

Minutes of the Meeting of Northrepps Parish Council held on 02 December 2014 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A. Mackay, Vice Chairman Cllr. L. Fish,
Cllr. H. Claxton, Cllr. S. Penlington, Cllr. J. Youngman
District Cllr. A. Fitch-Tillett
County Cllr. W. Northam
Clerk Mrs J. Warner
P.C.S.O. Roberts
2 members of the public

1. Minutes of the Parish Council Meeting held on 04 November 2014

It was **AGREED** that the minutes of the Parish Council meeting held on 04 November 2014 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. V. Callaghan due to illness, Cllr. Laws due to other commitments.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were none.

4. It was resolved that the meeting be closed for public participation

A member of the public asked whether the street light in the Village Hall car park could be upgraded. The Clerk advised that as far as she was aware it belongs to the Village Hall Committee. Ownership of the light will be established.

The meeting was reconvened

5. Police

P.C.S.O. Roberts read the police report (refer attached) and answered questions.

P.C.S.O. Roberts left the meeting.

6. District Council and County Council

6.1 County Councillor Report

Cllr. Northam made his report (refer attached).

Cllr. Northam left the meeting.

6.2 District Cllr. Report

Cllr. Fitch Tillett made her report (refer attached).

Cllr. Fitch Tillett left the meeting

7. Planning

7.1 Planning Applications for consideration

PF/14/1494 Erection of single storey rear extension at 4 Craft Lane – It was **AGREED** to raise no objections.

Planning Decisions from NNDC/NCC:

There were none.

7.2 Gallus Close

The Clerk advised that the developer had agreed to changing the proposed name to Gallus Close but the marketing name will still be Gallus Fields.

7.3 Other Planning Matters (for information only)

There were no other planning matters to report.

8. Highways & Transportation

8.1 SAM2 Vehicle Activated Sign

The Clerk provided an update in respect of the 20mph signs and following discussion it was **AGREED** to take no further action at present.

8.2 Other Highway Matters (for information only)

Norwich Road – The Clerk advised that the resurfacing of the stretch of road between the bridges is scheduled for the 2015/16 financial year. No dates have been confirmed but Highways have been asked to avoid the peak traffic times.

9. Finance & Regulatory Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached). One additional invoice was added to the list. The monies from the sale of burgers etc at the Firework Display is yet to be received.

9.2 Actuals Against Budget to date – These were noted.

9.3 Budget 2015/2016

Members were in receipt of the draft budget and supporting notes (refer attached). It was **AGREED** to **APPROVE** the budget and set a precept of £14454 including the NNDC transitional grant of £1327.

9.4 Casual Vacancy

This matter was moved to item 17 below.

9.5 **Autumn Seminar**

The Clerk reported on her attendance at the seminar. It was noted that there will be more work following the audit changes, the new Local Council Award scheme is to be announced soon and will include more councillor involvement. Much more information will have to be published online and councillors are advised to not use personal email addresses for council business but to set up council email addresses. The representative from Came & Co stressed the need for all risk assessments to be recorded in writing especially the regular checks on play equipment.

9.6 **Other Financial Matters** (for information only)

There were no other financial matters to report.

10. Playing Field & Allotments

10.1 **Maintenance Works**

It was **AGREED** to accept a quotation from the maintenance contractor for the replacement of the matting under the giro.

10.2 **Dog Ban**

The Chairman will contact Cllr. Laws to pursue whether the signs identified by the Clerk are suitable.

10.3 **Bank near Village Sign**

It was **AGREED** that this would be carried forward to the next meeting in order that Cllr. Laws can present his proposal.

10.4 **Other matters** (for information only)

There were no other matters to report.

11. Other works & projects

11.1 **Fireworks**

It was reported that the event had once again been a great success. The bucket collection raised £82.78, the raffle and sparklers raised £159 and the sale of burgers etc raised £120. It was stressed that whilst we get a very good deal from the firework supplier, the recycling credits from the glass bin provide the bulk of the finance to pay for the display. The Clerk is monitoring the amount of glass put in the glass banks since the changes to doorstep waste collection.

12. Correspondence

12.1 **Correspondence received since 04 November 2014** (list circulated)

NNDC

Update re removal of phone box nr Foundry

It was noted that NNDC have also objected to the removal of this phone box

Norfolk ALC

Weekly Updates

NNDC

**Planning Forum 24/11/14 – Clerk attended and advised that NNDC are to run Planning workshops for Clerks & Councillors
Engagement Sessions 24 & 26 Nov- Postponed**

Six month Rule and Election Timetable

Community Payback Search for new projects

NNAB **Collection Volunteers required**

Norfolk Police **Weekly updates**

Rural Services Network **Weekly updates**

All the above correspondence was noted and no comment made unless stated otherwise.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

There were none.

14. To note the date of the next meeting: Tuesday 06 January 2015 at 7pm

15. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

It was **AGREED** that in view of the nature of the matters to be discussed that the public and press be excluded from the meeting.

The members of the public left the meeting.

16. Adventure Playground

The Clerk provided quotes for topping up play bark or replacing with rubber chippings. Following discussion it was **AGREED** that the Chairman would measure the fall heights of the equipment and the Clerk will get more information in respect of rubber chippings. The contractor is to provide a quotation for moving the retainer boards (replacing where necessary) and attaching them to the fence. The Chairman will also contact the school to find out what surface is under their play equipment.

17. Casual Vacancy

It was **AGREED** to co-opt Mrs Susan Riggott onto the Parish Council. The Clerk will contact her to arrange for the necessary paperwork to be completed.

There being no further business, the Chairman closed the meeting.

Signed

Dated