

Minutes of the Meeting of Northrepps Parish Council held on 06 January 2015 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. V. Callaghan, Cllr. H. Claxton, Cllr. K. Laws, Cllr. S. Penlington,
Cllr. S. Riggott, Cllr. J. Youngman
District Cllr. A. Fitch-Tillett
Clerk Mrs J. Warner
P.C.S.O. Holmes
2 members of the public

1. Minutes of the Parish Council Meeting held on 02 December 2014

It was **AGREED** that the minutes of the Parish Council meeting held on 02 December 2014 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Miles and were noted from County Cllr. Northam.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. It was resolved that the meeting be closed for public participation

No members of the public wished to address council.

The meeting was reconvened

5. District Council and County Council

5.1 District Cllr. Report

Cllr. Fitch Tillett made her report which included an update in respect of the former Cherryridge site. It was noted that the Developers' Incentive Scheme is to continue for a further 12 months but at present the developer has not signed up to this. It was noted that Highways are not happy with the proposed number of dwellings on the site. The application is still under negotiation with Planning Officer John Williams and is scheduled for delegated approval.

Former Cherryridge site

It was **AGREED** to consider planning application PF/14/1559 at this point of the meeting.

Following discussion, it was **AGREED** to support the proposal to develop the site but under the original brief presented in November ie 20% affordable houses (8 dwellings) under the Developers' Incentive Scheme to be sited at the north of the site.

Cllr. Fitch Tillett left the meeting

6. Police

6.1 P.C.S.O. 50:50 Partnership Scheme

Members were in receipt of a letter from Norfolk Constabulary inviting Parish Councils to contribute to the cost of a ring fenced P.C.S.O. Following discussion it was **AGREED** to not pursue this at present as it was felt that crime rates are very low in Northrepps and the current situation is working well.

P.C.S.O. Holmes arrived at the meeting

6.2 Police Report

P.C.S.O. Holmes read the police report (refer attached) and answered questions.

Members were also in receipt of information in respect of Vehicle Activated Signs and the new Police Connect scheme. Cllr. Callaghan provided an update from the recent SNAP meeting.

P.C.S.O. Holmes left the meeting

7. Planning

7.1 Planning Applications for consideration

PF/14/1559 – Demolition of buildings and erection of 40 dwellings, refurbishment of existing dwelling, contouring site, alterations to existing access and off-site highway improvements – Former Cherryridge Poultry Site

See item 5 above for response.

PF/14/1534 – Erection of two and a half storey side/front extension – Ling House, Crossdale Street

It was **AGREED** to raise no objections.

Planning Decisions from NNDC/NCC:

There were none.

7.2 Other Planning Matters (for information only)

There were no other planning matters to report.

8. Highways & Transportation

8.1 To receive any Highway Matters (for information only)

A149 Gritting – Members raised concern that there have again been several cars leaving the stretch of A149 between Northrepps and Thorpe Market. Last winter members queried whether it was actually being gritted. Members instructed the Clerk to contact Highways and Cllr. Northam to check that the road is definitely being gritted when necessary. They reported that the road was treacherous on the morning when two

vehicles left the road and that they had not seen the usual tweet referring to the gritting lorries being out.

Craft Lane – Concern was again raised in respect of the amount of mud which runs off the fields on to Craft Lane. Cllr. Youngman advised that it is an on-going problem. The Clerk was instructed to contact Highways for advice.

Public Right of Way near airfield – The Clerk was asked to find out who is responsible for the PROW which crosses the railway line at the bottom of the airfield as it is impossible to cross at present.

Maintenance of Public Rights of Way – At the next PC meeting members would like to discuss whether it would be possible to take on the maintenance of the public footpaths within the parish. The Clerk was asked to obtain further information from Highways and other Parishes.

9. Finance & Regulatory Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached). The monies from the sale of burgers etc at the Firework Display is yet to be received.

9.2 Actuals Against Budget to date – These were noted.

9.3 Bank Reconciliation

Members were in receipt of the bank reconciliation to 30 December 2014 which was **APPROVED** and sign by the Chairman and the Clerk as R.F.O. (refer attached).

9.4 S137 Grant Applications

Members considered requests for grants and **AGREED** that grants be paid as follows (also refer attached):

St Mary's Church for upkeep of burial ground	£600
NN Community Transport	£100
Norfolk CAB	£250
East Anglia Air Ambulance	£300
Royal British Legion (Northrepps Branch)	£100
Age UK Norfolk	£100

It was noted that earlier in the year £2000 was given to Northrepps Film Club and £17.50 to the Royal British Legion for the Poppy Wreath.

9.5 Other Financial Matters (for information only)

The Clerk advised that she was investigating the position re VAT in respect of the hiring out of the playing field.

10. Playing Field & Allotments

10.1 Maintenance Works

Refer item 16 below.

10.2 Dog Ban

The Clerk will order the signs.

10.3 Bank near Village Sign

Cllr. Laws explained that he would like to see the area enhance by the installation of sleepers to form a terraced bank for the planting of grasses and spring bulbs. It was **AGREED** to instruct the Clerk to obtain a quotation from the maintenance contractor.

10.4 Other matters (for information only)

It was **AGREED** to accept another request to use the playing field for a wedding reception.

11. Other works & projects

There were no other matters to report.

12. Correspondence

12.1 Correspondence received since 02 December 2014 (list circulated)

Norfolk ALC	Weekly Updates Transparency Code for Smaller Councils Parish Polls Consultation Norfolk Link NALC Survey VAT update
SLCC	Norfolk branch update
NNDC	Indoor Leisure Facilities Strategy – Clerk to reply Standards Wider Engagement Scheme – Clerk to attend
NNCCG	Newsletter
CPRE	Light Pollution Questionnaire – Clerk to reply Newsletter
Norfolk RCC	ENewsletter
Rural Housing Alliance	Affordable Rural Housing – to be circulated
Rural Services Network	Weekly updates
New Anglia Growth Hub	Free face to face business support

All the above correspondence was noted and no comment made unless stated otherwise.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

Refer Highway matters above.

14. To note the date of the next meeting: Tuesday 03 February 2015 at 7pm

15. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

It was **AGREED** that in view of the nature of the matters to be discussed that the public and press be excluded from the meeting.

The members of the public left the meeting.

16. Adventure Playground

The Clerk provided guideline quotations for topping up play bark or replacing with rubber chippings. The Chairman has measured the fall height in order that full quotations can be obtained. The contractor is to provide a quotation for moving the retainer boards (replacing where necessary) and attaching them to the fence.

There being no further business, the Chairman closed the meeting.

Signed

Dated