

## **Minutes of the Meeting of Northrepps Parish Council held on 05 February 2019 at 7.00 pm at Northrepps Village Hall**

### Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,  
Cllr. G. Bartlett, Cllr. V. Callaghan, Cllr. H. Claxton, Cllr. J. Cummings-knight,  
Cllr. S. Penlington, Cllr. J. Youngman

Clerk Mrs J. Warner PSLCC AICCM  
County Cllr. Maxfield  
Mark Ashwell, Planning Policy NNDC

### **1. Minutes of the Parish Council Meeting held on 04 December 2018**

It was **AGREED** that the minutes of the Parish Council meeting held on 04 December 2018 be **APPROVED** as a true record. The minutes were signed by the Chairman.

### **2. Apologies for absence**

Apologies were accepted from Cllr. Riggott due to an injury.  
Apologies were noted from District Cllr. Fitch Tillett.

### **3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests**

There were no declarations of interest.

### **4. Public Participation**

There were no members of the public present.

### **5. Local Plan – Mark Ashwell, Planning Policy NNDC**

Mark Ashwell was welcomed to the meeting and provided a very informative update on the emerging Local Plan.

It was noted that the new Local Plan will run until 2036 and will provide for 10,000 new houses in North Norfolk. As the birth and death rate is balanced, the demand is primarily due to inward migration. Jobs are likely to be in the low paid sector so there is a need to grow the economy. It is also important to provide more affordable homes.

It was noted that there are three sites on the edge of Cromer which will be included in the draft Local Plan as the preferred sites for development, one of which is in Northrepps. The three sites are Gurney's Land on Norwich Road, the former Golf Practice Ground on Overstrand Road and Clifton Park on Runtun Road. The Clifton Park site would be designated for housing and a new primary school. Mark stressed that a new school would only be built when the need arose.

Development sites in villages will be looked at in a later phase of the scheme.

It is expected that the first phase of consultations will be in March or May.

*Mark Ashwell was thanked and left the meeting.*

## **6. District Council and County Council**

### **6.1 County and District Councillor Reports.**

It was noted that due to illness the District Councillor had advised that there was little to update on.

County Cllr. Maxfield provided a report (refer attached).

Cllr. Maxfield was asked to investigate why the Thorpe Market Road is being missed during the gritting runs.

### **6.2 A149/A140 Junction**

It was noted that whilst the landowner is supportive of the proposal, the cost/benefit analysis for congestion and accidents was not as attractive as other junction feasibilities. Thus NCC will not be progressing the project within the 2019-20-21 Highways Capital Programme.

### **6.3 Email from NNDC Leader re priorities**

This was noted and no suggested priorities put forward for consideration.

### **6.4 North Norfolk Open Space, Sport & Recreation Study**

It was **AGREED** that the Chairman and Clerk will meet to respond to the survey.

*County Cllr. Maxfield left the meeting.*

## **7. Police matters**

### **7.1 Monthly Newsletter**

Members were in receipt of the monthly newsletter.

### **7.2 Any other police matters** (for information only)

An email re cold callers was circulated.

## **8. Planning**

### **8.1 Planning Applications and decisions**

#### Planning applications for consideration

LA/18/2276 Replacement conservatory with infill extension, replacement of 5 windows and 2 rooflights (part retrospective) at 18 Church Street  
*Members agreed to raise no objections under planning protocol*

PF/18/2159 Erection of agricultural storage building at Northrepps Forming Company, Hungry Hill  
*Members agreed to raise no objections under planning protocol*

## 8.2 **Pre- Submissions**

There were no matters to report.

## 8.3 **Local Plan**

Refer item 5 above.

## 8.4 **Other Planning Matters** (for information only) There were no other planning matters to report.

# 9. **Highways & Transportation**

## 9.1 **Leaning Pole & Power Lines**

UKPN have advised that on 06 December the cable guards were lowered and the engineer reported back that the pole is upright.  
The Chairman will take some photos showing that the pole is still leaning and Cllr. Fish will obtain the identity number ensure that UKPN are checking the correct pole.

## 9.2 **Overgrown trees and hedges**

Junction New Road and Crossdale Street - The Chairman will contact the site owner for an update.  
Dead tree on Norwich Road – The tree has now been removed.

## 9.3 **Pedestrian Safety at entrance to Churchyard**

Members suggested that the Parish Council and PCC arrange for a concrete pad to be installed. The Clerk advised that ownership of the land must be obtained first and that whilst Parish Councils can pay towards the upkeep of a burial ground, they cannot give money to the Church.

The Clerk advised that if this is highways land, it may be a possible project for Parish Partnership Funding or via the County Councillor's Members Allowance.

It was **AGREED** to contact NCC Highways to establish ownership of the land and advise them that the Parish Council would like to work with them to install a concrete ramp up to the gate.

## 9.4 **Abandoned Car and parking obstructions**

It was noted that the car in question has been removed.

### 9.5 **Dog Fouling on The Avenue**

It was noted that reports have been received of dog fouling on The Avenue. It was **AGREED** to instruct the Clerk to contact Environmental Services at NNDC to ask that the area is monitored and whether signage can be erected.

### 9.6 **Traffic Regulation Orders**

Various traffic orders were circulated to members and noted.

### 9.7 **Other Highway Matters** (for information only and inclusion on the next agenda)

There were no other highway matters to report.

## 10. Finance & Regulatory Matters

### 10.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

### 10.2 **Actuals Against Budget to date**

These were circulated and noted.

### 10.3 **Bank Reconciliation to 31 December 2019**

Members were in receipt of the bank reconciliation to 31/12/18 which was **APPROVED** (refer attached).

### 10.4 **Review of Financial Controls**

Cllr. Claxton advised that she is in receipt of all the relevant paperwork but is yet to complete the review.

### 10.5 **S137 Annual Grants**

Members considered the S137 annual grant awards which were **AGREED** as follows:

St Marys Church for upkeep of burial ground	£600
Norfolk Citizens Advice Bureau	£100
Northrepps Royal British Legion Branch	£100
Northrepps Luncheon Club	£100
Northrepps Village Hall	£100
Cromer Group Practice Patient Participation Group	£100

### 10.6 **Other Financial and regulatory matters** (for information only)

There were no other financial matters to report.

## **11. Playing Field & Allotments**

### **11.1 Dog Control Order**

It was noted that the signage should be in place by the end of February.

### **11.2 Maintenance of Council Owned Assets**

The Chairman advised that the contractor has been busy. Public liability is still awaited.

### **11.3 Pest Control Works**

It was **AGREED** to accept a quotation of £175 from a local pest controller who has also forwarded evidence of public liability insurance and a risk assessment.

### **11.4 Tree Inspection**

Members were in receipt of copies of the tree inspection report. It was **AGREED** to instruct the Clerk to obtain quotations for the works identified in the report.

### **11.5 Bookings for Playing Field**

There were no new bookings to consider.

### **11.6 Allotment matters**

There were no matters to report.

### **11.7 Other matters (for information only)**

It was noted that one of the barrel planters near the bus shelter is starting to rot. It was **AGREED** to purchase a replacement.

## **12. Other works & projects**

There were no matters to report.

## **13. Correspondence**

### **13.1 Correspondence received since 04 December 2018 (list circulated)**

Norfolk ALC

Weekly Newsletters  
Training events  
Spring Conference  
Legal Services

Norfolk County Council

Children's Services update  
Norwich Western Link reminder of  
consultation

NNDC	Big Society Fund Election timetable and nomination forms
Community Action Norfolk	Newsletters
Norfolk Coast Partnership	Wide Skies Newsletter
NHS	Newsletter
4Women Outreach Service	Information
Various leaflets and brochures	

All the above correspondence was noted and no comment made unless stated.

**14. To receive items to be included on the next agenda and to consider any other business** (for information only)

There were no matters to report.

**15. To note the date of the next meeting:** Tuesday 05 March 2019

There being no further business, the Chairman closed the meeting

Signed .....

Dated.....

## COUNTY COUNCILLOR'S REPORT FEBRUARY 2019

County Hall has woken from its Christmas slumbers and sadly that means we are pitched straight back into debates about what services we will have to cut in order to balance our budget.

#### Children's Centre Services

There has been lots of local media coverage of the plans to close most of Norfolk's Children's Centres. The centres were introduced originally as part of the Sure Start programme which aimed to improve the health, wellbeing and life chances of children by making it easy for families to access a whole range of services after the birth of a child. As I am a member of the Children's Services Committee at County Hall I have been heavily involved in the discussions. An eight hour committee meeting in mid January ended with a majority decision to go ahead with the revised plans which will see 38 of the county's Children's Centres close. I voted against the proposal because I am concerned it will take away really important support for families most in need. In a nutshell, this is what it means:

The annual budget for the service will be cut from £10 million to £5 million. As part of the new contract (which will start on 1 October) the Council is insisting that most of that cut is found from either savings on the costs of running the buildings or on other management and admin costs. Roughly £1 million will be cut from funding for front line service delivery, though.

The County Council wants more of the services to be delivered direct into the homes of those identified as most in need. They also want more of the services that are open to every family to be delivered by community groups and charities in a variety of local venues. To help with this, it has set up a fund that will make £200,000 per year available to community groups on top of the £5m budget. It has also set up a one-off £500,000 fund to pay for alterations to existing Children's Centres so that they can be used by their local community for other purposes. The County Council has a long history of trying to make savings by 'redesigning' services for children only to discover that demand for extra help goes up and it ends up spending more. I fear the same will happen again with this plan.

#### Cuts to the 'Minimum Income Guarantee'

Another cut which has been widely criticised is the reduction in Minimum Income Guarantee. This is a payment to people who are in need of long term care to help them meet the extra costs of living with a disability. The Council has voted through a reduction in 'MIG' payments to the minimum amount it can get away with in law.

#### Looking ahead

The Council will have to find savings of around £35 million in each of the next two financial years so the pain is still not over. It has, apparently, 'plugged the funding gap' for the current year which doesn't mean there are no cuts - it just means they have found ways of covering the over-spend by finding extra cash down the back of the proverbial sofa.

#### Reorganisation

The administration is pressing ahead with its plans to introduce a 'cabinet' system which means that the existing committees will disappear in May. Instead, decisions will be made by a single 'cabinet member' for each area of service and then 'scrutiny committees' will be able to review those decisions after they have been made. Together with the decision not to replace the council's Chief Executive, this will lead to a considerable concentration of power in the hands of the Council's leadership.

We have also just been told that there will be a review of boundaries ahead of the next elections in 2021. This does not mean a review of Norfolk's boundaries but the boundaries of each 'division' - the area that councillors represent. The division I represent covers 12 parishes and 7,500 voters. In recent years there has been a trend for reviews to reduce the overall number of councillors and if that is followed in Norfolk a reduction of the number of councillors by 10 (there are currently 84) will add around 1,000 voters to each division. This review, and the continued funding pressures facing local councils, are bound to kick off a wider debate about the structure of local government in Norfolk and whether we should get rid of one tier (either District Councils or the County Council) as has already begun to happen elsewhere.

#### The weather

I'm writing this report as bad weather builds again. I get regular updates from Highways about the work they are doing to keep roads open in bad weather. Apparently they have already spread 8,000 tonnes of salt on the county's roads (most of it seems to be stuck to my car). As with last year, I am keen to get feedback from local people about how the gritting operation is working in your area. Please do let me know your views so I can pass them on to Highways.

Ed Maxfield  
County Councillor for Mundesley Division  
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**Financial Matters:**Payments pre-approved at December meeting and paid in January:

DD	Eon -Street Light Electricity (Nov)	£ 33.69
102076	Northrepps Village Hall – Hall Hire	£ 240.00
102077	Clerk's Salary & Expenses (Dec)	£ 230.75
102078	Norfolk Pension Fund (Dec)	£ 73.72
102079	HMRC – Paye (Oct,Nov,Dec)	£ 152.00
102080	Secret Gardens – Maintenance contract (Dec)	£ 178.00
102081	URM Group – Glassbank (Dec)	£ 32.74

Payments for approval at February meeting:

DD	Eon – Street Lighting Electricity (Dec)	£ 34.82
102082	Rental of allotment land at Frogshall	£ 50.00
102083	T T Jones Electrical – Street Light Maintenance	£ 27.16
102084	Plants for Church Street planters	£ 37.94
102085	David Gillett – Tree survey	£ 290.00
102086	URM Group – Glass Bank (Jan)	£ 32.74
102087	Secret Gardens Maintenance Contract (Jan)	£ 178.00
102088	Mrs J Warner – Salary & Expenses (Jan)	£ 290.14
102089	Norfolk Pension Fund (Jan)	£ 73.72

Receipts since last meeting:

Interest on bank accounts	£ 5.52
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Financial Statement:

Reconciled balances as at 28 January 2019

Community Account	£23,157.63
Business Premium Account	£ 6,300.22
Business Premium Account	<u>£ 4,764.25</u>
	£36,096.51
Less outstanding cheques	<u>£ 500.00</u>
	£33,505.44

NOTE: Original copy signed by Chairman and Clerk as RFO and filed in accounts.



**BANK RECONCILIATION FOR QUARTER ENDED 28 DEC 2018**

£

<b>Balance as at April 1<sup>st</sup> 2018</b>	<b><u>28462.05</u></b>
Total Receipts	18647.71
Less Total Payments	<u>12440.11</u>
<b>Balance as at 28 Dec 2018</b>	<b><u>34339.65</u></b>

**These Cumulative funds are represented by:**

**Current Account:**

Northrepps P. C. Community Account	24316.32
N.P.C. Business Premium Account	4766.63
N.P.C. Business Prem Account	<u>6303.36</u>
	<b><u>35386.31</u></b>
Less unrepresented cheques	500.00
	<u>216.66</u>
	<b><u>34669.65</u></b>

Signed.....

*Chairman*

Signed.....

*Responsible Financial Officer*

Date.....

Date.....

NOTE: Original copy signed by Chairman and Clerk as RFO and filed in accounts.