

# Northrepps Parish Council

24 April 2016

To all members of Northrepps Parish Council,

You are hereby summoned to attend the ANNUAL MEETING of NORTHREPPS PARISH COUNCIL at the Village Hall on TUESDAY 03 MAY 2016 at 7.00pm for the purpose of transacting the following business.

Mrs J Warner  
Clerk to Northrepps Parish Council

## MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

### AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. To consider for approval the minutes of the Parish Council meeting held 05 April 2016 and to consider any matters arising (for information only) not included on the agenda.
4. To consider accepting apologies for absence.
5. To record declarations of interest from members in any item to be discussed and to consider requests for dispensations.
6. To agree councillor responsibilities (School, Police, Planning, Playing Field, Health, Finance & Internal Control, Environment, Village Hall, Footways Highways & Lighting)
7. To appoint Internal Auditor for forthcoming year
8. To allow public participation limited to 10 minutes (3 minutes per person)
9. Police
  - 9.1 To receive monthly report from police representative
  - 9.2 To consider any other police matters
10. County Council & District Council
  - 10.1 To receive reports from County Councillor & District Councillor
  - 10.2 To receive any update from Cllr. Fitch Tillett in respect of passing places
  - 10.3 To raise any other County Council & District Council matters

Parish Clerk Mrs J Warner, 38 Central Road, Cromer, Norfolk, NR27 9BW

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11. Planning
  - 11.1 To receive any planning applications and decisions (list enclosed)
  - 11.2 To receive any other planning matters (for information only)
12. Highways & Transportation
  - 12.1 To note forthcoming visit of Highway Rangers
  - 12.2 To receive update in respect of overgrown hedges
  - 12.3 To receive update in respect of leaning tree at Forest Lodge
  - 12.4 To consider matters relating to blocked gutter on Church Street
  - 12.5 To receive any highways matters (for information only)
13. Finance & Strategy
  - 13.1 To consider list of payments for approval & financial statement
  - 13.2 To note actuals against budget
  - 13.3 To consider summary of accounts for Y/E 31 March 2016
  - 13.4 To consider Bank Reconciliation for Y/E 31 March 2016
  - 13.5 To consider Governance Statement & Annual Return for Y/E 31 March 2016
  - 13.6 To consider report from Internal Auditor for Y/E 31 March 2016
  - 13.7 To receive any other financial matters (for information only)
14. Playing Field, Maintenance & Allotments
  - 14.1 To receive any update in respect of maintenance works
  - 14.2 To receive any update in respect of Adventure Playground
  - 14.3 To receive update in respect of trees near grass bank
  - 14.4 To receive any update re allotments
  - 14.5 To consider any other playing field or allotment matters (for information only)
15. Other Works & Projects
  - 15.1 To consider request to erect memorial plaque at bus shelter
  - 15.2 To receive any reports (for information only)
16. Correspondence
  - 16.1 To receive and comment upon correspondence received since 05 April 2016 (list enclosed)
17. To receive any other business (for information only) and items to be included on the next agenda
18. To note the date of the next meeting: 7pm, Tuesday 07 June 2016
19. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**
20. Quotations – To receive the following quotations:
  - 20.1 Quotation for pest control at playing field
  - 20.2 Quotation for Tree Survey
  - 20.3 Quotation for works to noticeboard
  - 20.4 Quotation for binding of minutes

**Northrepps Parish Council**  
**Planning and correspondence received since last meeting**

**Planning Applications for consideration:**

PF/16/0346 & LA/16/0347 Conversion of barns to form 3 holiday lets  
Manor Farm, Crossdale Street

**Planning Decisions from NNDC/NCC:**

None receive to date

**Other Planning Consultations**

None received to date other than any included elsewhere on the agenda

NOTE: Any planning applications or decisions received prior to the meeting will be added to the agenda.

**Correspondence:**

Parliament                      Response to petition re right to appeal against planning decisions

Norfolk ALC                      Weekly updates

Community Act.Nfk Newsletter

NNT&P Forum                  Request for support

Community Payback              Letter requesting projects

Came & Co                      Newsletter

Various leaflets and posters