

Minutes of the Meeting of Northrepps Parish Council held on 04 February 2014 at 7.00 pm at Northrepps Village Hall

Present:

Chairman Cllr. A Mackay, Vice Chairman Cllr. L. Fish,
Cllr. C. Callaghan, Cllr. H. Claxton, Cllr. B. Hannant, Cllr. J. Miles,
Cllr. S. Penlington, Cllr. J. Youngman
Clerk Mrs J. Warner
County Cllr. W. Northam (to item 5 incl)
District Cllr. A Fitch Tillett (to item 5 incl)
3 members of the public

1. Minutes of the Parish Council Meeting held on 07 January 2014

It was **AGREED** that the minutes of the Parish Council meeting held on 07 January 2014 be **APPROVED** as a true record. The minutes were signed by the Chairman.

It was noted that the approval of a grant of £100 for the Royal British Legion had been omitted from the minutes.

2. Apologies for absence

Apologies were accepted from Cllr. Laws (no reason given). Apologies were also noted from PCSO Holmes.

3. Declarations of Interest & Dispensations in respect of Disclosable Pecuniary Interests

There were no declarations or requests for dispensations.

4. It was resolved that the meeting be closed for public participation

River Mun – Mr Anderson reported on proposals to work together with the Norfolk Rivers Trust make the River Mun more bio-diverse and to make part of the river available for public access. The project will be created out of public interest therefore Mr Anderson hopes for the support of the parish and input from local people. An initial consultancy walk is to be arranged to which all interested will be invited.

Frogshall Allotments – Mr Anderson advised that the track across the allotment land now looks to be OK.

Mr Anderson left the meeting. The meeting re-opened.

5. District Council and County Council

5.1 County Council

Cllr. Northam reported on his works as County Councillor (refer attached). It was noted that there are proposals to cut back on the refilling of grit bins. It was **AGREED** to instruct the Clerk to write to NNDC to object to this. Concern was raised in respect of the number of cars which have slide off the road between Manor Farm and Thorpe Market and it was questioned whether this stretch of road is being gritted. The Clerk was instructed to send details to Cllr. Northam.

Cllr. Northam left the meeting.

5.2 **District Council**

Cllr. Fitch Tillett advised that due to having only recently returned from holiday she had no written report. It was noted that Cabinet at NNDC will be recommending a 0% rise on the NNDC element of the Council Tax. Cllr. Fitch Tillett also advised that she had attended a very busy coastal meeting and recommended that members of the Parish Council attend these meetings.

Cllr. Fitch Tillett left the meeting

6. **Police Matters**

The Clerk read the report from PCSO Holmes (refer attached).

7. **Planning**

7.1 **Planning Applications for consideration**

There were no planning applications for consideration.

Planning Decisions from NNDC/NCC:

There were no planning decisions to report.

7.2 **Other Planning Matters** (for information only)

There were no other planning matters to report.

8. **Highways & Transportation**

8.1 **30mph & VAS on Norwich Road**

It was noted that works to install the signage are underway.

8.2 **Public Rights of Way**

Cllr. Youngman advised that he had checked the PRoW near Fox Hills and all looked to be OK.

8.3 **Footpaths**

Cllr. Hannant advised that she had seen works being carried out on the footway and will check if the works are complete.

It was noted that the overgrowth at the junction of New Road and Hall Road had died back. This will be monitored in the spring.

8.4 **Pond at Pit Row**

The Clerk read a letter from the landowner suggesting to bore under the road to let the water drain into the neighbouring farm and pit. The Clerk was instructed to contact NCC Highways for advice.

8.5 **Parish Partnership Funding**

A rota was drawn up for the monthly relocation of the SAM2 sign and associated works.

8.6 **Other Highway Matters** (for information only)

There were no other highway matters to report.

9. Financial Matters

9.1 Payments and Receipts & Financial Statement

The financial matters were **APPROVED** and the finance sheet signed by the Chairman and the Clerk as Responsible Finance Officer (refer attached).

9.2 Actuals Against Budget to date - Circulated and noted.

9.3 S137 Grant

As the Village Hall committee were yet to meet, the request for a grant from Northrepps Film Society was carried forward to the next meeting.

9.4 Recycling Credits

The Clerk advised that the NNDC Glass Bin is to be removed and replaced by a bin from FCC.

9.5 Other Financial Matters (for information only)

There were no other matters to report.

10. Playing Field & Allotments

10.1 Projects – There was no update.

10.2 Maintenance Works

There was nothing to report.

10.3 Contract for use of playing field

Members were in receipt of draft contracts prepared by the Clerk which were approved. The Chairman will arrange for the contract with the school to be signed. Cllr. Laws will be asked to arrange for CYFC to sign their contract.

10.4 Tree Inspection

A report from Mr Hannant is awaited.

10.5 Allotments

Refer item 4 above.

10.6 Other matters (for information only)

There were no other matters to report.

11. Other works & projects

11.1 Bus Shelter, Crossdale Street

There was no update

11.2 Summer Event

It was **AGREED** that the working group will meet at The Foundry Arms at 7pm On Thursday 13 February 2014. Volunteers will be welcome to join the working group.

11.3 Community Right to Bid

The Clerk advised that the nomination form is ready to submit to NNDC.

12. Correspondence

12.1 Correspondence received since 04 January 2013 (list circulated)

Sidestrand PC	Email in respect of noise issue
NCC	Gritting Routes Leaflet
Norfolk ALC	Weekly updates
Police	Weekly updates
Norfolk Coast P'ship	Public consultation re 2014-19 AONB Management
Magpas	Appeal letter
Norfolk RCC	Posters for events
RSN Online	Weekly updates
Norfolk RCC	Energy Saving Event
Cromer Twinning	Twining request from France – It was AGREED to decline the invitation to twin with Bellancourt
NCTA	Community Transport & Parish Councils Forum

All the above correspondence was noted and no comment made unless stated otherwise.

13. **To receive items to be included on the next agenda and to consider any other business** (for information only)

There were no matters to report.

14. **To note the date of the next meeting:** Tuesday 04 March 2014

15. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

It was **AGREED** that in view of the nature of the matters to be discussed that the public and press be excluded from the meeting.

The members of the public left the meeting.

16. **Street Lighting Contract 01/04/2014 – 31/03/2017**

The tenders for the street lighting contract were opened and considered. Following discussion it was **AGREED** to offer the contract to T T Jones Electrical.

17. Grounds Maintenance Contract 01/04/2014 – 31/03/2017

The tenders for the Grounds Maintenance Contract were opened and considered. Following discussion it was **AGREED** to offer the contract to Secret Gardens.

There being no further business, the Chairman closed the meeting at 8.15pm

Signed

Dated