

Northrepps Parish Council

28 April 2019

To all members of Northrepps Parish Council,

You are hereby summoned to attend the ANNUAL MEETING of NORTHREPPS PARISH COUNCIL at the Village Hall on TUESDAY 07 MAY 2019 at 7.15pm for the purpose of transacting the following business.

Mrs J Warner PSLCC AICCM
Clerk to Northrepps Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

MEMBERS OF THE PARISH COUNCIL ARE REQUESTED TO SIGN THEIR DECLARATION OF ACCEPTANCE OF OFFICE IN THE PRESENCE OF THE CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

1. Election of Chairman
2. Election of Vice-Chairman
3. To consider for approval the minutes of the Parish Council meeting held 02 April 2019 and the special meeting held on 16 April 2019. Also, to consider any matters arising from the minutes (for information only) not included on the agenda.
4. To consider apologies for absence.
5. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations.
6. To agree councillor responsibilities (School, Police, Planning, Playing Field, Health, Finance & Internal Control, Environment, Village Hall, Footways Highways & Lighting) and appoint cheque signatories.
7. To appoint cheque signatories
8. To appoint councillor to review Financial Control Procedures
9. To appoint Internal Auditor for forthcoming year

Parish Clerk Mrs J Warner
Telephone: 01263 512001
Email: northreppsparish@btinternet.com

10. To consider adoption of General Power of Competence
11. To consider matters relation to co-option of councillor to fill vacancy
12. To allow public participation limited to 10 minutes (3 minutes per person)
13. Police
 - 13.1 To receive Police newsletter
 - 13.2 To consider any other police matters
14. County Council & District Council
 - 14.1 To receive reports from County Councillor & District Councillor to include updates re issues raised at previous meetings
 - 14.2 To raise any other County Council & District Council matters
15. Planning
 - 15.1 To receive any planning applications and decisions (list enclosed)
 - 15.2 To receive any update re pre-submissions
 - 15.3 To receive any updates re Local Plan
 - 15.4 To receive any other planning matters (for information only)
16. Highways & Transportation
 - 16.1 To receive any update re leaning pole on Bulls Row
 - 16.2 To receive any update re hedges and trees
 - 16.3 To receive update re pedestrian safety / access outside Church
 - 16.4 To receive update re installation of dog bin on The Avenue
 - 16.5 To receive any traffic orders
 - 16.6 To receive any other highways matters (for information only)
17. Finance & Strategy
 - 17.1 To consider list of payments for approval & financial statement
 - 17.2 To consider payment of glass bank invoices by Direct Debit
 - 17.3 To note actuals against budget
 - 17.4 To consider bank reconciliation for year ended 31 March 2019
 - 17.5 To consider Summary of Accounts for year ended 31 March 2019
 - 17.6 To consider report from Internal Auditor for year ended 31 March 2019
 - 17.7 To consider and complete Annual Governance Statement 2018/19
 - 17.8 To consider and complete Accounting Statements 2018/19
 - 17.9 To note statement of Variances
 - 17.10 To set date for Notice of Public Rights and Publication of Unaudited Annual Governance Statement & Accountability Return
 - 17.11 To receive update re repairs to council owned assets
 - 17.12 To receive update relating to insurance review
 - 17.13 To consider date for Full Council Training
 - 17.14 To receive update re condolence book
 - 17.15 To consider matters relating to annual inspection of play equipment
 - 17.16 To receive any other financial matters (for information only)

18. Playing Field, Maintenance & Allotments
 - 18.1 To receive any update re dog control order and signage
 - 18.2 To receive any update re repairs to Crossdale Street Bus Shelter
 - 18.3 To receive update re tree works
 - 18.4 To consider any bookings for playing field
 - 18.5 To receive update re clearance of allotment plot
 - 18.6 To consider any other playing field or allotment matters (for information only)

19. Other Works & Projects
 - 19.1 To receive any update re Norfolk Day
 - 19.2 To consider any other reports (for information only)

20. Correspondence
 - 20.1 To receive and comment upon correspondence received since 02 April 2019 (list enclosed)

21. To receive any other business (for information only) and items to be included on the next agenda

22. To note the date of the next meeting: 04 June 2019 at 7pm

Northrepps Parish Council

Planning and correspondence received since last meeting

Planning Applications for consideration:

None received to date

Any further planning applications received prior to the meeting will be added to the agenda.

Other Planning Consultations

None received to date other than any included elsewhere on the agenda

NOTE: Any planning matters received prior to the meeting will be added to the agenda.

Correspondence:

Norfolk ALC

Weekly updates
Nominations for NALC Executive

NCC

Pathmakers trustees
Parish Paths Seminar

CPRE

Rural Housing Conference

First Responder

Defibrillator checks

Various leaflets and brochures