

## **Minutes of the Meeting of Northrepps Parish Council held on 04 December 2018 at 7.00 pm at Northrepps Village Hall**

### Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,  
Cllr. G. Bartlett, Cllr. H. Claxton, Cllr. J. Cummings-knight,  
Cllr. S. Riggott, Cllr. J. Youngman

Clerk Mrs J. Warner PSLCC AICCM  
County Cllr. Maxfield, District Cllr. Fitch Tillett  
1 member of the public

### **1. Minutes of the Parish Council Meeting held on 06 November 2018**

#### Minute item 14 - Planning application PO/18/1551

It was noted that one member had raised concern in respect of the response made to this application and had suggested that members may have thought the application was for a different site. Members agreed that they did consider the correct site and the previous response does not need to be reconsidered.

Cllr. Cumming-Knight asked that her attendance at an event held by the AONB be noted.

It was **AGREED** that the minutes of the Parish Council meeting held on 06 November 2018 be **APPROVED** as a true record. The minutes were signed by the Chairman.

### **2. Apologies for absence**

Apologies from Cllr. Callaghan were received after the meeting.

### **3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests**

Members made the following declarations:

Cllr. Mackay – Planning application PF/18/1789

Cllr. Riggott – Allotments matters

### **4. Public Participation**

No members of the public wished to address the meeting.

### **5. Police matters**

#### **5.1 Monthly Newsletter**

Members were in receipt of the monthly newsletter.

#### **5.2 Any other police matters (for information only)**

There were no other police matters to report.

## **6. District Council and County Council**

### **6.1 County and District Councillor Reports.**

District Cllr. Fitch Tillett made her report (refer attached).  
*Cllr. Fitch Tillett left the meeting.*

County Cllr. Maxfield gave an update and had circulated to members the links to the Budget Consultations and the NDR Western Link. He encouraged members to respond to the consultations. It was noted that NCC are not to replace the Chief Executive. Cllr. Maxfield was pleased to attend the Remembrance Commemorations in Northrepps.  
*County Cllr. Maxfield left the meeting.*

## **7. Planning**

### **7.1 Planning Applications and decisions**

#### Planning applications for consideration

*Chairman Cllr. Mackay left the meeting for this item and Vice Chairman Cllr. Fish took the chair*

PF/18/1789 Continued use of land as airfield on a permanent basis. Variation of condition 2 (aerobatic operations) of planning permission PF/11/0232 to permit aircraft movements for the purpose of aerobatic operations which are not operated from the site at Northrepps Aerodrome. It was **AGREED** to raise no objections.

*The Chairman rejoined the meeting at took the chair.*

### **7.2 Pre- Submissions**

There were no matters to report.

### **7.3 Local Plan**

It was noted that Mark Ashwell has been invited to a future meeting to update members but is yet to respond.

### **7.4 Other Planning Matters** (for information only)

There were no other planning matters to report.

## **8. Highways & Transportation**

### **8.1 Leaning Pole & Power Lines**

It was noted that UKPN have acknowledged the Clerk's email but to date there has been no update. The Clerk will continue to pursue this matter.

### **8.2 Overgrown trees and hedges**

Junction New Road and Crossdale Street - The Chairman advised that the land owner is to visit the site.

Dead tree on Norwich Road – There was no update as to when the tree will be removed.

8.3 **A140/A149 Junction**

NCC have acknowledged the comments forwarded from Northrepps Parish Council and will include these within the feasibility study. NCC have also written to the land owner of the southern field to gauge their response on potential land acquisition. Once a response has been received, NCC will have a more definite verdict on whether a proposal can be put forward.

8.4 **Responses to matters raised at the last meeting**

BT Works on Crossdale Street – NCC Highways advised that the works were completed within the nationally approved guidelines. There may be occasions when there appears to be no work going on but this may be due to the way that many utilities work now with different parts of a job being carried out by different gangs.

Potholes on New Road – NCC Highways advised that there does not appear to be any issues which need to be addressed at present but they will continue to monitor and will programme any works as necessary.

8.5 **Pedestrian safety / access outside Church**

The Chairman suggested that a pedestrian path is required up to the gate of the Churchyard. The PCC will be discussing this in January and hopefully there will be an update for the February meeting.

8.6 **Traffic Regulation Orders**

Various traffic orders were circulated to members.

8.7 **Norwich Western Link**

Members were in receipt of the consultation documents which were noted and no response made.

8.8 **Other Highway Matters** (for information only and inclusion on the next agenda)

There were no other highway matters to report.

**9. Finance & Regulatory Matters**

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 **Actuals Against Budget to date**

These were circulated and noted.

9.3 **Quotation for Tree Inspection**

It was **AGREED** to accept a quotation from David Gillett Tree Services.

9.4 **Other Financial and regulatory matters** (for information only)

There were no other financial matters to report.

## 10. Playing Field & Allotments

### 10.1 Dog Control Order

The Clerk will contact NNDC to progress the signs.

### 10.2 Maintenance of Council Owned Assets

The Chairman will contact the contractor for a quotation and a copy of his public liability insurance.

### 10.3 Bookings for Playing Field

There were no new bookings to consider.

### 10.4 Allotment matters

There were no matters to report.

### 10.5 Other matters (for information only)

Molehills at Playing Field - It was noted that a pest controller had offered to carry out works at the playing field. The Clerk was instructed to ask him for a quotation.

## 11. Other works & projects

### 11.1 WW1

Cllr. Fish reported on the very successful commemorations. Thanks were given to Lorna and her team of volunteers.

### 11.2 Other matters (for information only)

There were no other matters to report.

## 12. Correspondence

### 12.1 Correspondence received since 06 November 2018 (list circulated)

Norfolk ALC	Weekly newsletters
NCC	Budget consultation
NNDC	Update re election arrangements Review of polling districts
Rural Services Network	Newsletter
First responder	Defibrillator checks

All the above correspondence was noted and no comment made unless stated.

## 13. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no matters to report.

**14. To note the date of the next meeting:** Tuesday 05 February 2018

There being no further business, the Chairman closed the meeting at 7.50pm

Signed .....

Dated.....

**Financial Matters:****Payments for approval at December Meeting:**

DD	Eon -Street Light Electricity (Oct)	£	34.82
102068	Reimbursement for remembrance flowers	£	26.87
102069	Reimbursements for remembrance refreshments	£	25.59
102070	Westcotec – Battery for SAM2	£	96.00
102071	Secret Gardens – Maintenance contract (Nov)	£	178.00
102072	URM Group – Glassbank (Nov)	£	31.68
102073	Clerks Salary & Expenses (Nov)	£	231.67
102074	Bus shelter cleaning	£	216.66
102075	Norfolk Pension Fund (Nov)	£	73.72

## Pre-approval of monthly payments to be made in January

Eon – Street Lighting Electricity (Nov)  
 Clerks Salary (Dec)  
 Norfolk Pension Fund (Dec)  
 HMRC – Paye (Oct/Nov/Dec)  
 Secret Gardens Maintenance Contract (Dec)  
 URM Group – Glass Bank (Dec)

**Receipts since last meeting:**

NCC Recycle Credits	£	185.76
Allotment rents	£	20.00
Fireworks	£	418.20

**Financial Statement:**

Reconciled balances as at 28 November 2018

Community Account	£25,032.04
Business Premium Account	£ 6,300.22
Business Premium Account	<u>£ 4,764.25</u>
	£36,096.51

Less outstanding cheques £500.00  
 £ 18.50

£35578.01

*The original copy was signed by the Chairman and Clerk and filed in the accounts*

## **District Councillor's Report December 2018**

There has been more reorganisation at NNDC whereby we now have a new Leader – LibDem Cllr Sarah Butikofor. She has appointed a cross party Cabinet and appointed me back as portfolio holder for Coastal Management together with Health and Wellbeing.

The December Cabinet approved the Landscaping Scheme for the protection of the frontages of the Gas Terminal together with those of the villages of Bacton and Walcott. Also, approved was the artificial grass pitch at North Walsham, and the first award of the Market Towns Initiative.

I attended the Big Society Awards Ceremony held at Sheringham Little Theatre. I have had a complaint about a damaged verge caused by contractor, and, on identifying who had engaged said contractor, advised that there was where the complaint should go for remedy.

I was very pleased to see Overstrand residents at the recent Development Committee and thank them for speaking on behalf of residents.

The current application for Northrepps Aerodrome to vary the conditions of their Planning Approval is to formalise that they are able to accommodate assistance to the Cromer Carnival air displays and nothing more.

There is interest in some land at Gimingham Road, Trimingham – currently leased by Norfolk County Council to a company providing outward bound experiences to young people. The lease is about to expire and County wish to sell the land to help plug their budget deficit. The Parish is considering engaging with a Community Housing Scheme.

**Cllr Angie Fitch-Tillett  
Independent Member, Poppyland Ward - NNDC**