

Minutes of the Meeting of Northrepps Parish Council held on 07 April 2015 at 7.15 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. H. Claxton, Cllr. K. Laws, Cllr. S. Penlington, Cllr. S. Riggott
District Cllr. Fitch Tillett, County Cllr. Northam
PCSO Holmes
Clerk Mrs J. Warner
3 members of the public

1. Minutes of the Parish Council Meeting held on 03 March 2015

It was **AGREED** that the minutes of the Parish Council meeting held on 03 March 2015 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Youngman due to work commitments. Cllr. Miles was absent with no reason given.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

Cllr. Mackay & Cllr. Claxton declared an interest in planning application PF/15/0242.

4. Public Participation

It was resolved that the meeting be closed for public participation

Molehills at Playing Field - Daniel Bailey, representing CYFC, explained their proposal to carry out works on the top quarter of the main pitch. It was felt that this would not affect the June/July bookings for the playing field. The Clerk asked that evidence of public liability cover would need to be produced by the pest controller and that the Parish Council is made aware of when the work is to commence. Refer item 10.1 below.

The meeting was reconvened

5. Police

5.1 Police report

PCSO Holmes advised that there had been no crimes recorded over the past month – refer attached report. It was noted that speed monitoring equipment is to be used on Crossdale Street but the dates are yet to be advised. The police have been using an unmarked vehicle to monitor traffic but to date no excess speeds have been recorded.

It was noted that a resident had raised concern in respect of visibility being obscured by highway signage on Crossdale Street. PCSO Holmes will look into this.

5.2 PCSO 50/50 Partnership Scheme

The Clerk and Cllr. Callaghan reported on their attendance at a pan-parish meeting. It was **AGREED** to stick to the previous decision and not participate in the scheme.

6. District Council and County Council

6.1 County Councillor Report

Cllr. Northam gave a report (refer attached) on his work as County Councillor.

Cllr. Northam left the meeting

6.2 District Councillor Report

Cllr. Fitch Tillett gave a report (refer attached) on her work as District Councillor.

Cllr. Fitch Tillett left the meeting

7. Planning

7.1 Planning Applications for consideration

Cllrs. Mackay & Claxton left the meeting and Cllr. Fish took the chair

PF/15/0242 Erection of polytunnel for storage of aircraft at Northrepps Aerodrome

It was **AGREED** to raise no objections.

Cllrs. Mackay and Claxton returned to the meeting. Cllr. Mackay took the chair.

PF/15/0215 & LA/15/0216 Conversion of garage/store room outbuilding to study/garden room at 20 Church Street

Members of Northrepps PC had no objections but it was **AGREED** to raise concern that as the top of the flue from the wood burner is close to the roofline, smoke could impact on neighbouring properties. Should the flue be higher?

PF/15/0221 Change of use of agricultural workshop to artist studio/workshop and insertion of velux windows to rear roof slope Coach House Barn, Winspurs Barns, Northrepps

It was **AGREED** to raise no objections to this application.

Planning Decisions from NNDC/NCC:

PF/14/1675 Installation of 150kW ground mounted PV array and associated electrical equipment at Manor Farm – Permit

PF/15/0041 Erection of single-storey rear extension and front porch at 3 Craft Lane – Permit

PF/15/0091 Erection of single-storey rear extension and installation of decking to rear garden at Colwyn, 20 Stevens Road – Permit

PF/15/0097 Variation of condition 2 of planning permission ref 06/193 to permit to change operating hours from 9am to 6pm on any day TO 9am to 8pm Monday to Saturday and 9am to 6pm on Sundays all year - Permit

7.2 Gallus Close (former Cherryridge site)

It was noted that planning permission was granted at the recent meeting of NNDC Development Committee. The formal decision notice has not yet been received.

7.3 Cromer Sports Pitch

Members were in receipt of consultation documents from NNDC showing the 4 possible sites for the relocation from Cabbell Park. Members had no objections to any of the sites but concern was raised that The Avenue is not wide enough for two way traffic and would not cope with large volumes of traffic. The preferred site is the former Golf Practice Ground on Overstrand Road.

7.4 Other Planning Matters (for information only)

There were no other matters to report.

8. Highways & Transportation

8.1 To receive any Highway Matters (for information only)

It was noted that the report from the visit of the Highway Rangers had been received.

It was noted that several bags of rubbish had been dumped near the electricity sub-station. The Clerk will contact NNDC to ask that these are cleared.

9. Finance & Regulatory Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

The monies from the sale of burgers etc at the Firework Display is yet to be received.

9.2 Actuals Against Budget to date – Members were in receipt of the Actual Receipts and Payments against Budget which were noted.

9.3 £106 money from Railway Triangle site / Christopher's Close

It was noted that some funds are to be made available for enhanced public open space and amenity facilities. Whist originally earmarked for Suffield Park, NNDC are willing to offer half of the money to Northrepps. Members were asked to consider how they feel this money could be best spent and bring their ideas to the May meeting for consideration.

9.4 Big Society

It was noted that applications to the Big Society Fund need to reach NNDC by 11 May 2015.

- 9.5 **Other Financial Matters** (for information only)
There were no other matters to report.

10. Playing Field & Allotments

10.1 **Maintenance Works**

Molehills – Refer item 4 above. It was **AGREED** to give permission to CYFC to carry out the works specified. The Parish Council will fund the pest controlled fees up to a maximum of £200. CYFC will fund the rest of the works.

10.2 **Dog Ban**

Cllr. Laws advised that he had not been told that the signs had been delivered to his home. He will locate them and arrange for them to be installed.

10.3 **Bank near Village Sign**

Cllr. Claxton advised that she thought that the sleepers were no longer available. The Clerk will contact the contractor and if necessary the sleepers will have to be sourced from elsewhere. An email from a resident was noted.

- 10.4 **Other matters** (for information only)
There were no other matters to report.

11. Other works & projects

There were no matters to report.

12. Correspondence

12.1 **Correspondence received since 03 March 2015** (list circulated)

Norfolk ALC	Weekly Updates
Community Action Norfolk	Weekly updates & Newsletter VCA Engage Survey
BT	Adopt a phone box scheme
CPRE	Light Pollution Survey and Conference
Voluntary Norfolk	Health Volunteers Service

All the above correspondence was noted and no comment made unless stated otherwise.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

The Clerk reminded everyone that the nomination papers for the forthcoming election need to be submitted by 4pm on 09 April 2015.

14. To note the date of the next meeting: Tuesday 19 May 2015 – Annual Parish Meeting

15. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

It was **AGREED** that in view of the nature of the matters to be discussed that the public and press be excluded from the meeting.

The members of the public left the meeting.

16. Adventure Playground

It was **AGREED** to carry this item forward to the May meeting in order that it can be considered in conjunction with the S106 money (refer item 9.3 above)

There being no further business, the Chairman closed the meeting

Signed

Dated

Financial Matters:

Payments for approval at April meeting:

DD	Eon Street Lighting	£ 16.15
101700	Mrs J Warner – Salary & Expenses March	£ 221.50
101701	Norfolk Pension Fund – March	£ 65.88
101702	HMRC – Paye	£ 146.60
101703	Norfolk ALC – Annual Membership	£ 176.93
101704	Norfolk RCC – Annual Membership	£ 20.00
101705	Norfolk PFA – Annual Membership	£ 20.00
101706	TT Jones Electrical – Street Light Maintenance	£ 24.00
101707	Secret Gardens- Grounds Maintenance March	£ 150.00
101708	FCC Recycling – Glass Bank March	£ 32.21

Receipts:

Financial Statement:

Reconciled balances @ 28 March 2015	
Community Account	£11213.96
Business Premium Account	£ 6284.18
High Interest Business Premium Account	£ 4752.13
Building Society Account	<u>£ 123.37</u>
	£22373.64

Note: Original copy of this page signed at meeting by Chairman and Clerk (as RFO) and retained with accounts

District Councillor's Report
April, 2015

I have had several high level meetings in respect of the proposed sea defence works at the Bacton Terminal to repair the damage caused by last year's storm surge. As the coast defence authority, we have to give permission for the works, and at the same time we have to ensure that any schemes they propose are not going to have a detrimental effect to adjacent communities by accelerating erosion on their frontages.

I also attended and introduced a very high level meeting arranged by Prof. Tim O'Riorden held at the new conference centre at the Norwich Research Park. Tim was quite enthused when he came to our Coastal Forum in January and took it on himself to invite what seemed like the whole of academia, together with all the local players, from Anglian Water to the Chairman of the RFCC, The Broads Authority etc. etc. He has taken on board the desperate need to look much further into the future in respect of coastal management and is enthusiastic about our plans to create a Centre of Excellence which will combine the statutory bodies with academia with this as the aim.

We took the plunge and invited The Norfolk Wildlife Trust to come and explain to the members of FLAG their thoughts about supporting the Cromer Chalk Reef as a Marine Conservation Zone. Whilst the fishermen will never admit that the Wildlife Trust is not the enemy, a good, balanced response to the proposal was prepared and sent to DEFRA as part of the consultation. I also have a copy of the submission that Ralph West has prepared on behalf of Overstrand Shoreline Management Committee.

The Norfolk Coast Partnership held it's Spring Forum at Bayfield Hall with a field trip in the afternoon to the now completed project to recover the River Glaven to it's natural condition. It had been sluiced and diverted through a tunnel to create a lake. This is all part of the Norfolk Chalk Rivers Project which, of course our River Mun is a part.

At the end of March I went up to Westminster to attend the LGA Coastal SIG and came back with a the job of responding on their behalf, to another DEFRA consultation- this one on Marine Litter. This is a topic close to my heart and I welcome the opportunity to have my say. Thankfully, both our Chief Exec and the Head of Environmental Services have offered to help. I was delighted that Surfers Against Sewerage organised beach cleans in both Cromer and Sheringham last week end and I am hoping that other coastal parishes will arrange to clean their beaches at the end of the summer.

Just a reminder, dustbins will be collected on different days as a result of the Easter break from now on. If you have lost the leaflet itemising the changes that came out at the beginning of the year, the details can be found on the District website. In addition James Wilson, Team Leader from Environmental Services has put an article in this month's Land and Strand covering Community Dog Wardens with a hope to get more residents involved.

I am absolutely delighted that the Cherryridge Site Application was approved by Committee and am watching the works with interest. The developers are certainly getting a move on.

I wanted to make sure that you have received details of the Public Consultation about the Cromer Community Sports Pitch Facility? Other than that no complaints or queries since we last met.

This will be the last Parish Council of this administration. I should like to thank all of you for the commitment you have given to this community, the help and support you have given to me and say farewell to those of you that are not seeking re-election. We will, of course, see each other around and about, so it is not goodbye.

Angie Fitch-Tillett
District Councillor, Poppyland Ward NNDC