

Northrepps Parish Council

23 April 2017

To all members of Northrepps Parish Council,

You are hereby summoned to attend the ANNUAL MEETING of NORTHREPPS PARISH COUNCIL at the Village Hall on TUESDAY 02 MAY 2017 at 7.00pm for the purpose of transacting the following business.

Mrs J Warner
Clerk to Northrepps Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. To consider for approval the minutes of the Parish Council meeting held 04 April 2017. Also to consider any matters arising from the minutes (for information only) not included on the agenda.
4. To consider accepting apologies for absence.
5. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations.
6. To agree councillor responsibilities (School, Police, Planning, Playing Field, Health, Finance & Internal Control, Environment, Village Hall, Footways Highways & Lighting)
7. To appoint councillor to review financial control procedures
8. To appoint Internal Auditor for forthcoming year
9. To allow public participation limited to 10 minutes (3 minutes per person)
10. Police
 - 10.1 To receive Police newsletter and any report from PCSO
 - 10.2 To consider any other police matters

Parish Clerk Mrs J Warner, 38 Central Road, Cromer, Norfolk, NR27 9BW
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11. County Council & District Council
 - 11.1 To receive reports from County Councillor & District Councillor
 - 11.2 To raise any other County Council & District Council matters
12. Planning
 - 12.1 To receive any planning applications and decisions (list enclosed)
 - 12.2 To receive any other planning matters (for information only)
13. Highways & Transportation
 - 13.1 To consider signing agreement re verge cutting
 - 13.2 To receive update re parking issues
 - 13.3 To receive traffic order re works at Felbrigg
 - 13.4 To receive any information re SAM2 sign
 - 13.5 To receive any highways matters (for information only)
14. Finance & Strategy
 - 14.1 To consider list of payments for approval & financial statement
 - 14.2 To note actuals against budget
 - 14.3 To consider review of assets for insurance purposes
 - 14.4 To consider Bank Reconciliation for Y/E 31 March 2017
 - 14.5 To consider summary of accounts for Y/E 31 March 2017
 - 14.6 To consider report from Internal Auditor for Y/E 31 March 2017
 - 14.7 To consider Governance Statement for Y/E 31 March 2017
 - 14.8 To consider Annual Return for Y/E 31 March 2017
 - 14.9 To receive update from Bumphrey in respect of Crossdale Street Bus Shelter
 - 14.10 To receive any other financial matters (for information only)
15. Playing Field, Maintenance & Allotments
 - 15.1 To receive update in respect of maintenance works, tree works & molehills
 - 15.2 To receive update re removal of conifers
 - 15.3 To receive update in respect of Cromer Youth
 - 15.4 To receive any update in respect of Forest School
 - 15.5 To receive update re works identified in RoSPA report
 - 15.6 To receive update re dog control order
 - 15.7 To receive email re maintenance of flower beds and agree action
 - 15.8 To consider matters relating to allotment site at playing field
 - 15.9 To consider any other playing field or allotment matters (for information only)
16. Other Works & Projects
 - 16.1 To receive information re WW1 Beacon of Light and any other WW1 matters
 - 16.2 To receive any reports (for information only)
17. Correspondence
 - 17.1 To receive and comment upon correspondence received since 04 April 2017 (list enclosed)
18. To receive any other business (for information only) and items to be included on the next agenda
19. To note the date of the next meeting: 7pm, 06 June 2017

20. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

21. Quotations

21.1 Hedge cutting at allotments

Northrepps Parish Council

Planning and correspondence received since last meeting

Planning Applications for consideration:

PF/17/0575 Erection of dormer to front elevation and installation of roof light to rear elevation at Spring House, School Lane

Any further applications received prior to the meeting will be added to the agenda

Planning Decisions from NNDC/NCC:

Erection of single and two storey rear extension at 5 Craft Lane - Refused

Any decisions received prior to the meeting will be added to the agenda

Other Planning Consultations

None received to date other than any included elsewhere on the agenda

NOTE: Any planning applications or decisions received prior to the meeting will be added to the agenda.

Correspondence:

Norfolk ALC	Weekly Newsletters
Boundary Commission	Electoral review of North Norfolk
Came & Co	Newsletter
Norfolk Playing Fields	Summer Party invitation
NARS	Grant funding request