

## **Minutes of the Meeting of Northrepps Parish Council held on 05 August 2014 at 7.00 pm at Northrepps Village Hall**

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,  
Cllr. V. Callaghan, Cllr. B. Hannant

Clerk Mrs J. Warner  
P.C.S.O. Holmes

Prior to the meeting the Chairman thanked everyone for their help at the Summer Event and asked that thanks be given to the Royal British Legion for organising the WW1 Commemoration in the Church.

### **1. Minutes of the Parish Council Meeting held on 01 July 2014**

It was **AGREED** that the minutes of the Parish Council meeting held on 01 July 2014 be **APPROVED** as a true record. The minutes were signed by the Chairman.

### **2. Apologies for absence**

Apologies were accepted from Cllrs. Claxton and Youngman due to work commitments, Cllr. Penlington due to holiday and Cllr. Laws due to involvement in Cromer Cricket Week. Apologies were noted from District Cllr. Fitch Tillett and County Cllr. Northam.

### **3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests**

The Chairman declared an interest in planning applications PF/14/0871 & LA/14/0875.

### **4. It was resolved that the meeting be closed for public participation**

There were no public present but Mr & Mrs Poole had sent an email asking that the Parish Council, School, Royal British Legion and all involved in the Summer Event and the WW1 Commemoration be thanked. The Chairman asked that Mr & Mrs Poole also be thanked for their continued support and help.

The meeting was reconvened.

### **5. Police**

P.C.S.O. Holmes read the police report (refer attached) and answered questions. It was noted that the police are still carrying out speed checks on Norwich Road and there are no offences to report. Northrepps is still on the waiting list for the speed monitoring equipment.

*PCSO Holmes left the meeting*

### **6. District Council and County Council**

There were no reports.

*The Chairman left the meeting and Vice Chairman Cllr. Fish took the chair.*

## 7. Planning

### 7.1 Planning Applications for consideration

PF/14/0832 Relaxation of condition 3 of planning permission ref 12/1372 to allow completion of dwelling without complying with level 3 of the code for sustainable homes at Daisy Cottage, 2 Bulls Row – No objections

PF/14/0871 Conversion and extension of stables and storage buildings to provide residential dwelling at Stables and storage buildings at The Old Rectory – No objections

LA/14/0875 Alterations to stables and outbuildings to facilitate conversion to residential dwelling at Stables and storage buildings at The Old Rectory – No objections

*The Chairman returned to the meeting and took the chair.*

### Planning Decisions from NNDC/NCC:

There were none.

### 7.2 Other Planning Matters (for information only)

There were no other planning matters to report.

## 8. Highways & Transportation

### 8.1 SAM2 Vehicle Activated Sign

The Clerk advised that the SAM2 sign is not permitted to remain in any one location on a permanent basis. It was **AGREED** to instruct the Clerk to obtain a quotation for a permanent VAS to be sited by the Village Hall and to enquire if there would be any Parish Partnership funding towards this.

### 8.2 Other Highway Matters (for information only)

The report from the Highway Rangers was noted.

The Clerk was asked to contact Highways to ask that the overgrown verge near the Norwich Road railway bridge be cut back and the pot hole at the entrance to Pine Tree Farm be filled.

## 9. Financial Matters

### 9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached). The two invoices presented at the meeting were added to the list.

### 9.2 Actuals Against Budget to date – These were noted.

9.3 **Other Financial Matters** (for information only)

The Clerk advised that the bank reconciliation for the first quarter would be on the agenda for consideration at the September meeting. It was noted that the Cllr. Callaghan will be meeting the Clerk to carry out the finance checks.

**10. Playing Field & Allotments**

10.1 **Maintenance Works**

The Clerk advised that the contractor had reported that several mole traps have been removed and not returned. Members asked that the Clerk write to CYFC to ask that if they have the traps please could they be returned. A quotation from Pest Express was presented but it was **AGREED** to ask the contractor to continue to address the problem with the moles. It was **AGREED** to ask the contractor to teak oil the tree bench.

10.2 **Dog Ban**

The Clerk advised that there had still been no update from NNDC. It was **AGREED** to instruct the Clerk to ask Cllr. Fitch Tillett to take this up with NNDC.

10.3 **RoSPA Inspection**

Members were in receipt of a copy of the annual RoSPA inspection. It was **AGREED** to ask the contractor to quote for the necessary works.

10.4 **Other matters** (for information only)

There were no other matters to report.

**11. Other works & projects**

11.1 **Bus Shelter, Crossdale Street**

The Clerk advised that the works will progress in the autumn term.

11.2 **Summer Event**

The Vice Chairman reported that she had received complaints from several residents who were not happy that the Summer Event was held on the same day as the WW1 Commemoration in the Church. It was noted that the RBL event in the Church was totally self sufficient. The Chairman advised that compliments had been received from other residents for both the Summer Event and the RBL commemoration.

**12. Correspondence**

12.1 **Correspondence received since 01 July 2014** (list circulated)

**Norfolk ALC**

**Weekly updates**

**Police & PCC**

**Weekly updates**

**Rural Services Network** **Weekly updates**

<b>NNDC</b>	<b>Agenda for full council</b>
<b>Norfolk Rivers trust</b>	<b>Update – River Mun</b>
<b>Norfolk Trails</b>	<b>Local Access, Local Approach event</b>
<b>North Norfolk CCG</b>	<b>Newsletter</b>
<b>Norfolk ALC</b>	<b>Review of Constitution – <i>Carry forward to next meeting to agree response</i></b>

All the above correspondence was noted and no comment made unless stated otherwise.

**13. To receive items to be included on the next agenda and to consider any other business** (for information only)

It was noted that Mayor of Sheringham Trisha Brookes had asked permission to attend a meeting of Northrepps Parish Council. The Clerk stressed that everyone is welcome to attend the meetings and if they wish can address council during public participation.

**14. To note the date of the next meeting:** Tuesday 02 September 2014 at 7pm

There being no further business, the Chairman closed the meeting.

Signed .....

Dated .....