

Minutes of the Meeting of Northrepps Parish Council held on 07 March 2017 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. G. Bartlett, Cllr. H. Claxton, Cllr. S. Penlington, Cllr. S. Riggott,
Cllr. J. Youngman

Clerk Mrs J. Warner MILCM

County Cllr. W. Northam, District Cllr. A. Fitch Tillett
3 members of the public

1. Minutes of the Parish Council Meeting held on 07 February 2017

It was **AGREED** that the minutes of the Parish Council meeting held on 07 February 2017 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Bumprey due to work commitments and Cllr. Callaghan due to family illness.
Apologies were noted from PCSO Holmes.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

Cllr. Riggott declared an interest in any allotment matters and the Village Hall Committee.

4. Public Participation

Fiona Turner introduced herself as the Conservative Party Candidate for the forthcoming County Council elections.

5. Police Report

The police newsletter was circulated and noted.

6. District Council and County Council

6.1 County and District Councillor Reports.

County Cllr. Northam and District Cllr. Fitch Tillett made their reports (refer attached) and then left the meeting.

6.2 Other County and District Council Matters

The first edition of a NNDC newsletter was circulated and noted.
It was **AGREED** to permit NNDC Chairman John Lee to use the field for a fundraising event for Cromer Youth Football Field. It was **AGREED** to waive the hire fee and ask Cllr. Lee to instead pay the equivalent amount to CYFC.

7. Planning

7.1 Planning Applications for consideration

PF/17/0248 Erection of single and two storey rear extension at 5 Craft Lane

It was **AGREED** to raise no objections.

Planning Decisions from NNDC/NCC:

PF/16/1731 Erection of two storey side extension and single storey rear extension at 116 Broadgate Close - Permit

7.2 Gallus Close (former cottage)

The Enforcement Team have advised that an application to vary the planning permission is awaited.

7.3 Other Planning Matters (for information only)

There were no other planning matters to report.

8. Highways & Transportation

8.1 Verge cutting & overgrown hedges

Overgrown hedges – Members were pleased to note that works had been completed at the property concerned.

Verge Cutting – It was noted that the price quoted by the contractor is much more than Highways are offering. It was **AGREED** to instruct the Clerk to contact Highways to ask whether any more funding is available.

8.2 Other Highway Matters (for information only)

The Clerk was asked to report a large pothole on New Road.

It was **AGREED** that the Chairman will speak to the property owner to ask that the foliage obscuring the give way sign near the Hall Road junction be cut back.

9. Finance & Regulatory Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 Actuals Against Budget to date – These were circulated to members and noted.

9.3 Crossdale Street Bus Shelter

The Chairman advised that he and Cllr. Bumphrey are yet to carry out the works.

9.4 Other Financial and regulatory matters

There were no other financial matters to report.

10. Playing Field & Allotments

10.1 Maintenance Works

Molehills - It was noted that pest control works have been carried out but more works are required as further molehills have appeared.

Members were in receipt of a request from CYFC to reduce the hire fee due to the continuing problems with the molehills. Members felt that a considerable amount of public money has been spent on maintaining the grass at a height suitable for ball games and on pest control works. It was **AGREED** to not reduce the rent but to continue to monitor the molehills and pay for up to two gassings per year. In between times CYFC will be granted permission to set traps.

10.2 Forest School

It was **AGREED** that rather than set up a lease, the school will be given permission to use the land under an allotment tenancy but with the right to use it for a Forest School.

10.3 RoSPA Inspection

It was noted that the Chairman has not yet fitted the new shackles on the swing.

10.4 Dog Control Order

It was noted that the Dog Control and Public Places Orders are now out to consultation.

10.5 Other matters (for information only)

Allotments – It was noted that an email has just been received from a land agent in respect of the allotment land at the rear of the Playing Field. This will be placed on the next agenda for full consideration.

Playing Field – It was **AGREED** that temporary grass paint may be used to mark out games on the playing field during a forthcoming wedding reception provided it does not affect the running track.

11. Other works & projects

11.1 WW1

Cllr. Fish provided an update in respect of the Beacon of Light and commemorative bench. She hopes to have more information to bring to the next meeting.

11.2 Other matters (for information only)

There were no other matters to report.

12. Correspondence

12.1 Correspondence received since 03 January 2017 (list circulated)

07 March 2017

Agewise

178

Event at ACT 5/4/17

NBP

Community Biodiversity Awards

Nfk Coast Partnership

Wide Skies Newsletter

Community Action Norfolk

Newsletter

All the above correspondence was noted and no comment made unless stated otherwise.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

There were no matters to put forward for the next agenda.

14. To note the date of the next meeting: Tuesday 04 April 2017 to be preceded by the Annual Parish Meeting.

15. IT WAS AGREED UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

The members of the public left the meeting.

16. Quotations

16.1 Treeworks

It was **AGREED** to ask R Bell to carry out the works identified in the inspection report at the cost of £600.00

16.2 Conifers

It was **AGREED** to instruct Secret Gardens to remove the conifers at the side of the footpath opposite the playing field at the cost of £360.

16.3 Allotment hedges

Members considered one quotation. In view of the cost involved it was **AGREED** to instruct the Clerk to obtain a further quotation. It was suggested that the works be carried out to coincide with the 5th Nov event so that the debris can be placed on the bonfire.

There being no further business, the Chairman closed the meeting.

Signed

Dated.....

Report from District Councillor

Just a report that NNDC will be consulting with residents in respect of the three sites mentioned in the Cabinet report of 6th February . Also, that the Head of Environmental Services is monitoring the response from Anglian Water in respect of the frequent sewage leaks in Frogshall.

Report from County Councillor

The Trading Standards Team in conjunction with the Police carried out raids on thirteen establishments in the Great Yarmouth area and confiscated 38,790 illegal cigarettes, 14.6 kilograms of hand rolled tobacco and 1,199 litres of illegal alcohol. The total amount of tax which would have been evaded was £13,777.

Storm Doris:- Twenty Eight Highway crews were sent out to one hundred and twenty eight incidents.

Syrian Refugees:- The first five families arrived in Norwich in February. The costs of housing the refugees will be shared equally amongst all the Norfolk District Councils.

Felbrigg Roundabout:- Work on the £600,000 scheme starts on Monday 13th

Council Tax:- For the first time in several years council tax was increased by 4.8%. This mainly is to cover the increasing costs of Adult Social Care.

Financial Matters:**Payments for approval at February meeting:**

DD	Eon – Street Lighting Electricity	£ 27.98
101903	Burchys pest Control	£ 385.00
101904	Secret Gardens – Feb maintenance	£ 150.00
101905	URM – Glass bank February	£ 32.21
101906	Community Action Norfolk – Annual membership	£ 20.00
101907	Community Heartbeat Trust – Defib pads	£ 75.60
101908	Mrs J Warner – Salary & Expenses Feb	£ 217.18
101909	Norfolk Pension Fund – Pension Feb	£ 69.15
101910	St Mary's Church – S137 Grant	£ 600.00
101911	East Anglian Air Ambulance – S137 Grant	£ 100.00
101912	Royal British Legion Northrepps Branch	£ 50.00
101913	Northrepps Luncheon Club – S137 Grant	£ 50.00
101914	Norfolk Citizens Advice – S137 Grant	£ 100.00
101915	Age UK Norfolk – S137 Grant	£ 100.00

Receipts since last meeting:

VAT refund	£ 3417.83
Grant for scanner & laptop	£ 459.97

Financial Statement:

Unreconciled balances @ 03 March 2017	
Community Account	£19104.45
Business Premium Account	£ 6289.70
High Interest Business Premium Account	£ 4756.31
Building Society Account	<u>£ 123.37</u>
	£30273.84

NOTE: The original signed copy is filed in the accounts