

Minutes of the Meeting of Northrepps Parish Council held on 04 March 2014 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,
Cllr. C. Callaghan, Cllr. H. Claxton, Cllr. J. Miles, Cllr. S. Penlington, Cllr. J. Youngman
Clerk Mrs J. Warner
District Cllr. A Fitch Tillett (to item 5 incl)
PCSO Holmes (item 6 only)
2 members of the public

1. Minutes of the Parish Council Meeting held on 04 February 2014

It was **AGREED** that the minutes of the Parish Council meeting held on 04 February 2014 be **APPROVED** as a true record. The minutes were signed by the Chairman.

2. Apologies for absence

Apologies were accepted from Cllr. Hannant & Cllr. Laws. Apologies were also noted from County Cllr. Northam.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were no declarations or requests for dispensations.

4. It was resolved that the meeting be closed for public participation

No members of the public wished to speak.

5. District Council and County Council

5.1 County Council

Cllr. Northam had sent apologies. There was no report.

5.2 District Council

Cllr. Fitch Tillett made her report (refer attached).

PCSO Holmes arrived.

6. Police Matters

PCSO Holmes made her report (refer attached). An email in respect of deer poaching in the area was read out and the contents noted.

PCSO Holmes left the meeting.

7. Planning

7.1 Planning Applications for consideration

There were no planning applications for consideration.

Planning Decisions from NNDC/NCC:

NMA1/13/1047 Non-material amendment request for revised window arrangements at Holmwood, Norwich Road - Approved

- 7.2 **Other Planning Matters** (for information only)
There were no other planning matters to report.

8. Highways & Transportation

- 8.1 **Norwich Road Footpath**
No update was received from Cllr. Hannant.
- 8.2 **Pond at Pit Row**
The Chairman question whether NCC Highways had looked at the correct pond/pit. The Clerk was instructed to contact Highways
- 8.3 **Gritting**
The Clerk advised that Cllr. Northam had contacted NCC Highways re the gritting of the A149. A reply from NCC in respect of the proposed reduction in refilling of grit bins was read out and noted.
- 8.4 **Other Highway Matters** (for information only)
The Clerk was asked to contact NCC Highways to ask that the 40mph repeater sign opposite Pine Tree Farm is removed.

9. Financial Matters

- 9.1 **Payments and Receipts & Financial Statement**
The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).
- 9.2 **Actuals Against Budget to date** - Circulated and noted (refer attached).
- 9.3 **S137 Grant**
It was noted that the Village Hall Committee had not approved the request to permanently install the film equipment in the Village Hall and had not approved a grant. Following discussion, it was **AGREED** in principle to pledge a grant of 50% of the costs of the equipment up to a maximum of £2,000. This is subject to receipt of a revised quotation for portable equipment and that the equipment is made available for use by the community. The grant will not be paid until the Parish Council have received evidence that the balance of the funding has been secured.
- 9.4 **Recycling Credits**
It was noted that the glass bank is full and needs emptying. The Clerk was asked to instruct the grounds maintenance contractor to move the litter bin back near the Village Hall.
- 9.5 **Other Financial Matters** (for information only)
There were no other matters to report.

10. Playing Field & Allotments

- 10.1 **Projects** – There was no update.
- 10.2 **Maintenance Works**
There was nothing to report.

10.3 **Contract for use of playing field**

The contract with the school has been signed. The Clerk was asked to contact Cllr. Laws to ask that the contract with CYFC be signed and returned..

10.4 **Tree Inspection**

A report from Mr Hannant is awaited.

10.5 **Allotments**

The Chairman is to speak to Mr Anderson in respect of a request for a tenant to sublet his allotment. The Clerk advised that under the terms of the tenancy agreement subletting is not permitted, however, a tenant may permit others to help him/her with the cultivation of the plot.

10.6 **Other matters** (for information only)

Dog Ban - The Clerk was asked to contact NNDC to ask again that the playing field is made a no dog area.

11. Other works & projects

11.1 **Bus Shelter, Crossdale Street**

It was noted that Alison Harvey has started work with the school pupils.

11.2 **Summer Event**

Notes from the meeting of the Working Group were circulated and noted. It was **AGREED** to carry forward to the next Parish Council meeting the suggestion that the Parish Council purchase two marquees.

11.3 **Community Right to Bid**

The Clerk advised that the nomination form has been submitted to NNDC.

11.4 **River Mun**

It was noted that the Chairman, Clerk and several members of the Parish Council had attended the river walk on Saturday and were interested to learn about the project from Mr Anderson.

12. Correspondence

12.1 **Correspondence received since 04 February 2013** (list circulated)

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| Norfolk ALC | Weekly updates Appraisal Training |
| Police | Weekly updates |
| NN Comm Transport | Dial a bus consultation -Invite to future meeting |
| NNDC | Agenda |
| RSN | Broadband newsletter Newsletters |

Eon

Micro Business

Victory Housing

Home Swap Event

RCC

Newsletters

All the above correspondence was noted and no comment made unless stated otherwise.

13. To receive items to be included on the next agenda and to consider any other business (for information only)

Slabs at rear of Village Hall – Add to next agenda for discussion.

14. To note the date of the next meeting: Tuesday 01 April 2014 to be preceded by Annual Parish Meeting at 6.45pm.

There being no further business, the Chairman closed the meeting.

Signed

Dated