

Minutes of the Meeting of Northrepps Parish Council held on 04 August 2015 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. H. Claxton, Cllr. S. Riggott, Cllr. J. Youngman
Clerk Mrs J. Warner
PCSO Holmes
3 members of the public

1. Minutes of the Parish Council Meeting held on 07 July 2015

It was **AGREED** that the minutes of the Parish Council meeting held on 07 July 2015 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllrs. Bumphrey and Laws due to Cromer Cricket Week, Cllr. Callaghan due to another engagement and Cllr. Penlington due to holiday. Apologies were noted from District Cllr. Fitch Tillett.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. Public Participation

It was resolved that the meeting be closed for public participation

The members of the public did not wish to address the meeting.

The meeting was reconvened

5. Police

5.1 Police report

PCSO Holmes presented the police report (refer attached) and provided an update in respect of the recent speed monitoring on Norwich Road and Crossdale Street. Traffic was monitored for 2 weeks on each site and found that 98% of traffic was within the speed limit with the highest average speed in the 40mph limit being 36mph and in the 50 mph limit it was 46.5mph. 1% of traffic in the 50mph stretch of road was over the speed limit but it was noted that this includes emergency vehicles. A report will be passed to the Clerk for circulation to members.

6. District Council and County Council

There were no reports.

7. Planning

7.1 Planning Applications for consideration

LA/15/0438 Internal & External alterations to facilitate insertion of louvered vent to north wall, vellum window to kitchen roof, boiler flu pipe to kitchen roof and installation of garden gate and posts at Church Grange, Church Street

No objections as long as solar panels and replacement windows are not included in the application

PF/15/1009 Erection of rear extension and porch at Field Cottage, 45 North Walsham Road

No objections

PF/15/0759 Demolition of single and two storey extensions and erection of two storey side and front extension and relations access to north/east of site at 34 Bulls Row

No objections

Planning Decisions from NNDC/NCC:

There were none

7.2 **Parish Plans & Neighbourhood Plans**

It was **AGREED** To carry this forward to the September meeting.

7.3 **Other Planning Matters** (for information only)

It was noted that NNDC have dealt with a breach of planning control at a property on Church Street.

8. Highways & Transportation

8.1 **Signage on Crossdale Street**

It was noted that the Highways Engineer is yet to contact the complainant.

8.2 **Bulls Row**

PCSO Holmes advised that no further reports of speeding have been received but Bulls Row is on the waiting list for speed monitoring equipment.

8.3 **To receive any Highway Matters** (for information only)

The Clerk advised that she had contacted Highways on behalf of a resident to establish who is responsible for a tree which is overhanging the highway on Nut Lane.

9. Finance & Regulatory Matters

9.1 **Payments and Receipts & Financial Statement**

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

The monies from the sale of burgers etc at the Firework Display has now been received.

9.2 **Actuals Against Budget to date** – Members were in receipt of the Actual Receipts and Payments against Budget which were noted.

9.3 **Bank Reconciliation**

Members were in receipt of the bank reconciliation for the quarter ended 30 June 2015 which was **APPROVED** and signed by the Chairman and by the Clerk as Responsible Finance Officer.

9.4 **Bookings for playing field**

It was **AGREED** to waive the booking fee for a charity event held on 18 July 2015. The Chairman and Clerk reported on recent bookings where confusion had arisen due to residents having to book the village hall and playing field separately. It was **AGREED** to instruct the Clerk to contact the Village Hall Bookings Clerk to ask whether she could take both bookings and forward the payment for the playing field to the parish council.

9.5 **Other Financial Matters** (for information only)

There were no other matters to report.

10. Playing Field & Allotments

10.1 **Maintenance Works**

Adventure Playground – The Clerk advised that Cllr. Fitch Tillett had forwarded further information in respect of the S106 funds in the holding code which total £11,817.50. The Chairman and Clerk are meeting with representatives of play equipment companies to obtain quotations for repair and/or replacement of the play equipment and safety surface. The quotations will be presented for consideration at the September meeting.

Molehills – It was noted that the moletraps have been set. Notices have been erected advising members of the public to keep off the playing field.

CYFC – It was noted that CYFC are to do a further sweep of the playing field to remove stones and will cut the new grass to the same level as the rest. It was noted that Lovell may be interested in using the topsoil from the mound on the Gallus Fields development. If not, CYFC will arrange for it to be removed. It was **AGREED** in principle that CYFC could place a storage unit at the far end of the playing field behind the mound.

10.2 **Dog Ban**

It was noted that the Clerk had purchased further signs which have been installed at the playing field by Cllr. Youngman.

10.3 Bank near Village Sign

It was noted that the compost is very dry. It was suggested that a waterbutt and drip feed be installed. It was **AGREED** to instruct the Clerk to ask the maintenance contractor to provide a quotation.

10.4 Other matters (for information only)

The Clerk raised concern that no regular inspections are being made of the Adventure Playground and that she still awaits the previous inspection sheets from Cllr. Laws. The Chairman will contact Cllr. Laws.

11. Other works & projects

11.1 Fireworks

It was noted that the fireworks have been ordered and arrangements are underway for the bonfire night event. The Chairman will check that the Village Hall has been booked.

12. Correspondence

12.1 Correspondence received since 07 July 2015 (list circulated)

Norfolk ALC	Weekly updates
NNDC	Standards Phase 3 – Register of Interests
First Responders	Defibrillator inspection sheets
NPFA	Newsletter
N Lamb MP	Annual Village Tour – 12:50, 03 Sept 3015
CAN	Newsletters

All the above correspondence was noted and no comment made unless stated otherwise.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

13.1 Queen’s 90th Birthday Celebrations

The Chairman asked that this be added to the next agenda for consideration.

14. To note the date of the next meeting: Tuesday 01 September 2015

There being no further business, the Chairman closed the meeting

Signed

Dated

Northrepps Parish Council Meeting Report

4th July 2015 to 4th August 2015

Crime Figures for this period –

There have been no reported crimes during this period

Calls to Police - 7 Calls have been received.

Mobile Police Surgery

The next mobile police surgery will be held on the Tuesday 8th September 2015 between 11am and 12pm on the Village Hall Car Park. This will be advertised in the local press and on the notice boards around the village.

We are also holding a surgeries at Morrisons on 28th August 2015 between 12pm and 1pm.

Current priorities:

1. Speed Enforcement in Cromer and Surrounding areas.
2. High Visibility Patrols in Cromer and surrounding Parishes
3. Address Anti Social Behaviour by Street Drinkers in the Poppyland Area

The next Poppyland SNAP priority setting meeting will be held at Cromer Town Council Offices, North Lodge Park on Monday 24th August 2015 at 6.30pm

Update on Speed detection equipment – Devices were placed out at Crossdale Street/Norwich Road A149 details of which I will update the parish Council.

PCSO 8163 Allison Holmes – CROMER SNT

Financial Matters:

Payments for approval at August meeting:

101732	Dynamic Fireworks	£ 780.00
101733	NNDC – Emptying of dog bins	£ 374.40
101734	Mrs J Warner – Salary & Expenses (July)	£ 260.34
101735	Norfolk Pension Fund – Pension (June)	£ 67.17
101736	FCC Recycling (July)	£ 32.21
101737	Secret Gardens – Maintenance (July)	£ 190.00

Receipts:

Vat refund	£ 360.27
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Financial Statement:

Reconciled balances @ 26 July 2015	
Community Account	£13200.31
Business Premium Account	£ 6285.02
High Interest Business Premium Account	£ 4752.77
Building Society Account	<u>£ 123.37</u>
	£24361.47

Note: The original finance sheet was signed by the Chairman and the Clerk and is held with the accounts.

NORTHREPPS PARISH COUNCIL

BANK RECONCILIATION

Financial Year April 1st 2014 - March 31st 2015

Date 30 June 2015

Balance per bank statements dated 26 June 2015

Community Account	£14,714.91
Business Premium Account	£6,285.02
High Interest Business Premium Account	£4,752.77
Building Society Account	<u>£123.37</u>
	£25,876.07
Minus uncleared cheque	
	£25,876.07

Net balances reconcile to entries in the Receipts & Payments book as follows

Opening Balance 1st April 2015	£22,373.64
Add Receipts during the year	£7,408.59
Less Payments during the year	<u>£3,906.16</u>
Closing balance 30 June 2015	£25,876.07

Signed

Janet T. Warner
Clerk to Northrepps Parish Council

Signed

Cllr. A. Mackay
Chairman Northrepps Parish Council

Note: Original signed bank reconciliation is held with accounts.