

Minutes of the Meeting of Northrepps Parish Council held on 02 October 2018 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. G. Bartlett, Cllr. H. Claxton, Cllr. J. Cummings-knight,
Cllr. S. Penlington, Cllr. S. Riggott, Cllr. J. Youngman

Clerk Mrs J. Warner PSLCC AICCM
District Cllr. Fitch Tillett
5 members of the public

1. Minutes of the Parish Council Meeting held on 07 August 2018

It was **AGREED** that the minutes of the Parish Council meeting held on 07 August 2018 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Callaghan.
Apologies were noted from County Councillor Maxfield.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

Members made the following declarations:
Cllr. Riggott – Allotments and Village Hall

4. Public Participation

No members of the public wished to address the meeting.

5. Police matters

5.1 Monthly Newsletter

Members were in receipt of the monthly newsletter.

5.2 Any other police matters (for information only)

There were no other police matters to report.

6. District Council and County Council

6.1 County and District Councillor Reports.

District Cllr. Fitch Tillett made her report (refer attached).

County Cllr. Maxfield circulated a report to members prior to the meeting (refer attached).

6.2 **Norwich Road Roundabout, Cromer**

Cllr. Maxfield forwarded information advising that no substantial action is justified but the need for additional road markings on the south bound approach to the roundabout is being looked into. It was noted that one member had witnessed two near misses earlier in the day.

6.3 **A149 Northrepps/Thorpe Market**

Cllr. Maxfield forwarded information advising that there is little likelihood of a roundabout at the Thorpe Market/Roughton/Southrepps crossroads. It was noted that NCC are developing a Local Safety Scheme for delivery in 2019/20.

7. **Planning**

7.1 **Planning Applications and decisions**

Planning applications for consideration

LA/18/1375 Works to facilitate replacement windows, reinstatement and removal of doors and windows at Coach House, Northrepps Hall
No objections.

7.2 **Pre- Submissions**

Roughton Road - It was noted that Cllr. Cummings Knight had met with a representative in respect of the Roughton Road Development and circulated site maps to members. It was **AGREED** to note this and not discuss or make any comment until the planning application is received.

7.3 **Local Plan**

There was no update.

7.4 **Other Planning Matters** (for information only)

There were no other planning matters to report.

8. **Highways & Transportation**

8.1 **Leaning Pole & Power Lines**

The Clerk advised that the works are now scheduled for 26 October 2018.

8.2 **Overgrown trees and hedges**

It was noted that NCC Highways are liaising with various landowners to carry out works now the nesting season is over.

8.3 **Traffic Regulation Orders**

Various traffic orders were circulated to members.

8.4 **Other Highway Matters** (for information only and inclusion on the next agenda)

It was noted that an email has been received in respect of the quarterly visit from the Streetscene Inspectors.

9. Finance & Regulatory Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were amended and **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 Actuals Against Budget to date

These were circulated and noted.

9.3 Report from External Auditor and Statement of Conclusion of Audit

It was noted that the External Auditor had found no issues to report. The Statement of Conclusion of Audit has been published.

9.4 Replacement of play equipment

The Clerk advised that she is still searching for grant funding.

9.5 Other Financial and regulatory matters (for information only)

Allotment Waste - It was noted that a quotation has been received for the removal of waste from an allotment, but further information is still awaited. This will be on the next agenda for consideration.

10. Playing Field & Allotments

10.1 Dog Control Order

It was noted that NNDC are still awaiting delivery of the signage.

10.2 Maintenance of Council Owned Assets

It was noted that a parishioner is carrying out maintenance works to the bench near the village sign. There is no update in respect of the other outstanding maintenance works.

10.3 Bookings for Playing Field

There were no new bookings to consider but the clerk advised that she has received a verbal enquiry re the use of two small gazebos for serving food. It was **AGREED** that the normal fee should apply.

10.4 RoSPA Inspection

A quotation is awaited from the maintenance contractor.

10.5 Other matters (for information only)

There were no other matters to report.

11. Other works & projects

11.1 WW1

Cllr. Fish provided a very comprehensive update in respect of the WW1 Commemorations which she has worked on with the PCC and village school. It was **AGREED** that the Parish Council will pay for LED candles for the school children to use in the torchlight procession and also the refreshments which will be served in the Church. Members will meet with Cllr. Fish prior to the next Parish Council meeting to see how they can help with the arrangements on the day. Cllr. Fish and the volunteer

gardeners were thanked for all their hard work preparing for the commemorations.

The Clerk will source a Union Flag to be used to unveil the Commemorative Bench.

11.2 **Flanders Poppy Seeds**

It was noted that NNDC have sent 5 packets of poppy seeds to each Parish Council. The poppy seeds will be sown by the school, the volunteer gardeners and Cllr. Youngman.

11.3 **Bonfire Night**

The Chairman advised that all arrangements are in hand.

11.4 **Other matters** (for information only)

There were no other matters to report.

12. Correspondence

12.1 **Correspondence received since 07 August 2018** (list circulated)

Norfolk ALC	Weekly newsletters
NNDC	Big Society Awards Prospective Candidate event
First responder	Defibrillator checks
Community Action Norfolk	Newsletters
Norfolk Parish Training & Support	Training events
Norfolk Playing Fields Assoc	AGM
AONB	Wide Skies Newsletter
Royal Mail	Scam awareness

All the above correspondence was noted and no comment made unless stated.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

Planning Enforcement – It was noted that NNDC are dealing with a possible enforcement issue.

14. To note the date of the next meeting: Tuesday 02 October 2018

It was **AGREED** to cancel the January 2019 meeting as it falls on New Year's day. Should any urgent matters arise, an urgent meeting will be called.

There being no further business, the Chairman closed the meeting at 7.30pm

Signed

Dated.....

Financial Matters:**Payments made since last Meeting:**

DD	Eon -Street Light Electricity (July)	£ 34.82
102047	PKF Littlejohn – Eternal Audit	£ 240.00
102048	Cromer Youth FC – Refund of hire fee	£ 500.00
102049	Clerks Salary & Expenses (Aug)	£ 246.55
102050	Norfolk Pension Fund (Aug)	£ 73.72
102051	URM Group – Glass bank (Aug)	£ 32.74
102052	Secret Gardens – Maintenance (Aug) & repairs	£ 408.00

Payments for approval at October Meeting:

DD	Eon -Street Light Electricity (Aug)	£ 34.82
102053	TT Jones Electrical (Oct-Nov-Dec Maintenance)	£ 27.16
102054	Clerks Salary & Expenses (Sept)	£ 222.71
102055	Norfolk Pension Fund (Sept)	£ 73.72
102056	HMRC (Paye July-Aug-Sept)	£ 152.00
102057	Secret Gardens – Maintenance (Sept)	£ 178.00
102058	URM Group – Glass bank (Sept)	£ 31.68

Receipts since last meeting:

Interest on bank accounts	£ 5.51
NNDC Precept & Transitional Grant	£ 7995.00

Allotment rents invoiced and being received

Financial Statement:

Reconciled balances as at 28 Sept 2018	
Community Account	£ 26141.75
Business Premium Account	£ 6,300.22
Business Premium Account	<u>£ 4,764.25</u>
	£ 37206.22
Less outstanding cheque £500.00	£ 36706.22

NOTE: Original copy signed by Chairman and Clerk and filed in accounts

District Councillor's Report October 2018

Our new Head of Planning, Philip Rowson, has settled in and is showing his effectiveness already. He has chosen to rent a property in Poppyland for the time being which shows what a sensible person he is!

My month has had a high concentration of planning meetings, briefings and presentations. One of the most useful was a presentation by The Norfolk Coast Partnership ,to planning officers and Committee Members on our legal duty as a Local Planning Authority, to protect and enhance the Norfolk Coast Area of Outstanding Natural Beauty. Of course all of Poppyland is in this area so if residents are not sure of the implications, I would suggest that they take a look at the website which is as the title.

I did support the call in to Scrutiny, the proposal to use up to £6M of reserves, to construct commercial premises at Egmore Industrial Estate when there is only one company showing interest. This was unanimously objected to by both scrutiny, and full council by majority, with the recommendation for cabinet to have the business case reviewed by an independent auditor. Cabinet turned this down by majority, which may well have far reaching consequences!

Something else I have been pressing for finally took place. Members were given a presentation from The Association of Drainage Authorities immediately before Full Council last week. I have been a member of the Broads Internal Drainage Board for well over ten years and have become increasingly frustrated at the lack of understanding by many Councillors, both from the front and back bench. Regrettably, like the AONB Partnership, they are not statutory consultees for Planning Applications, but committees ignore land drainage issues at their peril, especially as Norfolk has more water than any other county!

I have heard from the Planning Inspectorate that the appeal to extend the hours of use of the White Horse Play Equipment has been allowed.

I am watching closely the applications to extend a property in Thurst Road and also to alter some conditions at Northrepps Aerodrome.

We had a very productive meeting with Environmental Services who had received a noise complaint in respect of The Foundry Arms.

I am going on holiday on Friday and shall be back ready for work on Monday 22nd October. Cllr Nick Coppack will be happy to deal with any queries or complaints whilst I am away. His contact details can be found on the NNDC Website.

Cllr Angie Fitch-Tillett
Independent Councillor, Poppyland Ward, NNDC

County Councillor's report October 2018

Council finances

Life at County Hall is still dominated by debates about spending cuts. I have reported previously that the election of a new Council leader in June did appear to result in the administration reviewing previous decisions about cuts to services. It is only fair to report that some of the savings have been shunted further back in time which will slightly lessen the pain but overall the substantial decisions remain unchanged.

DIY Waste Charges

So, we are stuck with charges for the disposal of DIY waste at recycling centres. Many people remain concerned that this will lead to more fly-tipping. Fly tipping needs to be reported to North Norfolk DISTRICT Council but if you are concerned about increased fly tipping in the village please let me know the details too as we can use this to make the argument for the charges to be removed.

Mobile library services

Planned cuts to the mobile library service are also due to go ahead. If you would like to support the campaign against the reduction in the mobile library service, there's a petition online here: <https://www.change.org/p/norfolk-county-council-save-our-mobile-libraries>

Children's Centre Services

Proposals to close 46 of the 53 Children's Centres across the county hit the headlines recently. In North Norfolk, the only Centre to survive would be in Holt (centres in Mundesley, Cromer and North Walsham would close). Earlier in the year the council voted to halve the budget for Children's Centre Services (from £10m a year to £5m) so it is not surprising that closures follow. No one predicted the scale of the closures, though, and a vocal campaign is developing to get the Council to change its mind. You can have your say on the future of the service by taking part in the consultation. Details online here: <https://norfolk.citizenspace.com/consultation/childrenscentres-2/>

Digital Exclusion

The Digital Innovation and Efficiency Committee has agreed a Digital Inclusion Strategy. The strategy's aim is that:

“Every Norfolk resident has ability to take full advantage of the opportunities and benefits of accessing online services and harnessing internet technology.”

The strategy will:

- Prioritise activity that will have the highest impact, both for individual outcomes and Norfolk County Council cost avoidance
- Improve communication and coordination of activities related to digital inclusion
- Focus on initiatives that will reduce barriers to digital exclusion by harnessing the motivations of digitally excluded individuals
- Work with partner organisations, both public and private sector, to agree local priorities and maximise impact

In order to better understand digital exclusion at a neighbourhood level and prioritise activity, a 'heat map' has been produced to identify areas at higher risk of being digitally excluded. You can find the map here: <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/policy-performance-and-partnerships/policies-and-strategies/digital-inclusion-strategy/digital-exclusion-map> Most of Mundesley County Division is marked as most at risk. If you have any suggestions for work that could form part of the strategy, please do let me know.

