There were no matters to report.

7.3 **Local Plan**

Members considered the draft Local Plan and **AGREED** their response which is appended to these minutes.

7.4 **Other Planning Matters** (for information only)

PO/18/2169 – Land at Pine Tree Farm – It was noted that Natural England and NCC Highways have objected to this application.

8. **Highways & Transportation**

8.1 **Leaning Pole & Power Lines**

It was noted that UKPN have attended and stabilized the pole. This item will now be removed from the agenda.

8.2 **Overgrown trees and hedges**

Junction New Road and Crossdale Street – This item has been passed to the County Councillor to progress via NCC Highways. Refer item 6.1. This item will be removed from the agenda.

8.3 **Pedestrian Safety at entrance to Churchyard**

It was noted that members had met at the site with representatives from the PCC, NCC Highways, the Trails Team and County Councillor Maxfield. All options were fully discussed but none were found to be viable. To provide an accessible ramp to the churchyard gate would mean the loss of parking spaces and the installation of handrails would block hearses from parking directly in front of the gate. It will also be noted that the PCC Fabric Officer is not supportive of the need for any improvements but he will be suggesting to the PCC that visitors to the church are encouraged to walk along to the gate along the northern section of the verge rather than straight up the slope. He will also continue to place gravel on the slope.

This item will be removed from the agenda.

8.4 **Dog Fouling on The Avenue**

It was noted that the dog bin has been installed. This item will be removed from the agenda.

8.5 **Traffic Regulation Orders**

Various traffic orders were circulated to members and noted.

- 8.6 **Other Highway Matters** (for information only and inclusion on the next agenda)

There were no other matters to report.

9. Finance & Regulatory Matters

- 9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

An extra item re the reimbursement of expenses in respect of tree works was added to the list of payments and was approved.

- 9.2 **Actuals Against Budget to date**

These were circulated and noted.

- 9.3 **Parish Council Bank Account**

Following research into alternative banks it was **AGREED** that at present Barclays provided the most appropriate banking arrangements. The Clerk advised that the current cheque signatories will need to contact Barclays to obtain a new mandate.

- 9.4 **Annual Report**

Members were in receipt of the draft Annual Report which was approved for circulation.

- 9.5 **Insurance**

It was **AGREED** to take out another 3 year contract with Hiscox Insurance via Came and Co.

- 9.6 **Operation London Bridge**

The Clerk advised that she was awaiting guidance from NALC and is continuing to source further quotations for a condolence book.

- 9.7 **Other Financial and regulatory matters** (for information only)

There were no other financial matters to report.

10. Playing Field & Allotments

- 10.1 **Dog Control Order**

It was noted that the maintenance contractor is to install a post for the necessary signage.

10.2 **Maintenance of Council Owned Assets**

It was **AGREED** to accept the quotation of £595 from the maintenance contractor for the various works.

10.3 **Pest Control Works**

It was noted that the pest controller has been instructed to deal with the fresh molehills on the running track.

10.4 **Tree Inspection**

It was noted that quotations for the tree works are awaited.

10.5 **Bookings for Playing Field**

There were no further applications to consider.

10.6 **Clearance of allotment**

It was **AGREED** to accept the quotation for the clearance of one of the playing field allotments. Cllr. Youngman will forward the contractors' public liability. Cllr. Youngman will store the waste cleared from the site.

10.7 **Bonfire on allotment**

It was noted that permission has been granted for a bonfire on one of the Craft Lane allotments.

10.8 **Other matters** (for information only)

It was noted that the RoSPA inspection of the play equipment will take place this month.

11. Other works & projects

Norfolk Day – Cllr. Fish provided an update.

VE Day 75 – It was **AGREED** to consider a budget for a village celebration at the next meeting and that Cllr. Fish will lead the arrangements on behalf of the Parish Council.

12. Correspondence

12.1 **Correspondence received since 07 May 2019** (list circulated)

Norfolk ALC	Weekly Newsletters
NCC	Parish Path Seminar Norwich Western Link
NNDC	Big Society Fund
Community Action Norfolk	Newsletters

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First responder

Defibrillator check

CPRE

Rural Housing Conference

Various leaflets, newsletters and brochures

All the above correspondence was noted and no comment made unless stated.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no matters to report.

14. To note the date of the next meeting: Tuesday 02 July 2019 at 7.30pm

15. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

It was **AGREED** that in view of the nature of the matters to be discussed that the public and press be excluded from the meeting.

16. Council Vacancy

It was **AGREED** to interview the applicants prior to the next meeting. Thus the July meeting will commence at 7.30pm after the interviews are complete.

There being no further business, the Chairman closed the meeting at 8.30pm.

Signed

Dated.....

Response to Local Plan Consultation

Members of Northrepps Parish Council have considered the draft local plan and comment as below.

General comments:

- Whilst members fully appreciate the need for detailed consultation documents it was felt that these are far too lengthy and numerous for the average person to read and absorb.
- Members do not support the need for any additional housing.
- If more housing is actually required, brownfield sites should be developed and empty properties brought back into use before any additional housing is considered especially in the countryside and the AONB.
- Members noted the comments put forward by CPRE (copy letter attached).

Proposals for Cromer:

- Members have looked at all of the options for Cromer do not support the need for any new sites.
- There are empty properties in Cromer which should be brought back into use and any brownfield sites developed before new sites are considered.
- If any new housing is allocated the infrastructure needs to be in place before any sites are occupied. This includes healthcare, road network, utilities etc.
- The road system in Cromer cannot cope with current demands and needs to be reviewed. Traffic on the A149 queues back to Northrepps in the summer months. If additional housing for Cromer is built, the traffic levels will increase on the roads into the town which will also increase the levels of CO2. This will be further increased by visitors traveling from the surrounding towns for which there are also new developments proposed.
- It was suggested that Cromer needs to think outside the box and be radical in respect of traffic management. Maybe even banning all non-residential traffic from the town centre with the introduction of out of town car parks and a shuttle bus service.
- There is already a strain on the utilities with properties on the outskirts of Cromer regularly dealing with low water pressure.
- Healthcare in Cromer is currently under strain with patients having to wait up to a month for doctors' appointments. The Local Plan indicates that Cromer has an ageing population and that in the future 40% of people in North Norfolk will be over 65. Provision for adequate health and social care must be in place before any additional housing is built.
- Concern re the impact of these developments on the countryside and in particular the AONB especially with the loss of mature trees and hedgerows.

- Previous responses to planning applications for the Land at Pine Tree Farm (PO/18/2169), Land at Roughton Road (PO/18/1551) and Land at Cromer High Station (PO/19/0281) still stand and can be taken as responses to each site. Planning responses are copied below:

C07/2 – Land at Cromer High Station

Members of Northrepps Parish Council stand by their previous objections:

- The access onto Norwich road is already difficult especially in the busy summer months. Members feel that the increased number of vehicles from the development will make exiting this site and also nearby Station Road even more hazardous, particularly when turning right towards Cromer. Concern was also raised that the road passes several existing businesses which attract many customers/patients to the site. Pedestrian safety must also be ensured.
- A resident has advised that there are rare orchids on the site which should be protected.
- The Parish Council has also been made aware that the water pressure in this area is very unreliable and are concerned that the additional housing would add extra pressure to the water supply.

C22/1 - Land West of Pine Tree Farm

Northrepps Parish Council raises strong objections to this application for the following reasons:

- impact on the AONB with the loss of an area of open countryside, disturbance to wildlife and light pollution from the floodlights and streetlights.
- impact of increased traffic movements to and from the football club and the housing development on a busy road. It is already very difficult to exit from the side roads onto the A149 especially in the summer months. Should any development proceed, the speed limits should be reduced to 30mph along Crossdale Street and Norwich Road. A proper traffic plan is required before there are any new developments.
- concern in respect of the narrowing of the roadway over the railway bridge.
- concern for the safety of pedestrians, especially children, walking to and from the sports facility along this busy road.
- loss of farmland.
- impact on already stretched utilities. Residents report that the water pressure in this area is already low and there is a concern that additional housing will cause further problems on the water supply. Concern about the impact on the sewerage system.
- concern re the additional pressure on schools, doctors surgery and care providers. The infrastructure needs to be in place before any houses are occupied.
- there is a need for more affordable housing particularly for key workers.

Alternative site - Land at Roughton Road

Northrepps Parish Council object to this application and stand by their original concerns:

- Concern re the number and density of the housing.
- Concern re the impact of the increased traffic movements on the surrounding road network.
- Concern re the impact on the infrastructure including health services, care in the community, schools.

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- The necessary infrastructure must be in place before any developments are considered.
- Concern re the loss of agricultural land.
- Concern re the impact on the AONB.

Financial Matters:

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Payments for approval at June meeting:

DD	Eon Street Light Electricity (April)	£ 41.60
102121	Came & Co – Annual insurance	£ 730.49
102122	Secret Gardens Maintenance Contract (May)	£ 178.00
102123	URM Group – Glass Bank (May)	£ 37.20
102124	Information Commissioner – Data protection	£ 40.00
102125	Clerk's Salary & Expenses (May)	£ 231.17
102126	Bus Shelter Cleaner (Dec to May)	£ 216.66
102127	Norfolk Pension Fund (May)	£ 79.61
102128	Northrepps Village Hall – Water for allotments	£ 60.92
102129	Reimbursement of expenses	£ 30.00

Receipts since last meeting:

NCC Verge cutting payment	£ 81.97
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Financial Statement:

Reconciled balances as at 01 June 2019	
Community Account	£26,090.22
Business Premium Account	£ 6,306.50
Business Premium Account	<u>£ 4,769.01</u>
	£37,165.73
Uncleared cheque	<u>£ 730.49</u>
	£36,435.24

NOTE: The original was signed by the Chairman and Clerk and filed in the accounts