

02 February 2016

**Minutes of the Meeting of Northrepps Parish Council
held on 02 February 2016 at 7.00 pm at Northrepps Village Hall**

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. S. Penlington, Cllr. J. Youngman
Clerk Mrs J. Warner

County Councillor Northam (to item 7 incl)
6 members of the public

1. Minutes of the Parish Council Meeting held on 05 January 2016

It was **AGREED** that the minutes of the Parish Council meeting held on 05 January 2016 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Bumphrey (work), Cllr. Claxton (work), Cllr. Callaghan (family illness), Cllr. Riggott (meeting elsewhere). Apologies were noted from District Cllr. Fitch Tillett and PCSO Holmes.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

Cllr. Mackay declared a DPI in planning application PF/15/1902 due to family connections.

The Clerk advised that she was obtaining clarification as to whether members still need to request a dispensation in respect of budget and precept matters and in the meantime recommends that members request a dispensation to be considered at the next meeting.

4. Public Participation

Concern was raised in respect of off road motorcycles being ridden at speed along FP07 and FP10. The police are aware. A meeting has been arranged with Norfolk Trails Officer Andy Williams at which the removal of the stile will also be discussed. It was agreed that the Chairman of the Parish Council will attend the meeting. Also refer minute item 9.1.

A representative from the Friends of the School asked whether the Parish Council could provide a grant towards the cost of holding the village fete on 29 May 2016. The Clerk advised that there were restrictions in respect of giving grants to schools but would make enquiries. It was suggested that the Parish Council consider sponsoring one of the attractions at the fete. The Friends of the School will provide a list.

5. Casual Vacancy

It was **AGREED** to co-opt Mr Guy Bartlett on to the council.

6. Police

The police report was read out (refer attached).

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7. District Council and County Council

7.1 District Councillor Report

In the absence of Cllr. Fitch Tillett, Cllr. Northam provided an update. “We are endeavouring to provide a balanced budget for 2016/17 without increasing Council Tax. The Council and Eastlaw, our excellent Legal Team, have won national awards for the excellence of works done. To increase income to the Council, office space has been leased to the County Children's Services and also the Department of Works and Pensions”.

7.2 County Councillor Report

“The Govt grant for the 2016/17 budget year has been reduced by £28,733 million. The Budget consultation provided 3101 responses, a record. Of the responses 77% agreed to increasing Council Tax. The Norfolk Fire and Rescue Service has an Urban Search and Rescue Team, one of only five in the UK. Over the Christmas period they were helping the flooding problems in Cumbria. The County Council Children's Outreach Service provided assistance and guidance to nine families over Christmas, this support ensured, most importantly, that no children from those homes were taken into care over Christmas”.

Cllr. Northam left the meeting.

8. Planning

8.1 Planning Applications for consideration

Y/1/2015/1011 Provision of new 6th form accommodation, additional car parking and pedestrian footpath, and vision splay improvements to main entrance at Sidestrand Hall School – It was **AGREED** to support this application.

AN/15/1619 Display of 3 directional signs for Karttrak, Hall Road – It was **AGREED** to object if these signs are on highways land. Members would support an application for a brown tourist sign.

LA/15/1788 Installation of wood burning stove and associated flue at Dairy Barn, Winspur Barns, North Walsham Road – It was **AGREED** to raise no objections to this application.

Cllr. Mackay left the meeting for this item and Cllr. Fish took the Chair.

PF/15/1902 Change of use of farm buildings to 5 residential dwellings at land adjacent to North Norfolk Business Centre, Crossdale Street – It was **AGREED** to raise no objections to this application.

Cllr. Mackay rejoined the meeting and took the Chair.

Planning Decisions from NNDC/NCC:

There were no decisions to report.

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8.2 Parish Plan and Neighbourhood Plan

It was noted that the Chairman and Clerk are yet to meet with representatives from Bodham.

8.3 Local Plan

Members were in receipt of the latest newsletter and the call for sites. It was **AGREED** to suggest that the site immediately to the north of Broadgate Close be considered.

8.4 Other Planning Matters (for information only)

There were no other planning matters to report.

9. Highways & Transportation

9.1 FP10 Removal of Stile

Members were in receipt of copies of correspondence from residents and members of the PCC raising concern at the removal of the stile by members of the Norfolk Trails Team. An email from the Trails department was read out and the contents noted. Members voiced concern at the lack of communication with either the Church or the PCC. It was felt that the stile was not in a dangerous condition. It was installed in the early 1980s to stop motorcyclists and horse riders from crossing the churchyard.

It was **AGREED** that the Chairman would attend the meeting with the Trails Officer (refer public participation above).

The Clerk was instructed to acknowledge the letters received.

9.2 Passing Places

Correspondence was read out and it was noted that the passing places have been constructed in accordance with the drawings submitted and that the conditions had been discharged by NNDC. Cllr. Fitch Tillett is writing to ask that the signage be removed. Members are still concerned about the stability of the banks and asked the Clerk to contact the developer for an update.

9.3 Trees & Hedges

It was noted that the landowners are dealing accordingly in respect of the overgrown trees and hedges.

9.4 Parking

There were no further issues to report.

9.5 Highway Rangers

It was noted that a list of issues have been passed to the Highway Rangers to deal with on their forthcoming visit including the cleaning of the road under the railway bridge. The Clerk was asked to contact Highways in respect of the recently filled pothole on Crossdale Street which already needs to be refilled.

9.6 Traffic Orders

Members were in receipt of the traffic orders for works on Norwich Road.

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9.7 **To receive any other Highway Matters** (for information only)

It was noted that there had been confusion over the request to remove the Miramar Vets signs. Members confirmed their support for the removal of signage from highway land.

10. Finance & Regulatory Matters

10.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

10.2 **Actuals Against Budget to date** – Members were in receipt of the Actual Receipts and Payments against Budget, which were noted (refer attached).

10.3 **Request for Play Equipment at Christopher's Close**

It was noted that Cllr. Callaghan had received a request from residents for some play equipment for toddlers at Christopher's Close. It was noted that the Parish Council do not have any land there and that all residents would need to be consulted. It was suggested that this could perhaps be considered for a future budget

10.4 **Defibrillator**

The Clerk advised that she was awaiting a reply from Mr Begley in respect of the annual electrical check.

10.5 **S137 Grants**

It was **AGREED** to award the following S137 grants:

St Mary's Church for the upkeep of burial ground	£600
Citizens Advice Bureau	£200
East Anglian Air Ambulance	£300
Royal British Legion Local Branch	£100
Age UK Norfolk	£100
Northrepps Luncheon Club	£100

10.6 **Other Financial and regulatory matters**

There were no other matters to report.

11. Playing Field & Allotments

11.1 **Maintenance Works**

Adventure Playground – The S106 have been received but the Big Society Funds are still awaited.

Molehills – The Clerk gave an update but the reports from the last two visits are still awaited from Pest Express.

CYFC Storage Shed – There was no update.

Mound of soil – There was no further update.

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New Flower Bed – The Clerk advised that a meeting is to be arranged with the landowner. Advices in respect of the trees will be obtained.

11.2 Dog Ban

The Clerk advised that Dog Control Orders are included in the NNDC budget recommendation. It was **AGREED** to order 3 A5 signs from Structureflex.

11.3 Allotments

The Chairman advised that the caravan is to be removed this month.

11.4 Other matters (for information only)

There were none.

12. Other works & projects

There were no reports.

13. Correspondence

13.1 Correspondence received since 05 January 2016 (list circulated)

Norfolk ALC **Weekly updates**
Petition re Right to Appeal planning decisions - It was **AGREED** to support this and sign the petition

Wells TC **Meeting of Parishes 22 Feb 2016, 7pm**

All the above correspondence was noted and no comment made unless stated otherwise.

14. To receive items to be included on the next agenda and to consider any other business (for information only)

Funding of Village Fete

15. To note the date of the next meeting: Tuesday 02 February 2016

16. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

The members of the public left the meeting.

17. To consider quotations

17.1 Maintenance of assets

In the absence of the receipt of further quotations it was **AGREED** to carry this forward to the March meeting.

17.2 Molehills

In the absence of the receipt of further quotations it was **AGREED** to carry this forward to the March meeting.

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17.3 Tree Inspection

In the absence of the receipt of further quotations it was **AGREED** to carry this forward to the March meeting.

17.4 Church Street Noticeboard

Quotations are still being sought. The Clerk advised that she had found a self-healing rubber matting material which could be stuck on to the existing noticeboard but this was almost as expensive as a new noticeboard.

18. Personnel Matters

Members were saddened to learn of the death of Mr Geoffrey Risebrow who for many years has kept the Church Street bus shelter clean and tidy. It was noted that Mrs Risebrow has been carrying out this work on a voluntary basis since Mr Risebrow became ill. It was noted that the balance of Mr Risebrow's salary will need to be paid. All further discussion will be carried forward to the March meeting.

There being no further business, the Chairman closed the meeting at 8.30pm.

Signed

Dated.....

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Financial Matters:**Payments for approval at February meeting:**

DD	Eon – Streetlighting	£ 24.10
101776	NNDC Election costs	£ 69.53
101777	FCC Recycling – Glass bank (Jan)	£ 32.21
101778	Northrepps Village Hall – Hire fee	£ 240.00
101779	Pest Express Mole trapping	£ 157.20
101780	VOID CHEQUE	
101781	Norfolk Pension Fund (Jan)	£ 67.17
101782	Secret Gardens – Maintenance (Jan)	£ 150.00
101783	Mrs J Warner Salary & Expenses (Jn)	£ 221.82

Receipts since last meeting:

S106 funding from NNDC	£11817.50
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Financial Statement:

Reconciled balances @ 29 January 2016	
Community Account	£28277.36
Business Premium Account	£ 6286.58
High Interest Business Premium Account	£ 4753.95
Building Society Account	£ 123.37
	<u>£39441.26</u>
Less outstanding cheques	£ 150.00
Balance	£39291.26

Note: Original copy of this sheet signed by Chairman and Clerk as RFO and filed in accounts

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NORFOLK
CONSTABULARY
Our Priority is You

Cromer
Safer Neighbourhood Team

Northrepps Parish Council Meeting Report

1st December 2015 to 31st January 2016

Crime Figures for this period –

There have been 0 reported crimes during this period

Calls to Police - 16 Calls have been received from members of the public.

Mobile Police Surgery

The next mobile police surgery will be held on the Saturday 27th February 2016 between 1pm and 1.30pm on the Village Hall Car Park. This will be advertised in the local press and on the notice boards around the village.

Current priorities:

1. Speed Enforcement in Cromer and Surrounding areas.
2. High Visibility Patrols in Cromer and surrounding Parishes

The next Poppyland SNAP priority setting meeting was due to be held at Cromer Town Council Offices, North Lodge Park on Monday 18th April 2016 at 6.30pm – Members of the public are all welcome.

PCSO 8163 Allison Holmes – CROMER SNT

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www.norfolk.police.uk
[www.sntcromer@norfolk.pnn.police.uk](mailto:sntcromer@norfolk.pnn.police.uk)

Supporting

SAFER
NEIGHBOURHOODS