

Minutes of the Meeting of Northrepps Parish Council held on 05 March 2019 at 7.00 pm at Northrepps Village Hall

Present:

Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. H. Claxton, Cllr. S. Riggott, Cllr. J. Youngman

Clerk Mrs J. Warner PSLCC AICCM
District Cllr. Fitch Tillett (to item 6.1 incl)
County Cllr. Maxfield
1 member of the public.

Please note that County Cllr. Maxfield arrived at the end of the meeting but for continuity of the minutes his report is included under item 6.

1. Minutes of the Parish Council Meeting held on 05 February 2019

It was **AGREED** that the minutes of the Parish Council meeting held on 05 February 2019 be **APPROVED** as a true record. The minutes were signed by the Vice-Chairman.

2. Apologies for absence

Apologies were accepted from Chairman Cllr. Mackay (illness), Cllr. Bartlett (work), Cllr. Cummings-Knight (illness), Cllr. Penlington (work). It was noted that County Cllr. Maxfield would be late arriving due to attendance at another Parish Council meeting elsewhere.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

Cllr. Riggott declared an interest in any allotment matters.

4. Public Participation

There were no matters raised.

5. Police Matters

5.1 **Police Newsletter** – Noted

5.2 **Other Police Matters**

There were no other matters to report.

6. District Council and County Council

6.1 **County and District Councillor Reports.**

District Cllr. Fitch – Tillett made her report (refer attached).

Cllr. Fitch Tillett left the meeting.

County Cllr. Maxfield provided a report in respect of the NCC budget and will forward a report to the Clerk for circulation. He also encouraged members to consider making nominations to the Norfolk Biodiversity Awards (deadline 30 April).

6.2 **North Norfolk Open Space, Sport and Recreation Study**

Members considered and agreed a response to the survey.

6.3 **Any other County and District Council matters** (for information only)

There were none to report.

7. Planning

7.1 **Planning Applications and decisions**

Planning applications for consideration

PO/19/0281 Residential development of up to 24 dwellings (outline application with access only for determination)

Land at High Station, Norwich Road, Cromer

Members of Northrepps Parish Council raise strong concerns re this application. The access onto Norwich road is already difficult especially in the busy summer months. Members feel that the increased number of vehicles from the development will make exiting this site and also nearby Station Road even more hazardous, particularly when turning right towards Cromer. Concern was also raised that the road passes several existing businesses which attract many customers/patients to the site. Pedestrian safety must also be ensured.

A resident has advised that there are rare orchids on the site which should be protected.

7.2 **Pre- Submissions**

There were no matters to report.

7.3 **Local Plan**

There was no update.

7.4 **Other Planning Matters** (for information only)

There were no other planning matters to report.

8. Highways & Transportation

8.1 **Leaning Pole & Power Lines**

Photos of the leaning pole have been forwarded to UKPN who have asked their scheduling team to investigate. It was noted that the cables are sagging. It was alleged that the nearby tree has a Tree Preservation Order but this is not listed on the NNDC website.

8.2 **Overgrown trees and hedges**

Junction New Road and Crossdale Street – An update is still awaited.

8.3 **Pedestrian Safety at entrance to Churchyard**

It was noted that NCC Boundaries team are looking into the ownership of the land and that the Trails team are supportive of works to improve the access to FP10. If the land is proved to be highways, Cllr. Maxfield may be able to assist with costs via his Member's Allowance.

8.4 **Dog Fouling on The Avenue**

It was noted that NNDC will monitor the area and residents are asked to report any incidents of dog fouling. It was **AGREED** to instruct the Clerk to obtain a price for a dog bin or litter bin.

8.5 **Traffic Regulation Orders**

Various traffic orders were circulated to members and noted.

8.6 **Other Highway Matters** (for information only and inclusion on the next agenda)

Public Rights of Way - Members were reminded to check that all known footpaths are recorded on the definitive map.

Potholes on New Road – The Clerk was asked to contact Highways to request that these be refilled asap.

9. **Finance & Regulatory Matters**

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Vice-Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 **Actuals Against Budget to date**

These were circulated and noted.

9.3 **Review of Financial Control**

Cllr. Claxton advised that she had reviewed the Financial Control procedures and found no matters of concern.

9.4 **Financial Checks for quarter ended 31 December 2018**

Cllr. Callaghan advised that she had carried out the quarterly finance checks and found no matters of concern.

9.5 **Other Financial and regulatory matters** (for information only)

The Clerk advised that replacement pads for the defibrillator have been ordered as the current ones are nearing their use by date.

10. Playing Field & Allotments

10.1 **Dog Control Order**

The Clerk was instructed to contact NNDC to ask when the new signage will be installed.

10.2 **Maintenance of Council Owned Assets**

Cllr. Youngman will contact the contractor to ask for evidence of Public Liability insurance and to obtain a start date for the works. It was stressed that the shelter must be checked for nesting birds before any works commence.

10.3 **Pest Control Works**

It was noted that the pest controller has caught 3 moles so far.

10.4 **Tree Inspection**

It was noted that the Clerk will be drafting a tender document for the necessary works to be carried out after the nesting season. The Clerk will meet with the Chairman to cross check the trees mentioned in the inspection report.

10.5 **Bookings for Playing Field**

It was **AGREED** to waive the booking fee for the Church Fete which will take place on 27 July 2019.

10.6 **Allotment matters**

There were no allotment matters to report.

10.7 **Other matters** (for information only)

There were no other matters to report.

11. Other works & projects

Norfolk Day – It was noted that Cllr. Fish will be promoting the flying of the Norfolk Flag and the Church Fete and will also be contacting Nick Conrad.

12. Correspondence

12.1 Correspondence received since 05 February 2019 (list circulated)

Norfolk ALC	Weekly Newsletters
NNDC	Candidates evening
Community Action Norfolk	Newsletters
Norfolk Playing Fields Assoc	AGM
First responder	Defibrillator check
Christmas Carol on Tour	Touring production
Norwich Western Link	Update

Fibrous Supplies Condolence books

It was **AGREED** to obtain a price for a Condolence Book in order that the parish can be ready for any event of national mourning. It was suggested that in the event that this is required, the book would be available at the Parish Church for people to write their messages of condolence.

Various leaflets and brochures

All the above correspondence was noted and no comment made unless stated.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no matters to report.

14. To note the date of the next meeting: Tuesday 02 April 2019

NOTE: Due to purdah, the Annual Parish Meeting will precede the Annual Parish Council Meeting in May.

There being no further business, the Vice-Chairman closed the meeting

Signed

Dated.....

District Councillor's Report March 2019

There have been some important steps forward since I came back from my holiday. I was very happy indeed to attend the award and signing of the main works contractor for the Bacton and Walcott Landscaping Scheme on my second day back! We are expecting contractors to be working on site from May to September, the first work to be combining the three terminal operators outfalls into one before it is then covered with the sand.

On the same day, having been reappointed to Cabinet, I attended the pre-agenda meeting, when Officers ask for any steer to the reports due at the next Cabinet meeting. This is the opportunity to make a real difference.

I continue to sit on the Waste Contract Board. Residents may be aware that the current contract with Keir will finish in April 2020. We are looking to award a joint contract again with Kings Lynn Borough Council and also Breckland District Council. We are at the stage now that the invitation to tender is imminent.

We had a very interesting presentation from Jonathan Denby of Greater Anglia in respect of the new trains that they will be introducing during this year. Certainly a great improvement from those we have at the moment. I think we should all remember that virtually all the difficulties and delays they, and consequently we, experience are caused by Network Rail and try not to blame the train operators.

We experienced a VERY lengthy Full Council – the main item being the Budget. Many amendments were put forward – all were lost, but as all budget votes have to be a recorded vote, it took a very, very long time to get through them all.

As I am now back as Cabinet Member for Coastal Management, I attend the LGA Coastal Special Interest Group as the NNDC representative, which meets 4 times a year. Last Friday was the spring meeting and we had amongst others, two very interesting presentations. Firstly from the Chairman of The Climate Change Committee which speaks for itself. This was followed by an item on water safety from the Chairman of the LGA Water Safety Committee – formed after the multi drowning accident on Canber Sands. Both of these gave me items to take back to NNDC for follow up.

Ward issues have included Planning queries in respect of Paul's Lane, Overstrand, and Northrepps Aerodrome. I have also had a report of dangerous steps at Vale Road – just outside the parish of Trimingham, but historically, I have always accepted and acted on complaints from there.

No further complaints or queries.

**Cllr Angie Fitch-Tillett
Independent Councillor for Poppyland**

Financial Matters:**Payments for approval at March meeting:**

102096	Community Action Norfolk - membership	£ 20.00
102097	Norfolk Playing Field Assoc - Membership	£ 20.00
102098	URM Group – Glass Bank (Feb)	£ 29.57
102099	Secret Gardens Maintenance Contract (Feb)	£ 178.00
102100	Mrs J Warner – Salary & Expenses (Feb)	£ 226.67
102101	Norfolk Pension Fund (Feb)	£ 73.72

Receipts since last meeting:

Interest on bank accounts	£ 5.52
Recycling credits	£ 113.68

Financial Statement:

Reconciled balances as at 02 March 2019

Community Account	£22,253.89
Business Premium Account	£ 6,306.50
Business Premium Account	<u>£ 4,769.01</u>
	£ 33329.40
Less outstanding cheques	<u>£ 1600.00</u>
	£31,729.40