

Minutes of the Meeting of Northrepps Parish Council held on 03 June 2014 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,
Cllr. C. Callaghan, Cllr. H. Claxton, Cllr B. Hannant (from item 9),
Cllr. K. Laws, Cllr. J. Youngman
Clerk Mrs J. Warner
Mr. A Gilling to item 8 incl

Prior to the meeting the Chairman and Vice Chairman signed their declaration of acceptance of office forms which were witnessed by the Clerk.

1. Minutes of the Annual Parish Council Meeting held on 06 May 2014

It was **AGREED** that the minutes of the Parish Council meeting held on 06 May 2014 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Miles and Cllr. Penlington.
Apologies were noted from District Cllr. Fitch Tillett, County Cllr. Northam, P.C.S.O. Holmes and from two members of the public.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were no declarations or requests for dispensations.

4. It was resolved that the meeting be closed for public participation

There was none.

The meeting was reconvened.

5. Police

The clerk read the police report (refer attached)

6. District Council and County Council

6.1 County Council

There was no report.

6.2 District Council

The clerk read an updated from Cllr. Fitch Tillett as follows:

I regret that I have to give apologies for your Parish Council Meetings as I am in Birmingham for a Marine Litter conference.

Just three things I should like to report on,

Firstly, despite the surge last December we are really proud to be the second best district in the country in respect of the number of Blue Flag beaches awarded this year. The knock on from this was highlighting the priority we put on clearing litter, especially at bank holiday times.

Secondly, we engaged pro actively in the recent noise awareness week by running a campaign "Sssh, be yew quiet" with a display in North Walsham

where most noise complaints come from, where we handed out cartoon style post cards outside Sainsburys.
Lastly, we have been monitoring car park charges over the last year, and are currently proposing to drop the evening charge from the autumn, and are exploring how to implement a free half hour in town car parks from 9 - 9.30 am to encourage local shoppers.
No queries or complaints during the month. Please let me know if there is anything I can help you with.

7. Planning

7.1 Planning Applications for consideration

There were none.

Planning Decisions from NNDC/NCC:

PF/14/0101 Formation of vehicular access at The Nursery, 69a Northrepps Road - Permit

7.2 Other Planning Matters (for information only)

There were no other planning matters to report.

8. Highways & Transportation

8.1 Speeding on Norwich Road

PCSO Holmes had advised the Clerk that there is no update as to the date that the speed monitoring equipment can or will be placed on Norwich Road. It was noted that officers are continuing to carry out random speed checks and since the beginning of the year there has been only 1 speed awareness course issued for the offence of speeding.

8.2 Other Highway Matters (for information only)

It was noted that due to overgrowth, visibility at the Carr Lane junction is poor. The Clerk was instructed to ask NCC Highways to visit the junction and take any necessary action.

Prior to the next item, Mr Gilling was invited to provide an update in respect of Northrepps Film Club.

Mr Gilling left the meeting.

9. Financial Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 Actuals Against Budget to date – These were noted.

9.3 Summary of Accounts for Year Ended 31/03/2014

Members were in receipt of the Summary of Accounts.

It was **AGREED** to **APPROVE** the Summary of Accounts for the year ended 31/03/2014 which were signed by the Chairman and the Clerk as RFO (refer attached).

9.4 Annual Return and Governance Statement for Year Ended 31/03/2014

Members were in receipt of the Annual Return and Governance Statement.

It was **AGREED** to **APPROVE** the Annual Return for the year ended 31/03/2014 which was signed by the Chairman and the Clerk as RFO (refer attached).

The Clerk read the Governance statement and responses to the questions were **AGREED**. The Governance Statement was signed by the Chairman and the Clerk as RFO (refer attached).

9.5 Report from Internal Auditor

Members were in receipt of a copy of the report from the Internal Auditor (refer attached).

9.6 Review of Standing Orders & Financial Regulations

Members were in receipt of the revised model standing orders and financial regulations which were reviewed and **AGREED** (refer attached).

9.7 Grant for Northrepps Film Club

Following discussion, it was **AGREED** in principle to award a grant of £2000 from Council reserves to Northrepps Film Club. The grant will be paid upon receipt of satisfactory evidence that the rest of the funding has been sourced.

9.8 Other Financial Matters (for information only)

There were no other matters to report.

10. Playing Field & Allotments

10.1 Maintenance Works

Cllr. Laws provided an update in respect of works to the goal mouths and the levelling of the field.

It was **AGREED** to instruct the Clerk to ask the maintenance contractor to trim the 'wild flower area' inside the hedge alongside the Village Hall car park.

10.2 Tree Inspection

The tree inspection report was read out. It was **AGREED** to instruct Tree Hopper to carry out the specified works.

10.3 Dog Ban

The Clerk advised that there had been no update from NNDC.

10.4 Slabs at rear of Village Hall

It was **AGREED** to give permission to the Village Hall committee to extend the slabbed area behind the Village Hall. Cllr. Youngman advised that he has some slabs that he is willing to donate.

10.5 **Allotments**

There were no allotment matters to report.

10.6 **Other matters** (for information only)

There were no other matters to report.

11. Other works & projects

11.1 **Bus Shelter, Crossdale Street**

There was no update.

11.2 **Summer Event**

The dates of the next meetings were noted as 03 July and 24 July 2014.

11.3 **Community Litter Pick**

It was **AGREED** that as the ladies of the W.I. hold a litter pick, there is no need for a further litter pick to be arranged.

12. Correspondence

12.1 **Correspondence received since 06 May 2013** (list circulated)

Norfolk ALC	Weekly updates
Police & PCC	Weekly updates
Rural Services Network	Weekly updates
NNDC	Full Council Agenda Big Society Awards

All the above correspondence was noted and no comment made unless stated otherwise.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

Bank near Village Sign
Cherryridge Site

14. To note the date of the next meeting: Tuesday 01 July 2014 at 7pm

There being no further business, the Chairman closed the meeting at 8.15pm.

Signed

Dated