

Minutes of the Meeting of Northrepps Parish Council held on 07 November 2017 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. G. Bartlett, Cllr. V. Callaghan (to item 8 incl), Cllr. S. Penlington,
Cllr. S. Riggott, Cllr. J. Youngman

Clerk Mrs J. Warner PSLCC
County Cllr. E. Maxfield (to item 6 incl)

6 members of the public

1. Minutes of the Parish Council Meeting held on 05 September 2017

It was **AGREED** that the minutes of the Parish Council meeting held on 05 September 2017 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Claxton (work) and noted from District Cllr. Fitch Tillett (illness) and PCSO Holmes. Apologies for absence were not received from Cllr. Bumphrey.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

Members made the following declarations:

Cllr. Riggott – Village Hall and Allotment matters

4. Public Participation

No members of the public wished to address the meeting.

5. Police Report

5.1 Update from PCSO & Newsletter

Members were in receipt of the monthly newsletter from Inspector Teresa Futter.

5.2 2020 Police Structure Review

Members raised concern and would like to see the PCSOs retained and additional officers recruited. It was **AGREED** to instruct the Clerk to write to Norfolk Constabulary to raise these concerns

6. District Council and County Council

6.1 County and District Councillor Reports.

The Chairman read out a report from District Cllr. Fitch Tillett (refer attached). It was noted that Cllr. Fitch Tillett is dealing with a planning enforcement matter.

County Cllr. Maxfield made his report (refer attached).

It was noted that Cllr. Maxfield is awaiting a response from Highways re Crossdale Street and that the request for a dropped kerb near the Village Sign is in hand but there is no date yet for installation. Cllr. Maxfield will report back in respect of the impact of the proposed housing developments on education and healthcare provision.

It was noted that NCC Highways are looking into the possibility of installing a pond to help tackle the flooding near the Church in Overstrand. As the pond would be in Northrepps, the Parish Council may be consulted.

Cllr Fish. stressed the need for the mobile library service in the rural villages and hoped this service will not be reduced. She was asked to put this in writing to Cllr. Maxfield.

Cllr. Maxfield left the meeting.

7. Planning

7.1 Planning Applications and decisions

Planning applications for consideration

PF/17/1528 New Access in relation to enforcement case 17/0177
(retrospective)
1 Pond Farm Barn, Hungry Hill
No objections

PO/17/1527 Demolition of existing dwelling & erection of three terraced houses (all outline – all matters reserved)
Cherry Tree Cottage, Bulls Row
No objections but there must be parking provision on site
NOTE: Application has been withdrawn

PF/17/1613 Erection of extension to hangers to create agricultural machinery store
Northrepps Aerodrome
No objections

PF/17/1754 Detached double garage and porch to front
73 Crossdale Street
No objections

Planning Decisions received from NNDC

There were no planning decisions to report.

7.2 Impact of new housing on health & Education Provision

Refer County Cllr. Report above.

7.3 Local Plan

Members were in receipt of the Summer Newsletter.

7.4 **Other Planning Matters** (for information only)

Greater Cromer Forum – Members were in receipt of details of a forthcoming meeting which has been called by Norfolk ALC to discuss working with adjoining parishes to consider the need for a Neighbourhood Plan and affordable housing.

8. Highways & Transportation

8.1 **Leaning Tree & Power Lines**

There was no update.

8.2 **Speeding vehicles on Crossdale Street**

It was noted that this issue had been raised at the recent meeting of the Safe Neighbourhood Panel and that County Cllr. Maxfield is awaiting a response from NCC Highways (refer item 6 above).

8.3 **Parking on slip road near Hall Road**

Concern was raised in respect of vehicles being parked close to the junction with Crossdale Street. It was **AGREED** to instruct the Clerk to write to the owner of the property to ask that vehicles are not parked close to the junction.

8.4 **Overhanging Tree on Hall Road**

It was noted that the Clerk had written as instructed to the property owner but to date had no received a response.

8.5 **Mirror on Church Street**

A request was received for the reinstatement of a mirror on Church Street on the bend near the village sign. It was **AGREED** to instruct the Clerk to contact NCC Highways to request this.

8.6 **Other Highway Matters** (for information only and inclusion on the next agenda)

The Clerk was asked to contact Highways for information on the following issues:

Can the new blue sign near the school be replace with a smaller sign?

The Chairman will forward a photo of the sign.

Can a sign be erected at the entrance to Carr Lane advising that this is a narrow road with few passing places?

Can Highways please contact the property owners where foliage is obscuring street light?

Cllr. Callaghan left the meeting due to illness.

9. Finance & Regulatory Matters

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 **Actuals Against Budget to date** – These were circulated to members and noted.

9.3 **Budget & Precept 2018/19**

Members were in receipt of the draft budget. Some amendments were suggested to include a maintenance budget for the SAM2 sign and a reduction in the capital budget. The Clerk was instructed to update the draft budget accordingly and to circulate it for consideration at the December meeting.

Cllr. Riggott declared an interest and left the meeting.

It was also **AGREED** to increase the rent for the allotments at the rear of the playing field by £10pa with effect from October 2019. This is to cover the cost of the water supply.

Cllr. Riggott rejoined the meeting.

9.4 **Review of Assets for Insurance Purposes**

The Clerk advised that due to the volume of other Parish Council matters she had not yet had time to commence the valuation.

9.5 **Scanner/printer and laptop**

It was **AGREED** to accept the quotation from Mr Hutcheson for the purchase of a new scanner/printer and a lightweight laptop for use at meetings. It was **AGREED** to supplement the grant funding with funds from the computer earmarked reserve.

9.6 **School Defibrillator**

Members were in receipt of a request from the school to pay for new pads for the defibrillator. The Clerk advised that Parish Councils do not have the power to provide funding to schools. Members recalled that the many years ago Parish Council funded the purchase of the defibrillator on the understanding that the school undertook all future maintenance.

9.7 **Play Equipment**

The Clerk advised that she has meetings arranged with play equipment suppliers and hopes to have all the quotations ready to present to council in the new year.

9.8 **Other Financial and regulatory matters** (for information only)

General Data Protection Regulations

The Clerk advised that she is due to attend a training session in December. It was **AGREED** that once the Clerk has undertaken the initial training, members will consider whether to host a training session for all councillors and any interested members of the public.

10. Playing Field & Allotments

10.1 **Conifers**

It was noted that the works to remove the conifers are complete.

10.2 **Dog Control Order**

It was noted that NNDC have advised that they hope to progress matters within the next few weeks.

10.3 Gardens

Mr & Mrs Ogle advised that their team of volunteers have tackled the raised bed and planted around 100 bulbs. Thanks were given to all involved for their hard work.

10.4 Allotment Site at Playing Field

Members were in receipt of the tenancy agreement from Bidwells. It was **AGREED** to instruct the Clerk to sign the agreement.

10.5 Maintenance of Council Owned Assets

It was noted that the Mr Chambers could not reduce the quotation. It was **AGREED** to instruct him to carry out the works at the quoted price of £800.

The Chairman & Cllr. Penlington will contact Cllr. Bumphrey to ask when he will be carrying out the repairs to the Crossdale Street bus shelter.

10.6 Update following RoSPA Inspection

Cllr. Youngman is yet to tighten the connectors on the toddler swing. Clarification in respect of the chains on the next swing is still awaited.

10.7 Dog and Litter Bins**Litter Bin at Village Hall Car Park**

Once the budget for 2018/19 has been approved, the Clerk will ask NNDC to take on the emptying of the bin with effect from April 2018.

Dog Bins – Cllr. Fish advised that she and some residents are continuing to monitor the dog bins and that there no longer appears to be a problem. It is assumed that it was the increased number of visitors over the summer which had caused the problem of overflowing bins.

10.8 Bookings for Playing Field

There were no new bookings to report.

10.9 Other matters (for information only)

There were no other matters to report.

11. Other works & projects**11.1 WW1**

Cllr. Fish provided an update in respect of the Beacon of Light and commemorative bench. It was **AGREED** to instruct the Clerk to order the bench as per the pro-forma invoice from Chic Seats and to arrange for it to be delivered to Cllr. Youngman.

11.2 Firework event

The Chairman reported that the Firework event had been a great success and in total £376.19 raised towards costs. Thanks were given to all involved in organising the event.

11.3 Other matters (for information only)

There were no other matters to report.

12. Correspondence

12.1 Correspondence received since 01 August 2017 (list circulated)

Bat Survey	Update
NALC	Data Protection Bill Update Right Homes Consultation – Deadline 9/11/17 Precept Consultation – Deadline 26/10/17 Consultation re disqualification criteria Newsletters
NNDC	Norfolk & Norwich Eco Awards
NCC	Public Rights of Way – Three deposits
N Norfolk Town & Parish Forum	Second Homes Council Tax Reporting of assets to NNDC
Community Action Norfolk	Newsletters Rural Oscars
Countryside Alliance	Awards 2017
Norfolk Parish Training & Support	Newsletter
CPRE 7/11/17	Norfolk Campaign Alliance meeting Housing Targets
AONB	Newsletter
Oil Club	Newsletter
UKPN	'Be Winter Ready' newsletter
NPTS	Training updates

All the above correspondence was noted and no comment made unless stated.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

Livestock on Allotments – It was noted that a request had been received to keep pigs on an allotment. This will be added to the next agenda but it was noted that this is against allotment rules and regulations.

14. To note the date of the next meeting: Tuesday 05 December 2017

15. IT WAS AGREED UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

As there was no update on the following item, members of the public remained.

16. Quotations

16.1 **Allotment Hedges**

This item will be kept on hold until the land issue is sorted out.

There being no further business, the Chairman closed the meeting.

Signed

Dated.....

Norfolk County Councillor's Report - November 2017

Since my last report there has been a meeting of the full council which, predictably, was dominated by the debate about the Council's budget.

Lib Dem councillors voted against £5 million cuts for Children's Centres over the next two years and against the proposed 40% cut in mobile libraries. One part of the Council's strategy is to look for opportunities to share buildings and space – for example putting Children's Centres and libraries on the same site perhaps. I will be monitoring this carefully as the proposals are fleshed out to make sure it doesn't lead to a loss of valuable services.

Another area that has concerned me – I was quoted in the press about it – is the way the Council has drawn up its savings plans, front loading the cuts across the four year cycle. If you were cynical you might suggest this has been done to leave 2021 – election year – with no cuts but what it means is that we bear the costs earlier which means over time more is cut from spending.

A proposed £500,000 cut to bus services is a worry but my colleagues on the Environment, Development and Transport committee have at least blocked a plan to make Parish Councils pay for grit bins in the future.

Colleagues are also working hard to challenge the plan to cut all of Norfolk's Police and Community Support Officers and reduce counter services at police stations in North Norfolk.

I am really keen to hear the Parish Council's views on all of these issues and anything else affecting the County Council's budget plan.

In other news, I was delighted to have the chance to attend the National Children's and Adults Services Conference along with the leadership of Norfolk's Children's Services. It was a great opportunity for me to learn more about these services and to link up with councillors from across the country who are trying to get to grips with the challenges of delivering the services in a time of reducing budgets.

Norfolk County Council is investing £12m in a scheme to improve services for children in the county – particularly those with additional needs. I will be keeping a close eye on this as it is implemented, particularly as a new director of Children's Services is starting work this month and will need to take forward the plan.

The Council has also launched a Market Towns Transport Strategy. North Walsham is included in the first group of towns to be included in the review. I have put a survey on my website (www.edmaxfield.org.uk) – if you have any thoughts about transport priorities for North Walsham please do let me know.

Finally a plea to let me know if you have any projects that you think could be funded from the £6,000 highways 'pot' that I have been allocated to spend in Mundesley division. The projects can be co-funded from the Parish Partnership scheme too. A fair chunk of my fund for this year remains unallocated at present.

Ed Maxfield, November 2017

edward.maxfield@norfolk.gov.uk

07449 706215

www.edmaxfield.org.uk

**District Councillor's Report
November 2017**

No doubt you will have seen in the media that, at the beginning of last month the straw broke this camel's back and I resigned from the ruling Conservative Group at NNDC. Many of you know that I have been struggling with some of the proposals coming forward over the past year. In the end I came to the conclusion that I could no longer support the Leader and his Cabinet and resigned. It has been a very, very hard decision to come to, and one that has been troubling me for over a year, especially as I have been a life long Conservative activist. But, we are where we are. I have joined the recently formed Independent Group where our principals are always to put our electorate first (which I have always tried to do) in addition, my colleagues have asked me to be their Deputy Leader which I have been honoured to accept.

We are now able to put the Leader and his Cabinet under close Scrutiny and would welcome advice from you in respect of any proposals that you feel need investigation or change.

I am very pleased to report that after a difficult and drawn out process, The Overstrand White Horse now has full planning permission for it's replacement Play Equipment. There are several planning applications running at the moment and I would welcome any thoughts you have on these.

I authorised the Planning approval for an additional hanger for Northrepps Aerodrome as there had been just one complaint. The Aerodrome has proved a great success in catering for visitors and is frequently used as a venue for exercises both by the military and the emergency services.

I am very pleased that Sidestrand are engaging with the Community Housing Proposals.

I am thrilled to see the new Village Hall taking shape in Trimingham and that the Pathfinder Funds we allocated to this project are now being put to good use.

Just a reminder The Coastal Forum scheduled to take place on Tuesday 14th November has been rescheduled to Tuesday 5th December. I am sure that the Agenda will be out soon, and I do hope that all Coastal Villages will send representatives .

No further Queries or complaints

**Cllr Angie Fitch-Tillett
POPPYLAND WARD, NNDC**

Financial Matters:**Payments pre-approved at Sept meeting and paid in October:**

DD	EON – Street Light Electricity (Sept)	£ 30.61
101959	Mrs J Warner – Salary & Expenses (Sept)	£ 217.18
101960	Norfolk Pension Fund – Pension (Sept)	£ 70.45
101961	HMRC - Paye (July/Aug/Sept)	£ 148.00
101962	Secret Gardens – Maintenance (Sept)	£ 178.00
101963	Secret Gardens – Removal of conifers	£ 360.00
101964	URM Group – Glass Bank (Sept)	£ 31.68
101965	Reimbursement for summer planting of barrels	£ 34.98
101966	TT Jones– Street Light Maintenance (July/Aug/Sept)	£ 26.29

Payments for approval at November meeting:

DD	EON – Street Light Electricity (Oct)	£ 29.62
101967	Mrs J Warner – Salary & Expenses (Oct)	£ 223.90
101968	Norfolk Pension Fund – Pension (Oct)	£ 70.45
101969	Secret Gardens – Maintenance (Oct)	£ 178.00
101970	URM Group – Glass Bank (Oct)	£ 32.74
101971	Mr Anderson – Allotment Rent	£ 50.00
101972	Plants etc for raised bed	£ 302.68
101973	RBL Poppy Appeal	£ 18.00

Receipts since last meeting:

*Allotment Rents	£ 100.00
NNDC Precept & Grant	£ 7814.00

Financial Statement:

Reconciled balances @ 31 Oct 2017	
Community Account	£24541.20
Business Premium Account	£ 6289.70
High Interest Business Premium Account	£ 4756.31
	£35587.41

NOTE: The original copy was signed by the Chairman and by the Clerk as RFO and filed in the accounts

**There was an error in the copy circulated to members. This item should have read Allotment Rents but was wrongly labelled as interest.*