

Minutes of the Meeting of Northrepps Parish Council held on 05 December 2017 at 7.00 pm at Northrepps Village Hall

Present:

Vice Chairman Cllr. L. Fish,
Cllr. G. Bartlett, Cllr. V. Callaghan, Cllr. H. Claxton, Cllr. S. Penlington,
Cllr. S. Riggott, Cllr. J. Youngman

Clerk Mrs J. Warner PSLCC
District Cllr. A. Fitch Tillett (to item 6 incl)

6 members of the public

1. Minutes of the Parish Council Meeting held on 07 November 2017

It was **AGREED** that the minutes of the Parish Council meeting held on 07 November 2017 be **APPROVED** as a true record. The minutes were signed by the Vice Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Mackay
Apologies were noted from County Cllr. Maxfield and PCSO Holmes.
Apologies for absence were not received from Cllr. Bumphrey.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

Members made the following declarations:
Cllr. Riggott – Village Hall and Allotment matters

4. Public Participation

No members of the public wished to address the meeting.

5. Police Report

5.1 Update from PCSO & Newsletter

The Vice Chairman read out the monthly newsletter from Inspector Teresa Futter.

5.2 Any other police matters (for information only)

It was noted that the Clerk had forwarded members' concerns in respect of the proposed police cuts and had received an acknowledgment

6. District Council and County Council

6.1 County and District Councillor Reports.

District Cllr. Fitch Tillett made her report (refer attached).

Cllr. Fitch Tillett left the meeting.

The Vice Chairman read out a report from County Cllr. Maxfield (refer attached). It was noted that an email in respect of the NCC budget cuts had also been received from the North Norfolk Parish & Town Council Forum.

No updates were available re other issues previously raised with Cllr. Maxfield. These will be carried forward to the next meeting.

Members asked that the Clerk raise the following with Cllr. Maxfield:
Gritting – Concern was raised that on some occasions the gritters are out in the parish when low temperatures are not forecast. It was suggested that the team review how the decision to grit is made.

Budget Cuts – Members raised concern at any cuts in the funding of bus services as this could have a big impact on the rural parishes.

7. Planning

7.1 Planning Applications and decisions

Planning applications for consideration

PF/17/1908 Erection of single storey side and rear extension and detached outbuilding at 14 Keswick Close

No objections

PF/17/1970 Change of use from light industry (Class B1) to gymnasium (Class D2) at Unit 2, North Norfolk business Centre

No objections

Planning Decisions received from NNDC

There were no planning decisions to report.

7.2 'Greater Cromer'

It was noted that Cllrs. Bartlett, Callaghan and the Clerk would be representing the Parish Council at a meeting in Cromer on 12 December to receive information relating to Neighbourhood Planning and Community Led Housing.

7.3 Other Planning Matters (for information only)

Norfolk Coast Partnership – Neighbourhood Plans – It was agreed to carry this item forward to the January meeting.

8. Highways & Transportation

8.1 Leaning Tree & Power Lines

The Clerk was asked to contact UKPN for an update.

8.2 Parking on slip road near Hall Road

Due to data protection matters this item was considered under item 17.

8.3 Overhanging Tree on Hall Road

It was **AGREED** to instruct the Clerk to ask NCC Highways to deal.

8.4 Mirror on Church Street

It was noted that NCC Highways do not permit the use of mirrors due to reflections from headlights.

8.5 Large sign near school

It was noted that NCC Highways are checking whether the size of the sign is a legal requirement. It was **AGREED** to instruct the Clerk to contact Highways to ask whether the sign can be made smaller and if so what the cost would be.

8.6 Carr Lane

It was noted that NCC Highways have advised that many roads in Norfolk are narrow with few passing places and they could not see why the signage was needed.

8.7 Foliage overgrowing streetlights

It was noted that NCC Highways will contact the owner/occupiers to ask that the hedges are cut.

8.8 Hungry Hill

The Clerk advised that she had been contacted by the Clerk at Sidestrand who had received a complaint about speeding traffic. To date, the complaint has not been forwarded.

8.9 Other Highway Matters (for information only and inclusion on the next agenda)

There were no other matters to report.

9. Finance & Regulatory Matters**9.1 Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Vice Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 Actuals Against Budget to date – These were circulated to members and noted.**9.3 Bank Reconciliation to 30 September 2017**

Members were in receipt of the bank reconciliation which was **APPROVED** and was signed by the Vice Chairman and by the Clerk as Responsible Finance Officer (refer attached).

9.4 Budget & Precept 2018/19

Members were in receipt of the revised budget which was **APPROVED** (refer attached). It was **AGREED** to set a precept of £15036.

9.5 Review of Assets for Insurance Purposes

The Clerk advised that due to the volume of other Parish Council matters she had not yet had time to commence the valuation.

9.6 Play Equipment

The Clerk advised that quotations are still awaited. It was noted that there is no funding available from The Big Society due to Northrepps having received funding for play equipment in the past. Thus, other grant funding sources will need to be sourced.

9.7 General Data Protection Regulations

It was **AGREED** to purchase a document pack from LCPAS for £30.

- 9.8 **Other Financial and regulatory matters** (for information only)
There were no other matters to report.

10. Playing Field & Allotments

10.1 **Dog Control Order**

It was **AGREED** to instruct the clerk to contact NNDC and Cllr. Fitch Tillet for an update.

10.2 **Allotment Site at Playing Field**

It was noted that the tenancy agreement has been signed by both parties. The allotment tenancy agreements will be reviewed in accordance with the new agreement and issued in due course. The tenants of the allotments at the playing field will be advised of the increased rent with effect from October 2018 (payable in Oct 2019) to cover the cost of the water supply.

10.3 **Maintenance of Council Owned Assets**

It was noted that the Clerk has instructed Mr Chambers to carry out the works but has received no reply to date.

10.4 **Update following RoSPA Inspection**

Cllr. Youngman was thanked for carrying out the works to the toddler swing. The chain connectors on the nest swing are yet to be replaced.

10.5 **Bookings for Playing Field**

There were no new bookings to report.

10.6 **Other matters** (for information only)

Allotments - It was noted that the request to have pigs on an allotment had been withdrawn.

Molehills - Cllr. Youngman advised that he has a contact who may be able to advise re mole trapping on the playing field. The Clerk stressed that public liability insurance will be required. Cllr. Youngman advised that his own insurance would cover this.

11. Other works & projects

11.1 **WW1**

Cllr. Fish provided an update in respect of the Beacon of Light and commemorative bench. It was noted that the bench is to be delivered this week.

11.2 **Other matters** (for information only)

Mobile Library service - Cllr. Fish reported on her ride out with the mobile library service which will be covered in Norfolk magazine.

12. Correspondence

12.1 Correspondence received since 07 November 2017 (list circulated)

NALC	Newsletters
NNDC	NN Safety Advisory Group Big Society Fund Grounds Maintenance Provision – <i>to next agenda</i>
SAAA	Appointment of External Auditor
J Begley	Defibrillator inspection report
NNP&TC Forum	NNDC Concession stands November update
Community Action Norfolk	Newsletter

All the above correspondence was noted and no comment made unless stated.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no other matters to report.

14. To note the date of the next meeting: Tuesday 02 January 2018

15. IT WAS AGREED UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

The members of the public left the meeting.

16. Quotations

16.1 Allotment Hedges

It was **AGREED** to instruct the Clerk to obtain up to date quotations now the allotment tenancy agreement is complete.

17. Slip road between Crossdale Street and Hall Road.

It was noted that the business owner had reminded employees not to park close to the junction. Following discussion, it was **AGREED** to instruct the Clerk to contact NCC Highways and County Cllr. Maxfield to ask what can be done to prevent the slip road from being used as a rat run. It was also felt that the copse at the junction of Hall Road, Crossdale Street and New Road is very overgrown and if cut back could improve visibility and encourage people to use the correct route. The Clerk was instructed to ask Highways to arrange for action to be taken as necessary.

There being no further business, the Vice Chairman closed the meeting.

Signed

Dated.....

Norfolk County Councillor's Report - December 2017

First and most importantly, I'd like to wish everyone Happy Christmas and all good wishes for 2018.

I can't believe that it is already six months since I was elected to the County Council. I can genuinely say that working with Parish Councils has been one of the greatest pleasures of the job – the work you do for your communities is hugely impressive. I am sorry that the demands of my 'day job' mean that I have had to miss a number of Parish Council meetings towards the end of this year. Hopefully I will be able to put that right early in 2018, but do get in touch with me if there is ever anything I can do to help.

HIGHWAYS IN WINTER Highways issues continue to make up the largest part of my post-bag. You might have seen that the County Council is planning to cut the number of roads it grits in the winter. This is what they say: *We are proposing to reduce the number of roads that we grit in order to save £200,000. We currently grit 34% of the road network and we are proposing to reduce this to 30% of roads. We would achieve this by carrying out an in-depth assessment of the road network in Norfolk in order to re-prioritise which roads should still be gritted. There would continue to be a gritted route into each town and village currently in receipt of one.*

If you want to make your voice heard over these proposals you can contribute to the formal consultation here:

<https://norfolk.citizenspace.com/consultation/gritting/>

A colleague of mine has used part of her £6,000 pot of funding for local Highways projects to buy additional grit bins for Parish Councils. If there are sites in the Parish that need a bin, do let me know.

BUSES The County Council is also looking to reduce the money it spends on supporting bus services. Here is what they say:

We are proposing to carry out a review of the money we give to bus companies to subsidise bus routes and the grants we give to community transport operators, with a view to saving £0.5 million in 2018/19. We want to look at whether we could get better value for money without there being a noticeable impact on passengers. However it is likely that we would need to prioritise which services we continue to support in order to save some of this money.

You can make your contribution to the public consultation here:

<https://norfolk.citizenspace.com/consultation/bussubsidy/>

POLICE FUNDING Not wanting to be left out, the Police and Crime Commissioner's office has also launched a consultation on its budget. You can find more details and have your say here: <http://www.norfolk-pcc.gov.uk/news/would-you-pay-more-council-tax-for-policing-in-norfolk/>

MOBILE PHONE RECEPTION One of my Lib Dem colleagues on the County Council has been running a project for about a year,

looking at ways to improve mobile phone coverage in areas of Norfolk that are poorly served by the networks.

He tells me that recently the project has taken an interesting step forward. The County Council will soon be commissioning a survey of signal on all networks across Norfolk but only on main roads, B

road and tourist hot spots. The Council has agreed to include in the terms of the tender that the winning provider supplies kits to communities to help fill in the gaps. For the gaps that still remain, we will recommend the variety of ideas that continue to come in for alternative small-cell sites.

When further information about this project becomes available I will share it with you.

CROMER AND NORTH WALSHAM Representing 12 parishes between the towns of Cromer and North Walsham I am very aware of how what goes on in the towns affects everyone in Mundesley Division. In a previous report I highlighted the County Council's market town transport review. Now I just wanted to alert you to the towns' own initiatives. Neighbouring parishes will already have been notified of the meeting organised by NALC for the 'Greater Cromer Area' to look at housing and a local plan. This will be held at the Community Centre on Garden Street in Cromer at 7pm on 12th December. North Walsham meanwhile is developing a town strategy. You can find details here, hopefully with details of the workshops to be added soon: <http://northwalsham-town.co.uk/town-strategy-results-2017/>

Ed Maxfield, December 2017 edward.maxfield@norfolk.gov.uk 07449 706215 www.edmaxfield.org.uk

DISTRICT COUNCILLOR'S REPORT
December 2017

At this week's Cabinet Meeting to which I went as an observer, several important and expensive issues were discussed. The first was the Council's response to the Vattenfall Norfolk Vanguard wind farm proposal to come ashore near Cart Gap with cables crossing through the district towards the boundary with Broadland District Council near Aylsham. There is considerable opposition from the residents to this proposal as it stands and no less than thirteen members of the public spoke. The Council's response is a good one, but I felt it vital to support some of the residents' concerns and highlighted the following points as requiring further emphasis. The need for the electricity supply to be DC, the replacement of hedgerows and trees, further impact survey to wildlife disturbance especially the foraging route of the barbastelle bats roosting at Paston Barn, the disturbance and possible lasting damage to arable land. The vital impact assessment to coastal processes, comprehensive de-commissioning, and that desk top exercises simply were not good enough.

The next item covered capital investment together with grant funding from Sport England, in the replacing of The Sheringham Splash which will involve selling some of the land for a hotel chain. The wave machine and flume will go and be replaced by a six lane swimming pool, fitness suite, etc.

Investment is also to be made in a Sports Hub in conjunction with Cromer Lawn Tennis Club. Additional funding has been awarded from the Lawn Tennis Association.

Finally a loan has been granted to Sutton Mill for refurbishment.

I was appointed to both the Development Committee and The Planning Policy and Built Heritage Working Group at the November Full Council together as a Substitute to The Governance, Risk and Audit Committee.

There are quite a few Planning Applications in the system at present, I would especially welcome your comments on these. May I wish you all a very Happy Christmas and all you would wish for in 2018.

Cllr Angie Fitch-Tillett
Poppyland Ward

Financial Matters:**Payments for approval at December meeting:**

DD	EON – Street Light Electricity (Oct)	£ 30.61
101975	Bidwells – Allotment agreement	£ 180.00
101976	Plants etc for raised bed (replacement cheque)	£ 302.68
101977	Mrs J Warner – Salary & Expenses (Nov)	£ 217.38
101978	Bus shelter cleaning	£ 216.66
101979	Norfolk Pension Fund – Pension (Nov)	£ 70.45
101980	Secret Gardens – Maintenance (Nov)	£ 178.00
101981	URM Group – Glass Bank (Nov)	£ 31.68
101971	Mr Anderson – Allotment Rent	£ 50.00

Receipts since last meeting:

NCC Recycle Credits	£ 170.67
NNDC WW1 Grant	£ 219.23

Financial Statement:

Reconciled balances @ 30 Nov 2017

Community Account	£24177.64
Business Premium Account	£ 6289.70
Business Premium Account	£ 4756.31
	£35223.65

Note: The original was signed by the Vice Chairman and Clerk and filed in the accounts

NORTHREPPS PARISH COUNCIL

BANK RECONCILIATION FOR QUARTER ENDED 30/09/2017

	£
Balance as at April 1st 2017	<u>28299.42</u>
Total Receipts	9100.90
Less Total Payments	<u>8630.71</u>
Balance as at 30 September 2017	<u>28769.61</u>

These Cumulative funds are represented by:

Current Account:

Northrepps P. C. Community Account	17723.60
N.P.C. Business Premium Account	4756.31
N.P.C. Business Prem Account	<u>6289.70</u>
	<u>28769.61</u>
Less unpresented cheques	0.00
	<u>28769.61</u>

Signed.....

Chairman

Signed.....

Responsible Financial Officer

Date.....

Date.....

Note: The original was signed by the Vie Chairman and Clerk and filed in the accounts

